



## Result Appeal Application

Please note that appeals can only be raised if a student feels that 'wrong data' was used for the basis of their calculated grade.

Please ensure this form is **submitted immediately** following the official release of your results since strict deadlines do exist and vary by qualification type

Please email your completed form to [gradeappeal@yorkcollege.ac.uk](mailto:gradeappeal@yorkcollege.ac.uk)

### To be completed by student

<b>Student Name</b>	
<b>Student Reference Number (visible on ProPortal)</b>	
<b>Qualification Type and Subject being appealed</b>	
<b>Grade received</b>	
<b>Specific Reason for appeal (please provide as much detail as possible)</b>	

### To be completed by college representative

<b>Action</b>	<b>Comments</b>
<b>Grade checked against AO results file</b>	
<b>Grade checked against specialist tutor calculated grades data</b>	
<b>Grade checked against historical and prior attainment data provided by the AO</b>	
<b>Appeal upheld (Yes/No); If Yes state basis of appeal</b> <b>Basis of appeal</b> <b>a.</b> College has provided incorrect centre assessment grades and rank order information to the AO <b>b.</b> AO has used an incorrect data set for the purposes of statistical standardisation <b>c.</b> AO has introduced an error into the data set it used for the purposes of statistical standardisation	
<b>Name of college representative who undertook investigation</b>	