



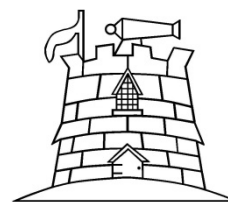
ARMY

Royal Engineers Works Groups

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Reference: WDN 2025 V1.0

See Distribution

Date: 08 Sept 25

CALLING NOTICE FOR THE ROYAL ENGINEERS ASSOCIATION WINTERDINNER NIGHT 29 NOVEMBER 2025

Introduction

1. The National Royal Engineers Association (REA) Winter Dinner Night 2025 (WDN2025) will be held on Sat, 29 November 2025, at Chetwynd Barracks, Chilwell. Featuring a traditional Christmas menu, entertainment, and dancing, the event builds on the success of previous Winter Dinner Nights and the 2024 Burns Night. With up to 160 serving and veteran Corps members, along with guests from HQ REA and Royal Hospital Chelsea, it promises to strengthen Esprit de Corps.

Aim

2. The aim of this calling notice is to present the schedule for the weekend to all REA Members and set out the administrative requirements of those who wish to attend. **It also prompts bookings and payments to be made via eventbrite by Thursday 17th October 2025**, so that accurate numbers and dietary requirements can be established to facilitate successful planning and execution of WDN2025.

Scheme of Manoeuvre

3. **Event Programme.** The Programme for WDN2025 is as follows:

Date	AM	PM	Evening activities
Fri 28 Nov 25	N/A	Travel Book in at Guardroom Accommodation Available from 14:00hrs	No formal activities, REA Members and guests are welcome to drink in the WO's & Sgt's Mess bar from 18:00hrs
Sat 29 Nov 25	Breakfast Available in OR's Mess 07:30hrs to 08:30hrs	Travel Book in at Guardroom Accommodation Available	18:00hrs – 23:59hrs REA Winter Dinner Night in WOs' & Sgts' Mess REA Members requested to be in the mess by 18:30hrs Official Guests Arrive 18:30hrs
Sun 30 Nov 25	Breakfast Available in OR's Mess 07:30hrs to 08:30hrs	Vacate Accommodation by 12:00hrs Return Travel	N/A

Table 1: Programme of events

Menu

4. A Traditional Christmas meal will be served at round tables, this includes a starter of Pate, a main of Turkey and Gammon with all the traditional trimmings, followed by Yule Log and Cream. Tea/Coffee plus mints, cheese and biscuits will be available from a self-serve station in the bar area. Alternatives to meet any dietary requirements will be served individually provided these are notified when making the booking. Wine will be provided on the table as will port for the toasts.

5. **Notice of Attendance and Cost.** WDN2025 is limited to a total of 160 attendees, with 130 places allocated to REA members. A personal contribution of £30 per person attending is required to secure attendance. This must be paid in full when completing the booking on eventbrite. Personal contributions will fund various elements of the programme, including but not limited to feeding, the hire of transport to and from the local hotels to and from Chetwynd Barracks. Attendance will be on a 'first come first serve basis' this is due to accommodation limitations on site and maximum occupancy limits of the WOs' and Sgts' Mess.

8. **Booking and Payment.** Those attending the Winter Dinner have already had the opportunity to express an interest on Sappercom. Formal booking and payment needs to be done through eventbrite. **The link for booking and payment will go live during week commencing 22nd September** (after Corps memorial weekend). When booking attendees will be asked the questions below and be asked for payment by debit or credit card:

- Full name (as you want it to appear on the seating plan)
- What REA Branch are you with?
- Do you require single male accommodation in Chetwynd Bks?
- If so will you be arriving on Friday (28th) or Saturday (29th)?
- If travelling by car what is the car, Registration, Make and Colour
- Do you require transport from any of the 3 local hotels in the calling notice?
- If so which hotel a) Village Hotel, b) Holliday Inn, c) Fairhavens Hotel?
- Do you have any dietary requirements or allergies?
- If so you will be asked to describe these.

