

# **Annual Accounts** 2017 - 2018

Helpline 01273 622828 www.riseuk.org.uk griseuk





R.I.S.E. (Refuge, Information, Support and Education) is a registered charity (No.1065846). R.I.S.E. is a Company Limited by Guarantee registered in England No. 3425008.

RISE, PO Box 889, Brighton, BN2 1GH 01273 622828

# **Contents**

Trustees' report	3
Report from the CEO	3
Significant activities and project areas	4
General financial position	5
Plans for the future	5
Reserves policy	6
Structure, governance and management incorporation	7
Legal and administrative information	9
Auditors	10
R.I.S.E. Independent auditors' report to the members of R.I.S.E	11
Statements of financial activities - including income and expenditure accounts	13

### **RISE Annual Accounts 2017-2018**

# RISE Trustees' Report for the year ended 31st March 2018

RISE Board of Directors are pleased to present their annual trustees' report, together with the financial statements of the charity for the year ending 31st March 2018. These are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

#### Report from the CEO

In July 2017 I took up my dream job as CEO of RISE, working as part of a strong movement to end violence against women, children and members of the LGBTQ+ community.

Working in the charity sector continues to prove challenging in terms of sustainable funding and as always this year we experienced both highs and lows. Demand for our services remains high, with 2777 adult referrals received in 2017-18 and a further 248 referrals for children and young people.

However, despite the challenges of meeting this high demand, there have been a number of highlights this year for us to celebrate, not least that feedback from our service users remains at a very high level. 98% of our clients feel listened to and believed by staff and 99% agree or strongly agree that RISE staff are knowledgeable and competent. Working with clients is at the heart of everything we do and receiving consistently positive feedback inspires us to keep going with our mission to end domestic abuse.

In August Brighton and Hove Albion FC chose RISE as their charity of the year, starting a fruitful partnership which allowed us to take over a match day and speak directly to 30,000 fans, spreading the message that domestic abuse is #everyonesbusiness.

In October we celebrated the 10th anniversary of the RISE 8K run for Women raising £13.5K, far exceeding the target of £10K.

In November 2017 we had two very generous donations, £92k from a local company and £5k from an anonymous donor. In the same month a group of RISE staff drew on their expertise to write a bespoke Recovery Programme which launched in April 2018.

In December 2017 we discovered that our large contract to deliver DVA and SVA services across East Sussex and B&H would only extend for 6 months to March 2019. This was a huge blow, as we had expected at least a year roll-over on our 3-5 year contract. We are pleased to have now secured a further extension to the end of November 2019.

As always I want to acknowledge the work of the volunteers, trustees and staff, who all bring a wealth of skills to their roles, underpinned by a commitment to ending domestic abuse. This year I would particularly like to extend my thanks and appreciation to our RISE volunteers, who this year provided the equivalent of 3 full time workers hours – a 50% increase on the previous year. Volunteers supported us in groups; on the helpline, at races and events, providing advice to staff, providing child care support to children, and in so many more ways.

New activities in this year have included:

- Wellbeing Groups to support women with reducing trauma symptoms
- · Trauma processing therapies
- Growth of our Break4Change (Child to Parent Violence and Abuse) programme nationally
- 18 women supported in the multiple and complex needs Refuge project
- The LGBTQ+ Refuge project supported two individuals who were identified as being at very high risk to access Refuge provision
- RISE trained up 19 Community Ambassadors and set up the Community Ambassadors Network for peer support, advice and community
- Successful partnership working and development of strengths-based, client-led, longer-term casework for people from harder-to-reach communities proved successful with our first client through Age UK

For more information about activities undertaken and key highlights from 2017 – 18, you can request a copy of our Annual Report, or download a copy from www.riseuk.org.

#### Significant activities and project areas

#### History and charitable purpose

RISE was established in 1994 as The Women's Refuge Project, and renamed in 2008 to reflect its growth in provision of services. We deliver:

- Refuge and resettlement support in Brighton & Hove
- Helpline facilities, providing access to services, support and advice by phone
- Crisis support for high risk clients, through the criminal justice process (IDVA - Independent Domestic Violence Advice)
- Longer term support in the community, including drop in sessions, therapy, and group work programmes that help people to recover from the effects of domestic abuse
- Specialist support for children and young people
- Embedded support in universal services alongside partners in police, health (A&E at the Royal Sussex County Hospital), LGBTQ+ community services and other partner agencies as appropriate
- Training and consultancy services to statutory, voluntary and private sector partners and customers

RISE has grown from focusing on refuge accommodation in its early days to delivering responsive wrap around services that support survivors from crisis and early intervention, through to recovery and onwards into safe and healthy futures. Alongside this we work to prevent domestic violence abuse in new generations through education and awareness with children, young people, their families and other professionals involved in their support.

