

PRIVACY POLICY FOR SOCIAL WORK CONNECT

This privacy policy governs your use, on computer devices, of the software application Social Work Connect that is provided by Kirwin Maclean Associates Ltd. Social Work Connect contains supportive content for social work students, practitioners and managers. It may also be used by social care practitioners. It provides information on social work theory, critical reflection, continuous professional development and the Share model for Social Work. The user can enter information about their practice and the software will generate content which links to the practice detailed.

What information does the Application obtain and how is it used?

You will be asked for your email address in order to verify that you have an active licence to use the software.

One section of the software (the envelope activity) invites the user to enter bullet point information about their practice. The user is responsible for the confidentiality of this information and must make every effort to maintain anonymity. This information will be used within the software and transmitted securely to a server to generate relevant information on theory for the user.

The software may collect certain information automatically, including, but not limited to, the IP address of your computer device, your operating system, the type of Internet browsers you use, and information about the way you use the software. Social Work Connect does not collect precise information about the location of your mobile device.

The organisational administrator of your organisation will have access to information about your use of Social Work Connect – such as information about when you last logged onto the Social Work Connect system and if your account is active. They will not be able to access which parts of the software you have used, any information you have entered into the envelope activity or any other part of the Social Work Connect programme.

Do third parties see and/or have access to information obtained by the system?

No personal information is shared with third parties.

What are my opt-out rights?

You can stop all collection of information by Social Work Connect easily by asking your organisational administrator to either suspend or delete your account.

What about security?

We are concerned about safeguarding the confidentiality of your information. We provide physical, electronic, and procedural safeguards to protect information we process and maintain. For example, we limit access to this information to authorised employees and contractors who need to know that information in order to operate, develop or improve Social Work Connect. Please be aware that, although we endeavour to provide reasonable security for information we process and maintain, no security system can prevent all potential security breaches. IT IS THEREFORE VITAL THAT YOU DO NOT USE NAMES OR ANY OTHER IDENTIFYING INFORMATION IN THE SYSTEM.

Changes

This Privacy Policy may be updated from time to time for any reason. The latest copy of our Privacy Policy will always be available here.

Contact us

If you have any questions regarding privacy while using the systems, or have questions about our practices, please contact us via email at helpdesk@kirwinmaclean.co.uk