



Archive and Research Volunteer

Purpose of Role

To support the exploration and development of archives to further our understanding and knowledge of RWA heritage.

Main tasks

- Assist with digitisation of Annual Open Exhibition catalogues
- Use Bristol Archives' catalogue to conduct research into RWA history
- Examine existing records and catalogues and refine information about all members of the academy since its inception
- Assist with creation of archive of biographical information about past and present members of the academy
- Assist in collections care and digitisation of press-cuttings, exhibition plans and paper archives such as letters and other ephemera
- Share and discuss your research with others on the project to help us develop a narrative around your findings
- Assist with uploading the permanent collection to Smartify

Qualities/experience/skills

- Good IT skills required for some tasks
- Experience in archiving and/or research is desirable, but not essential
- Must be patient, organised and have a good eye for detail

What do I gain from this role?

- Attend talks around RWA heritage
- Develop experience in archiving, research and collections
- Meet other people with an interested in arts, culture and heritage
- Learn about the impact of the arts and the RWA on Bristol's history

Time commitment

At least one hour per week spent on one of the main tasks.

When needed

Throughout duration of project (now until September 2022)

Available training

- Introduction to the Archives
- Introduction to RWA history

Location

RWA, from home, RWA temporary office during closure

Contact

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