



**Victoria Park Harriers and Tower Hamlets Athletics Club
Notice of Annual General Meeting
Thursday 20 October 2011**

Dear Members

This is to invite you all to the club AGM, which will be held immediately after the Thursday night training session on **20 October 8:30 pm** in the club hall.

Please note only fully paid-up members are entitled to vote at the AGM.

Please find attached:

1. A draft agenda for the AGM
2. Minutes of last year's AGM

Nominations are invited for these vacant positions on the Board of Directors:

- 1 Chair
- 2 Director of Women's Road and Cross Country
- 3 Director of Men's Track and Field
- 4 Director of Facilities
- 5 Director of Coaching and Officials

If you would like to stand for elections to any of the vacant positions, or nominate someone, or wish to propose a motion at the AGM, please let Brenda Puech, the Club Secretary know as soon as possible on bpuech@hotmail.com. If you would like to know more about any of the vacant positions, please have a chat with any one of the existing Directors.

The latest date for receipt of motions for the AGM is 14 October 2011

Nominations may also be submitted for the following:

President - This is a ceremonial figurehead position within the club. Peter McHugh was Club President during last year.

Life Member - Quoting our club rule: "Life membership may be awarded to any member upon completion of 21 years continuous membership, or for outstanding service to the club. An eligible candidate must be recommended by the committee and be approved at an Annual General Meeting by a three-fourth's majority decision of all those present." Peter McHugh was the last elected Life Member..

Vice President - A ceremonial award for outstanding service to the club. Kelvin Richards was elected as Vice President last year.

Life Vice President - This is the highest honour that can be bestowed by any club across the country and is not to be taken lightly. In the 105-years of combined history of VPH and THAC, there have only been 14 Life Vice Presidents. The last member to be so honoured was Terry Adams in 2007.

We look forward to seeing you at the AGM.
Brenda Puech

VPH&THAC Secretary



VICTORIA PARK HARRIERS AND TOWER HAMLETS AC
A G E N D A
Annual General Meeting to be
held at St. Augustine's Hall, Cadogan Terrace, London E9 5EG
at 8:30 pm on Thursday, 20 October 2009

- 1 Apologies for absence**
- 2 Minutes of last annual general meeting**
- 3 Matters arising from previous minutes**
- 4 Adoption and approval of Annual Accounts**
- 5 Roger Daniels' 'Most Improved Athletes' award**
- 6 Directors' reports**
- 7 Retirement and election of trustees**

To approve the minutes of the last Annual General Meeting 23 October 2010 as a correct record. (attached)

The current Board of Directors consists of:

Chair and Director of Youth Development	Simon Butler
Director of Finance	Ian Warren
Director of Men's Road and Cross Country	Simeon Bennett
Director of Women's Road and Cross Country	Philippa Cockman
Director of Youth Road and Cross Country	Spencer Walker
Director of Men's Track and Field	vacant
Director of Women's Track and Field	Nana Quawson
Director of Membership	Tony Macdowall
Director of Coaching and Officials	vacant
Director of Publicity	Susan Leese
Director of Facilities	vacant;
Secretary	Brenda Puech

The following trustees have stepped down during the year, or are stepping down, or due to retire, from office by rotation at this meeting. Trustees need to be nominated and elected to fill the vacancies which will arise:

(Any retiring trustee may stand for election to serve for a further term).

- 1 Simon Butler stepping down as Chair
- 2 Philippa Cockman stepping down as Director of Women's Road and Cross Country

Nominations are therefore invited for these five positions:

- 1 Chair
- 2 Director of Women's Road and Cross Country
- 3 Director of Men's Track and Field
- 4 Director of Facilities

5 Director of Coaching and Officials

Board recommendations for elections:

Director of Women's Road and Cross Country: The Board recommends Holly Gilbert.

8 Proposal for Rule Change

Proposed by Major Carr, seconded by Alf Vickers

We propose to amend Rule 3.6 by deleting the current wording and substituting the following:

Current wording:

Rule 3.6 The trustees must provide proper oversight in the following areas to guarantee a viable organisation: track & field, road & cross country, youth development (liaise with community & schools), coaching, officials, maintaining club facilities, maintaining an inventory of all club-owned property, maintaining proper financial records, an awards programme, maintaining accurate membership records in accordance with the Data Protection Act, transportation, and a social programme. To that end, the Board shall consist of Chair, Secretary, Membership Secretary, Director of Finance, Director of Public Relations, Director of Facilities, Director of Men's Track & Field, Director of Women's Track & Field, Director of Youth Track & Field, Director of Men's Road & Cross Country, Director of Women's Road & Cross Country, Director of Youth Endurance, Director of Youth Development, Director of Coaching, Director of Officials, and Director of Entertainment. Among those Directors, the following functions will be allocated: inventory, awards, membership and transportation.

Proposed wording

Rule 3.6 "The trustees must provide proper oversight in the following areas to guarantee a viable organisation: track & field, road & cross country, youth development (liaise with community & schools), coaching, officials, maintaining club facilities, maintaining an inventory of all club-owned property, maintaining proper financial records, an awards programme, maintaining accurate membership records in accordance with the Data Protection Act, transportation, and a social programme.

To that end, the board shall consist of Chair, Secretary, Director of Finance, Director of Athletics. The Directors will appoint sub committees or individual members, as appropriate, to cover the functions of Membership, Public Relations, Coaching, Officials, Entertainment, Facilities and any other such areas needed for day to day management of the club."

The effect of this is to keep the first sentence of the current rule and in the 2nd sentence reduce the number of Directors posts to 4 and allowing the board to delegate work as appropriate.

9 Other elections

- **Life Member:** The Board proposes **Len Williams** for Life Membership on the basis of
 - 1) completing 25 years and his outstanding competitive career with the club.
 - 2) In the past decade, Len has been a regular helper at events both at Mile End and Victoria Park, including many schools championships and also at athletics events on a wider scale, including London schools and races local to where he lives and is a real credit to the sport.

[Note: In accordance with the articles, the Board has decided that within the limits imposed by the articles, no proxies shall be permitted at this meeting.]