RISE is a key partner in the local Violence Against Women and Girls (VAWG) Strategy in Brighton and Hove, playing a key role in providing expertise, guidance and response to emerging needs. As lead partner for the Portal service it receives substantial funding from the Strategic Commissioner of the Joint Domestic, Sexual Violence & Abuse and Violence against Women & Girls (VAWG) Unit, Brighton & Hove and East Sussex. We also get various grant making charitable trusts such as Big Lottery, Children in Need and smaller local or specialist trusts. The organisation plays a pivotal role in the VAWG Care Pathway in the city, providing a first point of contact to survivors, initial assessment and onward referral to the appropriate support service to meet their needs, and is a key partner in the Multi-Agency Referral and Assessment Conference (MARAC), representing the experience and needs of high risk survivors and contributing to plans for their support and safety.

#### Public benefit

The Trustees have had due regard for the guidance on the public benefit requirement published by the Charities Commission, as required by the Charities Act 2011.

#### **General Financial Position**

The operating results for the year to 31st March 2018 show another year of stable performance with income rising by £340,760 to £2,513,562 (2017: £2,172,802). Total expenditure of £2,475,195 (2017: £2,238,620) gave rise to a surplus of £38,367 (2017: £65,818 deficit).

The sector continues to experience cuts in funding as a result of reduced public sector budgets. However we have been successful in securing additional funding for East Sussex domestic and sexual violence provision through East Sussex County Council and Sussex Police, and also a continuation of the Children in Need funding which was due to end in 2017-18.

Incoming resources from operating activities were up 12.5% overall to £2,170,983 (2017: £1,929,276) with contracts for restricted funds up 12.1% to £1,940,371 (2017: £1,731,362)

The increase in restricted income was partly as a result of £63,509 from the Department of Communities and Local Government to fund a Complex Needs Refuge. The project is due to run for 15 months.

The fundraising team also had a successful year, with a donation of £92,000 from the RiverStone insurance company helping the team to exceed their target for the year.

Closing funds balances amounted to £757,445 (2017: £719,078) of which £449,590 was held as general unrestricted reserves, £45,000 as designated reserves and £262,855 as restricted reserves.

We have used £40,000 from reserves to self-finance a prevention and recovery service in 2017-18 and this will continue through 2018-19

#### Plans for the Future

RISE will continue to strengthen and diversify our income to provide the best services to meet our mission through trust and charitable foundations and unrestricted fundraising. Our new 3-year Fundraising Strategy has identified gaps in our income generating portfolio which we plan to strengthen over the coming years. These gaps include: gifts in wills, regular giving and digital giving.

In progress we have a bid for up to £800,000 to Big Lottery Reaching Communities, a bid to Henry Smith Foundation for circa £50,000 and a bid to MHCLG for £80,000. The first will provide much needed support for young people, the second will strengthen our Helpline service and the third will ensure those with complex needs are better supported. We are also expanding our Break4Change (child to parent violence) programme across the UK which will raise our profile and bring in new income.

Recent good news is that RISE has established a strong relationship with Chichester College Group who have named RISE as their Charity of the year.

#### **Reserves Policy**

In accordance with the advice of the Charity Commissioners for England and Wales, we aim to hold unrestricted reserves at levels sufficient to ensure the long term financial stability of the charity.

The areas highlighted to meet this requirement are wind down costs, unforeseen emergency, unforeseen running costs to include maternity and sickness, and designated funds for buildings maintenance and furniture renewal, and seed funding to initiate projects for expansion into new areas.

The amounts held to cover each financial risk within the tiers to be defined and reviewed every 2 years or more frequently if the charity's income or liabilities should change drastically.

Surplus unrestricted funding should be built into the annual budget to enable the free reserves to build to the required level by a minimum of .5% (half percent) of turnover per year until it reaches the required level with the proviso that this is increased to match usage of the funds and that the overall reserves level should not be allowed to drop below 7% of turnover except in a wind up situation.

	REQUIRED	ACHIEVED LEVEL
FINANCIAL RISKS	LEVEL	A.T. A.A. DOLL 00.40
WIND UP FUNDING		AT MARCH 2018
REDUNDANCY PAYMENTS	90,000	90,000
KEY STAFF	30,000	30,000
LEASE COMMITMENTS	00,000	00,000
LEASE COMINI TIMENTS	132,000	58,856
	252,000	178,856
DESIGNATED FUNDS		
BUILDINGS MAINTENANCE	15,000	15,000
FURNITURE REPLACEMENT	18,000	18,000
SEED FUNDING		
SHAFTSBURY COURT REFURBISHMENT PER LEASE REQUIREMENT	12,000	12,000
	45,000	45,000
UNFORESEEN EMERGENCY		
TRIBUNAL/COMPLAINTS COSTS	5,000	5,000
	5,000	5,000
UNFORESEEN RUNNING COSTS		
SHORT TERM CAPACITY ISSUES IN CENTRAL SERVICES	5,000	5,000
DISABILITY SUPPORT, SICKNESS OR MATERNITY COVER	10,000	10,000
	15,000	15,000
PLANNED COMMITMENT	13,000	10,000
IT UPGRADE	10,000	10,000
BUILDING INVESTMENT	300,000	240,734
	310,000	250,734
Grand Total	£627,000	£494,590
General Reserve held at 31/03/2018 Designated fund held at 31/03/2018	£449,590 £45,000	
Designated fully field at 3 1/03/2010	£494,590	-

Wind up costs - 3 months to break point in lease, less guaranteed income

Refuge Refuge and offices

£40k needed by Oct 2025 (allocate £4k per annum)

Such as increased hours due to grievance etc.

Based on 12 weeks pay + 6 months SSP for a frontline worker

Being spent in 2018/2019

£262,855

Restricted Reserve held at 31/03/2018

These are not available for general purpose use

#### Structure, Governance and Management

#### Incorporation

RISE is a company limited by guarantee and a registered charity. It was first registered as a charity on 9 May 1994, and then re-registered on 17 November 1997, having been incorporated as a company on 26 August 1997. On 28th October 2008 the company changed its name to R.I.S.E. (Refuge, Information, Support and Education). The charitable company is governed by its Memorandum and Articles of Association which were updated in July 2014.

RISE is governed by a board of trustees, whose principal responsibilities are the setting and monitoring of the strategic direction of the organisation and the establishment of policy. The trustees are also directors for the purposes of company law.

The board meets formally once every 2 months.

The board delegates the day-to-day operation of the organisation to the CEO and senior managers.

#### Statement of Trustees' Responsibilities

Law applicable to charitable companies in England and Wales requires the trustees, who are also the directors of the company, to prepare financial statements for each year, which give a true and fair view of the state of the charitable company's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view the trustees should:-

- follow best practice and select suitable accounting policies and apply them consistently;
- 2) make judgements and estimates that are reasonable and prudent;
- state whether applicable United Kingdom accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- 4) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue its operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and which enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011.

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Recruitment and Appointment of Trustees**

We aim to have between 10 and 15 Board Members to ensure a quorum at meetings of five. Recruitment is based on diversity of experience. We carry out regular skills audits to identify any existing or possible gaps in the knowledge and expertise on the Board, and to fill these gaps appropriately.

#### **Trustee Induction and Training**

All new Board Members are introduced to current Board Members, and receive an Induction Pack which includes a Statement of Aims, and Management Committee Ground Rules. Visits to the Refuges, RISE Services and open mornings are coordinated when appropriate.

Free training is available for roles and responsibilities and governance. The CEO is the permanent representative of the staff on the board and other senior staff members of RISE management team and the service teams are rotated to attend Board Meetings where possible. All Board Members are required to attend Board meetings, the annual strategic planning day, team building days, staff meetings and other social events with staff as coordinated.

The board is undergoing on-going development and attend a number of governance training days throughout the year.

#### **Trustee Working Groups**

The board has set up specific working groups to undertake detailed work in the following areas, Income Generation, Human Resources, Finance and Risk Management, Strategic Management and Equality and Diversity

#### **Risk Management**

The trustees review the major risks that the charity faces on a regular basis and are satisfied that systems are in place to mitigate exposure to the major risks. Internal risks are minimised by the implementation of policies and procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company.

These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

A working group consisting of staff and trustees has been set up to monitor risk and to review and prepare business recovery processes.

The key risks are:

- 1) Risk of death of a service user or client on waiting list due to restrictions in levels of service
- Risk in loss of key staff, to include staff burn out, sickness and loss due to restrictions in remuneration packages.
- 3) Risk of loss of key income streams and associated services reducing our needs led and trauma focused holistic service model.
- 4) Risk of fraud/theft of charity funds.

