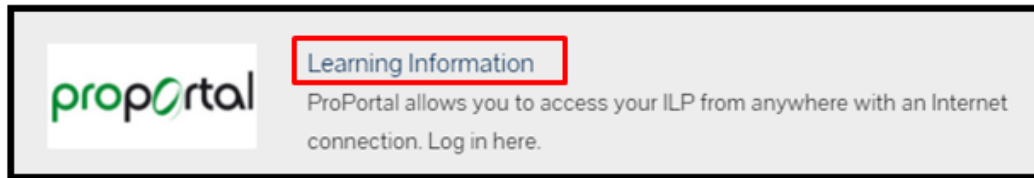


## How to access your Exam timetable through ProPortal

1. Navigate to the My Individual Learning Plan page in the Student Options of the Intranet:



2. Click the 'My Individual Learning Plan' link:

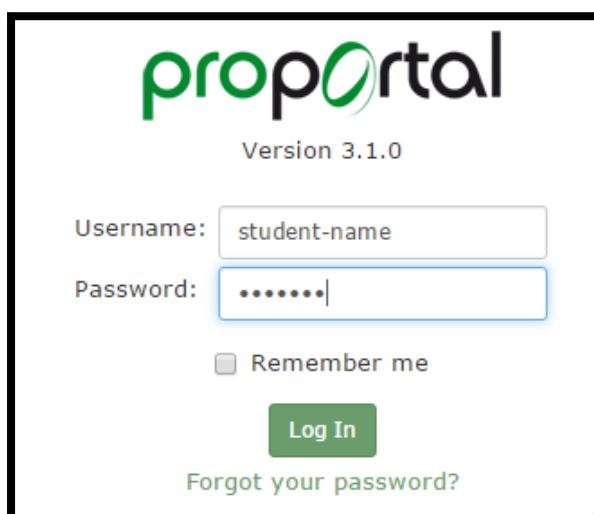


3. Click the 'My Individual Learning Plan' button:

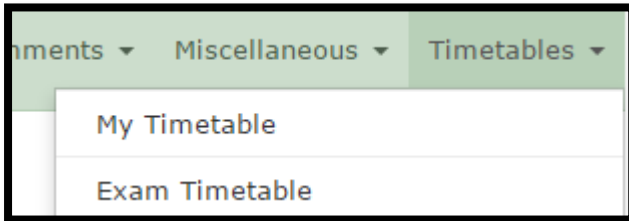


The direct link to this page is [here](#).

4. Login using your network ID and password then click the Log In button:

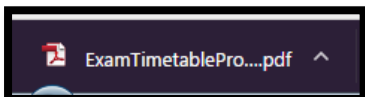


5. Select Timetables then Exam Timetable from the top right hand corner:



6. Due to the College's website security, you will have to enter your username and password again if you are accessing ProPortal from your mobile device. If you access ProPortal from a College computer then you will not have to do this.

7. The timetable will be produced as a pdf. In Google Chrome it will show as a download in the bottom left hand corner of the screen:



8. Click this icon to view the timetable.

( ) (Candidate Number - )				
Exam Date	Start Time	End Time	Room	Subject
<b>Wednesday 17 May 2017</b>	9:15 AM	10:45 AM	SPORTS HALL	MATHS: MEI INTRODUCTION TO ADV MATHS
	9:15 AM	10:45 AM	SPORTS HALL	MATHS: MEI MECHANICS 2
<b>Wednesday 07 June 2017</b>	9:15 AM	10:45 AM	SPORTS HALL	MATHS: MEI CONCEPTS FOR ADV MATHS
	9:15 AM	10:45 AM	SPORTS HALL	MATHS: MEI FURTH APPLICS OF ADV MATH
<b>Wednesday 14 June 2017</b>	9:15 AM	10:45 AM	SPORTS HALL	MATHS: MEI STATISTICS 2
<b>Friday 16 June 2017</b>	9:15 AM	11:45 AM	SPORTS HALL	COMPUTER SCIENCE - COMPUTER SCIENCE OCR REP
<b>Friday 16 June 2017</b>	1:30 PM	3:00 PM	SPORTS HALL	MATHS: MEI DIFFERENTIAL EQUATIONS - MATHS: MEI DIFFERENTIAL EQUATIONS
	1:30 PM	3:00 PM	SPORTS HALL	MATHS: MEI STATISTICS 3
<b>Tuesday 20 June 2017</b>	1:30 PM	3:00 PM	SPORTS HALL	MATHS: MEI METHODS FOR ADVANCED MATH - MATHS: MEI METHODS FOR ADVANCED MATH
<b>Thursday 22 June 2017</b>	9:15 AM	11:45 AM	SPORTS HALL	COMPUTER SCIENCE - COMPUTER SCIENCE OCR REP
<b>Friday 23 June 2017</b>	9:15 AM	11:45 AM	SPORTS HALL	MATHS: MEI APPLICATIONS OF ADV MATHS
<b>Monday 26 June 2017</b>	1:30 PM	3:00 PM	See Noticeboard	MATHS: MEI FURTH METHODS - ADV MATHS

**Please see the noticeboards in the Atrium for exam room details**  
Exam times can change, make sure to check ProPortal the day before your exam to make sure you have the most up to date information  
You **must** read the **IMPORTANT EXAMS NOTICE** that accompanies this timetable  
You **must** bring your College ID Card to **all** exams. Lack of an ID may mean you are unable to sit the exam

You must also read the important documents shown below:

