ONLINE LEARNING - STEPS TO TAKE FOR APPLICATION

YORK COLLEGE & UNIVERSITY CENTRE

1 CHECK OUT THE WEBSITE

- Courses available
- Course content
- Course length and guided learning hours
- How to apply

2 DISCUSS

Talk through your chosen course for continuous professional development (CPD) options with your line manager

3 BEFORE YOU APPLY

Before you apply you need to tick against all points below:

- Aware of the guided learning hours required
- Committed to the course
- Line manager Support CPD time or own
- Self Supported Study
- Access to laptop and WIFI (home)

4 APPLY THROUGH WEBSITE

www.yorkcollege.ac.uk/online-learning

5 GET OFFERED A START DATE BY ADMISSIONS

6 RECEIVE INDUCTION INFORMATION

You will recieve this information one week prior to start date

7 ON YOUR START DATE

You will be sent a unique platform username and password to log in

ANY QUESTIONS, PLEASE CONTACT THE ONLINE LEARNING TEAM AT TEL 01904 770827 EMAIL ONLINELEARNING@YORKCOLLEGE.AC.UK