### **Legal and Administrative Information**

### R.I.S.E. (Refuge, Information, Support and Education)

REGISTERED CHARITY NO:	1065846	COMPANY NO:	3425008
PRINCIPAL ADDRESS:	PO Box 889 Brighton BN2 1GH	REGISTERED OFFICE:	Shaftsbury Court 95 Ditchling Road Brighton BN1 4ST
TRUSTEES:	Acting Chair: Treasurer: Jean Spray	Beverly Sawyers Angie Uglow	
	Helen Carpenter Jeanette Ashton Anne-Marie Harrison		
	Eleanor Dolton Alison Jeremy Nicole Lawton Piyali Mendiratta Sandra Fortescue	(Elected 25th November 20 (Elected 13th January 2018 (Elected 13th January 2018) (Elected 24th March 2018) (Elected 8th September 20	3)
	Karen James Hazel McLeod Rosemary Friggens – Chair Gill Dewey Bridie Iveson Linsay McCulloch Purna Sen Jane Parkinson	(Stood down 11th September (Stood down 8th August 20 (Stood down 16th October (Stood down 15th June 20 (Stood down 25th November (Stood down 25th November (Stood down 15th June 20 (Stood down 15th	118) 2018) 17) er 2017) er 2017) 17)
CHIEF EXECUTIVE OFFICER:	Gail Gray Jo Gough	Retired 7th July 2017 wef 7th July 2017	
SENIOR MANAGEMENT TEAM:	Alison McCafferty Jo Gough Kate Dale Azaria Munro	Alison Gray Wook Hamilton Caroline Sharp	
BANKERS:	Santander Bootle Merseyside L30 4GB	Lloyds TSB Bank plc Preston Circus Branch Po box 2898 Brighton BN1 1PX	Caf 25 King's Hill Avenue Kings Hill, West Malling Kent ME19 4JQ
REGISTERED AUDITORS:	MHA Carpenter Box Amelia House Crescent Road Worthing, West Sussex BN11 1QR	SOLICITORS:	Fitzhugh Gates 3 Pavilion Parade Brighton BN2 1RY

#### **Auditors**

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

A resolution proposing that Carpenter Box be reappointed as auditors of the company will be put to the members.

The trustees have paid due regard to the public benefit guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The trustees have complied with their duty under section 17(5) of the 2011 Charities Act to have due regard to guidance published by the charitable commission.

The trustees have prepared this report in accordance with the special provisions of 15 of the Companies Act 2006 relating to small companies.

The trustees present their report for the year in compliance with the Statement of Recommended Practice Accounting and Reporting by Charities.

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the account.

Approved by the trustees on 11th December 2018. Signed on their behalf by

**Beverly Sawyers** 

Acting Chair

**Angie Uglow** 

Treasurer

#### Independent Auditor's Report to the Members of R.I.S.E.

(Refuge, Information, Support and Education) for the year ended 31 March 2018

#### **Opinion**

We have audited the financial statements of R.I.S.E. (the 'charitable company') for the year ended 31 March 2018 which comprise the statement of financial activities, the Balance Sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company' ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

# Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Reports.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

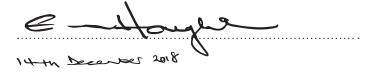
### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

#### **Use of report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



#### **Eileen Houghton ACA FCCA DChA**

for and on behalf of MHA Carpenter Box Chartered Accountants Statutory Auditor Amelia House, Crescent Road, Worthing West Sussex, BN11 1QR

