



# Moving Guide

## at least 4 weeks beforehand

- Contact Shore Porters to arrange your free, no-obligations survey and quotation; alternatively, visit our online inventory section for a quotation by email.
- Confirm as soon as possible after receiving the quotation whether you would like us to proceed.
- Research new doctors, dentists and other healthcare specialists close to where you're moving.

## 2-3 weeks beforehand

- Organise a change of address card to send to family and friends.
- Notify every agency that needs to know of your change of address.
- Arrange professional disconnection of gas cookers and other appliances you are removing.
- Cancel deliveries of paper, milk, etc and settle any outstanding accounts.
- Put all your documents and valuables in a single safe place.

## 3 days beforehand

- Pack a bag with a change of clothes, toiletries and a 'survival kit' for the other end. This could include: light bulbs, fuses, tools, toilet roll, candles, PASSPORT, BIRTH CERTIFICATES matches, cash, phone charger and a list of important phone numbers.
- Check where to collect the keys for your new home.
- Move all outside plants and furniture into a dry area, so they can dry out for moving day.

## 2 days beforehand

- Empty, defrost and dry out your fridge/freezer.
- Seal packets, bottles or jars with tape to prevent any spillage.

## 1 day beforehand

- Prepare food, drink and utensils for moving day.
- Get your plants ready for the removal.
- Charge your mobile phone.

## moving day

- Make sure the kids are happy – if they're going to be in the house with you, settle them in a room with plenty to play with. If older children want to help, encourage them to pack their own box and assist you with safe, simple tasks.
- Once everything is loaded, walk around with a member of the removal team to make sure you're not leaving behind anything you want to remove.
- Take meter readings in your old and new homes.
- Arrive before your removal team so you can have a good look around your new property.
- Give the team a full tour of the house when they arrive.