Administration Requirements

9. **Transport.** A limited minibus shuttle service will be in operation between Chilwell Station and locally sourced accommodation on 29 Nov 25, this will be limited to the following hotels below:

Hotel A - Village Hotel: Brailsford Way, Beeston, Nottingham NG9 6DL Tel: 0115896 5065

Hotel B – Holiday Inn: Bostocks Lane, Sandiacre, Nottingham NG10 5NJ Tel: 08800 800800

Hotel C - Fairhaven Hotel: 19 Meadow Road, Beeston, Nottingham NG9 1JP. Tel: 0115 922 7509

10. **Accommodation.** Accommodation for male unaccompanied REA members will be available in building 44c, rooms 15, 16 and 17 (20-man rooms) within Chilwell Station from 14:00hrs 28 Nov 25 until 12:00hrs 30 Nov 25. Mattresses will be provided but members will need to bring a sleeping bag and pillow or alternative bedding. Unfortunately,

accompanied personnel cannot be accommodated. Requests for accommodation must be made via eventbrite when booking. Any late bids outside this process are likely to be refused due to booking process requirements, alongside an accommodation shortfall within Chilwell Station. To ensure disabled personnel are allocated accessible accommodation this includes individuals who may have difficulty negotiating stairs, please notify us accordingly.

11. **Messing.** Breakfast will be available in the OR's Mess between 07:30hrs and 08:30hrs on Sat 29 Nov 25 and Sun 30 Nov 25.

12. **Arrivals.** On arrival to Chetwynd Bks all REA members will book in and receive temporary ID cards and car passes if required. All visitors will require photo ID. REA members should note that REA ID Cards are not an acceptable form of identification. A driving licence or passport are required. A contact phone number will also be issued in case of any accommodation issues.

13. **Car Parking.** All visitors will park in the Crusaders car park, directions will be given by the guardroom staff on the day of arrival to assist with navigation.

14. **Caravan and/or Motorhome Parking.** A small number of REA members typically request caravan parking. The Crusader car park will be utilised for this function, in-line with previous iterations of this event. Caravans are to arrive self-sufficient, and as per MOD policy vehicles are not to be plugged in to any electrical or water supplies within Chetwynd Barracks. Caravan and motorhome owners are not to park in unallocated areas or attempt to source electricity from condemned buildings. This is a Standing Order on behalf of the Station Comd.

15. **Dress.** Dress is black tie; REA members will require a minimum of jacket and tie or blazer. Serving members will wear Mess Dress/No2s. Ladies are asked to dress for a formal dinner.

16. **Dress in the WO's & Sgt's Mess.** Dress on Friday night is smart casual, no sportswear, shorts, jeans or trainers. The usual attire for REA members is polo shirt, trousers and shoes.

17. **REA Standards.** This is a National Event, however Standards are not required, therefore travel claims will not be paid.

18. **Discipline.** All REA members are reminded that their conduct and behaviour is to be of the highest of standards throughout the evening and weekend. In recent years, individuals have let themselves and their branches down, typically through alcohol induced unacceptable behaviour. Also, several items of Mess property have been removed from the WOs' and Sgts' Mess, this is not acceptable, and any similar behaviour will result in the member being asked to leave and potentially being banned from any further Chilwell Events.

19. **Covid 19.** Although there are no formal restrictions in place, all those attending are asked not to attend if they are experiencing symptoms that could indicate Covid 19. If in doubt attendees are asked to take a lateral flow test before attending.

Contact

21. Any queries can be submitted to Kevin Street by email on reasoaddistrict@btinternet.com or to SSgt Damon Barnard (Barney) on damon.barnard141@mod.gov.uk. **All emails to contain the phrase WDN2025** in the subject line.

Summary

22. WDN2025 offers an opportunity for the Royal Engineer Works Groups to host and interact with REA members from across the UK. Previous events held within Chilwell Station have demonstrated that there is a strong and ever-growing bond between REA members and serving soldiers. The Commanding Officers are keen to further develop this tie and will ensure the event is supported by the Works Groups in a manner that will ensure it is delivered effectively. To assist with this, the administrative requirements within this calling notice must be adhered to, following the timelines and guidelines specified throughout.

[Signed Electronically]

D Barnard
Staff Sergeant

Distribution:

RE HQ – REA Chief Executive
RE HQ – REA Operations Director
All REA Branch Secretaries (sent via REA HQ)
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