### R.I.S.E.(Refuge, Information, Support and Education) Company Number 3425008

# Statements of Financial Activities Including Income and Expenditure Accounts 31st March 2018

	Notes	General Fund	Designated funds	Restricted funds	Total	General Fund	Designated funds	Restricted funds	Total
			2018	3			201	7	
Income and Endowments	3	£	£	£	£	£	£	£	£
Donations and Legacies Other Trading Activities Income from Investments		246,719 94,189 1,145			246,719 94,189 1,145	152,424 86,779 2,575			152,424 86,779 2,575
Incoming from charitable activities Residential, Casework and group work. Therapeutic		230,611		1,807,084 133,287	2,037,695 133,287	197,914		1,639,766 91,596	1,837,680 91,596
Other incoming resources		527			527	1,748			1,748
Total Income and Endowments	_	573,191		1,940,371	2,513,562	441,440		1,731,361	2,172,802
RESOURCES EXPENDED									
Expenditure on raising funds	4	199,188			199,188	96,640	15,000	5,000	116,640
Expenditure on Charitable activities Residential, Casework and Group work Therapeutic Sub-Tota	5	415,491 15,920 431,411		1,697,954 146,642 1,844,596	2,113,445 162,562 2,276,007	312,472 8,293 320,765		1,700,395 100,821 1,801,216	2,012,867 109,114 2,121,981
Sub-10ta	'	431,411		1,044,590	2,270,007	320,703		1,001,210	2,121,901
Total Expenditure	_	630,599		1,844,596	2,475,195	417,405	15,000	1,806,216	2,238,621
Net Income/(expenditure) before gains and losses on investments Net gains/Losses on investments		(57,408) -	-	95,775 -	38,367 -	24,036 -	(15,000) -	(74,854) -	(65,819) -
Net income/expenditure for the year	2	-57,408		95,775	38,367	24,036	-15,000	-74,854	-65,819
RECONCILIATION OF FUNDS Total funds brought forward transfer between funds	_	526,998 -20,000		167,080	719,078	502,962	40,000	241,934	784,896
Total funds carried forward	_	449,590	45,000	262,855	757,445	526,998	25,000	167,080	719,078

The statement of financial activities has been prepared on the basis that all activities are continuing

### R.I.S.E. (Refuge, Information, Support and Education)

Balance Sheet at 31st March 2018

TANGIBLE FIXED ASSETS         Notes         £         £           CURRENT ASSETS         3         93,033         90,591           Debtors         10         93,033         90,591           Cash at bank and in hand         15         809,137         800,016           TOTAL CURRENT ASSETS         902,170         890,607           CREDITORS: Amounts falling due within one year         11         144,725         172,357           NET CURRENT ASSETS         757,445         718,250           NET ASSETS         14         757,445         719,078           ACCUMULATED FUNDS         Unrestricted funds           General fund         14         449,590         526,998           Designated funds         14         45,000         25,000           Restricted funds         14         262,855         167,080			2018	2017
Debtors         10         93,033         90,591           Cash at bank and in hand         15         809,137         800,016           TOTAL CURRENT ASSETS         902,170         890,607           CREDITORS: Amounts falling due within one year         11         144,725         172,357           NET CURRENT ASSETS         757,445         718,250           NET ASSETS         14         757,445         719,078           ACCUMULATED FUNDS         Unrestricted funds         449,590         526,998           Designated funds         14         45,000         25,000           Restricted funds         14         262,855         167,080	TANGIBLE FIXED ASSETS			
CREDITORS: Amounts falling due within one year         NET CURRENT ASSETS       11       144,725       172,357         NET ASSETS       14       757,445       718,250         ACCUMULATED FUNDS         Unrestricted funds       34       449,590       526,998         Designated funds       14       45,000       25,000         Restricted funds       14       262,855       167,080	Debtors			
within one year       11       144,725       172,357         NET CURRENT ASSETS       757,445       718,250         NET ASSETS       14       757,445       719,078         ACCUMULATED FUNDS Unrestricted funds       449,590       526,998         General fund       14       449,590       526,998         Designated funds       14       45,000       25,000         Restricted funds       14       262,855       167,080	TOTAL CURRENT ASSETS		902,170	890,607
NET ASSETS       14       757,445       719,078         ACCUMULATED FUNDS         Unrestricted funds       449,590       526,998         General fund       14       449,590       526,998         Designated funds       14       45,000       25,000         Restricted funds       14       262,855       167,080	_	11	144,725	172,357
ACCUMULATED FUNDS Unrestricted funds General fund 14 449,590 526,998 Designated funds 14 45,000 25,000  Restricted funds 14 262,855 167,080	NET CURRENT ASSETS		757,445	718,250
Unrestricted funds       14       449,590       526,998         General fund       14       45,000       25,000         Restricted funds       14       262,855       167,080	NET ASSETS	14	757,445	719,078
Designated funds         14         45,000         25,000           Restricted funds         14         262,855         167,080				
Restricted funds 14 262,855 167,080	General fund	14	449,590	526,998
	Designated funds	14	45,000	25,000
757,445 719,078	Restricted funds	14	262,855	167,080
			757,445	719,078

Approved by the board for issue on

11th December 2018

**Beverly Sawyers** 

**Acting Chair** 

**Angie Uglow** 

Treasurer

R.I.S.E. (Refuge, Information, Support and Education) Company Number 3425008

### R.I.S.E. - Cash Flow Statement Accounts

Ended 31st March 2018

		2018	2017
	Notes	£	£
CASH FLOWS FROM OPERATING ACTIVITIES	_		
Net cash provided by (used in) operating activity	15	7,977	-72,284
Cash flows from investing activities:			
Dividends, interest and rents from investments		1,145	2,575
Proceeds from sale of property plant and equipment		0	0
Proceeds from sale of investments		0	0
Purchase of investments	_	0	0
Net cash provided by investment activities		1,145	2,575
Cash flows from financing activities			
Repayments of borrowing		0	0
Cash inflows from borrowing		0	0
Receipt of endowment	_	0	0
Net cash provided by(used in) financing activities		0	0
Change in cash and cash equivalents in the reporting			
period		9,122	-69,709
Cash and cash equivalents at the beginning of the reporti	ng		
period		800,016	869,725
Change in cash and equivalents due to exchange rate			
movements	_	0	0
Cash and cash equivalents at the end of the reporting	g		
period		809,138	800,016

#### 1. ACCOUNTING POLICIES

#### a) Basis of preparation

RISE meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements have been prepared in accordance with the Auditing and Reporting by Charities: statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006.

The accounts are prepared in sterling , which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest  $\pounds$ .

#### **Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**b) Tangible fixed assets and depreciation** Tangible fixed assets are stated at cost less depreciation.

Depreciation is calculated to write off the cost of each asset over its expected useful life at the following rate:

Fixtures and fittings 20% straight line basis per annum. Purchase of assets to a value of less than £500 are not capitalized.

#### c) Donations

Donations are accounted for on a received basis and are grossed up for any income tax recoverable.

Donated items are accounted for when received and are accounted for at a reasonable estimate of their value.

#### d) Grants receivable

Grants received are treated in accordance with the Statement of Recommended Practice "Accounting Reporting by Charities". Grants are credited to the Statement of Financial Activities when received, unless they relate to a specified future period and have a service level agreement in which case they are deferred.

Deferred income is released to the SOFA inline with the requirements of the service level agreement.

#### e) Legacies

Pecuniary legacies are recognised as receivable once probate has been granted and notification has been received. Residuary legacies are recognised as receivable once probate has been granted, provided that sufficient information has been received to enable valuation of the Charity's entitlement. Amounts receivable are included at 90% of their valuation to reflect uncertainty inherent in the administration of estates. Residuary legacies are subject to further reduction to reflect the impact on the valuation of unrealised estate assets of subsequent adverse movements in property and investment markets. Reversionary interests involving a life tenant are not recognised due to the intrinsic uncertainties in valuing them.

#### f) Trustees

All the trustees donate their time spent running the charity on a voluntary basis and do not receive any remuneration. Indemnity Insurance was provided for the trustees at a cost of £375.

#### g) Allocation of expenditure

Resources are analysed as follows: Costs of generating funds includes fundraising and publicity costs as well as a proportion of salaries and staff costs based on allocation of staff time spent raising and funding applications.

Charitable activities expenditure include the direct running costs of the charity's projects together with the support costs incurred that enable these activities to be undertaken.

Governance costs relate to statutory costs in connection with the general running of the charity, such as audit fees, AGM expenses and legal and professional fees. They also include an allocation of staff salaries.

All resources expended are inclusive of irrecoverable VAT.

#### h) Taxation

The charitable company is registered as a charity and is exempt from taxation (except for Value Added Tax) on its income and capital gains applied for charitable purposes.

#### i) Employee Benefits

The charity operates a defined contribution group personal pension scheme, which is available to all employees. The amount charged against expenditure represents the contributions payable to the scheme in respect of the year.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

#### j) Leasing

Rental charges are charged on a straight line basis over the term of the lease.

#### k) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are funds which are to be used in accordance with a specific purpose, as explained in note 14.

#### I) Designated funds

Three designated funds have been set up in order to put aside funds for future large expenditure.

As laid out in the reserves policy, a desired level has been set for each fund and transfers into the funds from the general fund will take place as authorised by the board until the required level has been reached.

The funds are to cover major buildings works or end of lease refurbishments for all RISE properties, major replacement of furniture and fittings and seed funding for new projects including fundraising activities such as social enterprises.

The reserves policy is to be reviewed November 2018.

#### m) Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

n) Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 2. NET INCOMING RESOURCES

Net incoming resources for the year are stated after charging:

	2018 £	2017 £
Depreciation	828	828
Auditors remuneration - audit services	6,920	8,800
Trustees' emoluments and expenses	16	-
Operating Lease payments	48,000	48,000
3. VOLUNTARY INCOME		
	2018	2017
	£	£
DONATIONS AND LEGACIES		
B&H 3 yr. Core Grant	86,600	95,000
Major Donors	132,500	20,000
Donations	23,719	13,721
Legacies	2,672	2,000
Gift Aid	1,219	16,208
Choir	9	5,495
	246,719	152,424
OTHER TRADING ACTIVITIES		
Training and student fees Income	2,500	3,442
Adoption and Fostering	-	-
Counselling fees	_	_

Training and student fees Income	2,500	3,442
Adoption and Fostering	-	-
Counselling fees	-	-
Membership	100	105
Recycling	-	29
other	-	18
Fundraising Events		
Race Income	75,889	69,858
Collections and Events	15,700	13,327
	94,189	86,779
TOTAL VOLUNTARY INCOME	340,908	239,203

#### 4. EXPENDITURE ON RAISING FUNDS

	Unrestricted Funds £	Designated Fund	Restricted funds £	Total 2018 £	Total 2017 £
Salaries and staff costs	82,298			82,298	40,606
Fundraising	107,377			107,377	70,887
Support costs and overhead	9,513			9,513	5,147
	199,188	-	-	199,188	116,640

#### 5. EXPENDITURE ON CHARITABLE ACTIVITY

	Staff Costs	Direct Service Costs	Support and Governance Costs	Total 2018	Total 2017
	£	£	£	£	£
Residential Casework /					
Groupwork	903,756	925,299	284,390	2,113,445	2,012,867
Therapeutic	104,748	28,948	28,866	162,562	109,114
TOTAL	1,008,504	954,247	313,256	2,276,007	2,121,981

Note - in order to maximise efficiency by having staff that can work across the organisation we have changed the way we work and now have staff working across the support areas. To this end we have simplified our charitable activity headings to key activities rather than in teams as was stated in previous accounts.

ANALYSIS OF SUPPORT AND GOVERNANCE COSTS	Support	Governance	Total 2018	Total 2017
Salaries and staff costs	205,029	10,500	215,529	183,170
Audit and accountancy fees		7,800	7,800	8,800
Management Committee and				
AGM		460	460	70
Support overheads	88,276		88,276	77,327
-				
TOTAL	293,305	18,760	312,065	269,367

#### 7. EMPLOYEES AND TRUSTEES

During the year £16 was reimbursed to members of the management committee (2016 - £0). There was no remuneration paid to any of the trustees or any persons connected to them.

	2018	2017
	£	£
Salary costs:		
Wages and salaries	1,256,417	1,155,730
Social security costs	101,821	96,887
Pensions - Employer contribution	31,703	29,397
SMP	1,289	456
	1,391,230	1,282,470

No employee earned at a rate of greater than £60,000 per annum.

	2018		2017	
		£	£	
The Key Management personnel were paid a total of	£	172,525	169,616	
CEO	£	49,497	46,089	
Senior Managers	£	123,028	123,527	

The average number of employees, analysed by function, was:

	Number	Number
Expenditure on Raising Funds	4	4
Charitable Activities	53	50
Management and administration of the charity	6	5
	63	59

#### 8. RELATED PARTY TRANSACTIONS

There were no related party transactions in the period.

#### 9. TANGIBLE FIXED ASSETS

Fixtures, fittings and equipment £
15,154
0
0
15,154
14,326
828
15,154
0 828

#### 10. DEBTORS

	2018 £	2017 £
Trade debtors	37,227	15,806
Prepayments	31,872	74,785
Accrued income	23,934	
Taxation/pensions	0	0
Other debtors		
	93,033	90,591

#### 11. CREDITORS: Amounts falling due within one year

	2018	2017
	£	£
Trade creditors	36,363	83,388
Deferred income	80,984	28,500
Accruals	15,248	24,508
Accrued annual leave	10,668	6,095
Taxation/pensions	259	29,253
Other creditors	1,203	613
	144,725	172,357

Of the deferred income at 31 March 2017, £13,100 was released into the Statement of Financial Activities during the year ended 31 March 2018. £15,400 was returned to the grant provider of the Older Person project

#### 12. PENSIONS

The charitable company operates a defined contribution pension scheme. Contributions made by the company amounted to £31,703 (2017 £29,396) and the amount of contributions underpaid at the year end and included in creditors was £259

#### 13. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid:

Land and buildings		2018	2017
		£	£
Expiring:	Within one year	48,000	48,000
	In two to five years	192,000	206,400
	More than 5 years	132,000	180,000
		372,000	434,400

Note - our office lease is until December 2025 with a break point at December 2020

#### 14. FUNDS

#### **ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible Fixed Assets £	Net Current Assets £	Total £
Restricted funds	<del>-</del>	262,855	262,855
General funds	-	449,590	449,590
Designated Funds		45,000	45,000
	<u> </u>	757,445	757,445

#### 14. FUNDS CONTINUED

	Balance at 31/03/2017	Incoming Resources	Resources Expended	Transfers between funds	Balance at 31/03/2018
RESTRICTED FUNDS					
	£	£	£	£	£
Ask Me	5,000	20,000	9,889		15,111
Big Lottery	25,881	171,810	148,408		49,283
Brighton & Hove Food Partnership	-	850	_		850
CCG	65,463	92,824	110,369		47,918
CHILDREN IN NEED	8,130	40,511	37,608		11,033
Comic Relief	=	40,463	36,273		4,190
GBT Refuge	=	63,509	22,335		41,174
Complex Need Refuge	=	24,500	26,201		- 1,701
GSK	32,382	-	59		32,323
Helpline Donation	3,358	-	3,358		-
Triple P	-	18,600	18,022		578
VAWG B&H Portal Contract	24,866	1,467,044	1,429,814		62,096
Wyn & Ken Lo	2,000	-	2,000		_
Dodgson Foundation - Choir	-	260	260		-
Total Restricted Funds	167,080	1,940,371	1,844,596	<del>-</del>	262,855

#### 14. FUNDS CONTINUED

	Balance at 31/03/2017	Incoming Resources	Resources Expended	Transfers between funds	Balance at 31/03/2018
DESIGNATED FUNDS	£	£	£	£	£
Buildings maintenance	15,000				15,000
Furniture replacement	10,000			8,000	18,000
Shaftsbury Court Refurbishment per lease requirement	-			12,000	12,000
Total Designated Funds	25,000	-	-	20,000	45,000
UNRESTRICTED FUNDS				-20,000	-20,000
Total Unrestricted Funds inc f/a	526,998	573,191	630,599	-20,000	449,590
TOTAL FUND BALANCES	719,078	2,513,562	2,475,195	-	757,445

#### **Restricted Funds - Provider And Purpose**

Payee	Purpose
B&HCC PCST	Frontline staff for IDVA, DAPRS and Helpline to include LGBTQ+ workers
Brighton & Hove City CCG	Family, Children and Young People's Service
CCG - CASE FOR CHANGE	Provision of Health IDVA in Brighton A&E department
MOJ Victim and Witness protection fund	Criminal Justice IDVA to support service users with the court process
ITF	Stronger families
Big Lottery - Reaching Communities	Outreach and therapeutic work and a volunteer coordinator
Small restricted grants	Sussex Community Foundation and LGBTQ+ YP project, Brenda Ford/Vodaphone
B&HCC - Healthy Schools	Provision of an education worker in schools
B&HCC - Triple P	To deliver Triple P parenting group work training
VAWG B&H/ES Portal contract	Delivery of the Portal service to include helpline, high risk, prevention and recovery and residential across Brighton and Hove and East Sussex in partnership with CGL and Survivors Network.
East Sussex County Council & Sussex Police	Additional funding to support domestic and sexual violence provision
Children In Need	Children's Worker
B&HCC	Chances for Change
Wyn Ken Lo	Small grant to support therapeutic service and helpline
Helpline Donation	Funding to support the helpline
Break4change	Delivery of Break for Change Service
Henry Smith	Helpline worker
B&HCC funding for GBT Refuge	Provision of support for the LGBTQ+ refuge
DCLG East Sussex	Provision of Support for Complex Needs Refuge
GSK	Used for therapy service
B&H PCST YPIVA funding	Funded Young Person IDVA service
AVU	Funded Hove town hall drop in and police liaison
Allotment	Grant for worker for refuge allotment

#### 15. NOTES TO THE CASH FLOW STATEMENT

#### Reconciliation of Net Movement in Funds to Net Cash Flow from Operating Activities

	2018 £	2017 £	
Net gain	38,367	(65,819)	
Depreciation charges	828	828	
Interest	(1,145)	(2,575)	
(Increase)/decrease in debtors	(2,441)	639,096	
Increase/(Decrease) in creditors	(27,632)	(658,053)	
Net cash provided by (used in) operating activities	7,977	(86,523)	
	2,018 £	2,017 £	movement £
Cash at Bank and in hand Overdrafts/Loans falling due within 1 year.	809,137 NIL	800,016 NIL	9,121





RISE PO Box 889 Brighton BN2 1GH Helpline 01273 622828 www.riseuk.org.uk @riseuk f RiseUK