

*Aged 19 or over on 31st August 2020 and enrolling on a Further Education course

Please complete the Bursary Application for students aged 16-19

If you are in one of these groups: Aged 19-24 with an EHCP/MyPlan for 2020-21 or Aged 19 on 31st August 2020 in the 2nd year of a 2-year course.

The college holds Learner Support Funds for students, who meet the eligibility criteria, to provide financial support towards the costs relating to attending college. The amount of support awarded to successful applicants will depend on your circumstances and an assessment of your financial needs.

19+ Hardship Fund – for students studying at level 2 and below (or level 3 if you are aged 19-23 and do not have to pay course fees because you do not already hold a full level 3 qualification).

Advanced Learner Loans Bursary – for students who are paying for their course with an Advanced Learner Loan

If you are unsure whether or not you qualify or have questions about any part of the form, please email us at bursaries@wiltshire.ac.uk with your query and phone number or call **01225 350035** and ask to speak to a member of the bursary team.

Personal Details

Surname	First Name		
Student Number	Date of Birth	Age on 31st August 2020	
Home address	Term time address (if different)		
Postcode	Postcode		
Email			
Home telephone number	Mobile		
Have you been resident in the UK/EU for 3 years?	Yes	No	If 'no', where were you living? Country:
Are you an Asylum Seeker?	Yes	No	

Who do you live with?

Alone	Spouse/partner	Parent(s)/Guardian(s)
Name of parent/guardian 1 or Spouse/Partner	Relationship to you	
Name of parent/guardian 2	Relationship to you	

How many other children (excluding the applicant) in full-time education and under the age of 19 are living in the household? We will deduct £1,000 from your annual household income for each child in the household in full time education excluding the student. Evidence will be required (this could be your Tax Credit Award notice)

Course Details

Course Name	Course Level				
Course Campus	Chippenham	Lackham	Salisbury	Trowbridge	Wilkes Academy
Start Date (if you are retuning for year 2, enter the date you started in 2019)	Number of days per week				
Is work experience or an Industry placement required for the course?	Yes	No			
If yes, how many hours are required?	30	60	315		

Your Household Circumstances and evidence required

Student status	Tick one	Evidence required (scanned or photocopied, we cannot accept original documents)
Living alone, employed with a gross annual income below £17,004.00		Last 3 months wage slips
Living alone or with a partner and/or children where there is no income from employment and you are in receipt of benefits: Income Support, Job Seeker's Allowance, Employment and Support Allowance, Universal Credit		Evidence of benefits (see table below)
Living with a partner and/or children where one or both adults are working with a gross annual household income below £35,000		3 Months wage slips and Tax Credit award notice (if applicable)
Under 25 with no income, living with parents/guardians whose income is below £35,000		3 Months wage slips and Tax Credit award notice (if applicable)

Benefits and evidence required

	Student	Parent/guardian 1 or partner	Parent/guardian 2
	Tick all that apply		
Employment and Support Allowance (ESA)			2020/21 Tax Credits Award Notice (all pages) or Benefit Award letter for the current tax year and the last 2 months bank statements indicating that payments have been made
Guaranteed element of the State Pension			
Income Support			
Job Seeker's Allowance (JSA)			
Tax Credits			2020/21 Tax Credit Award Notice (all pages)
Universal Credit			3 most recent Universal Credit statements (all pages)

Household income

	Student		Parent/guardian 1 or partner		Parent/guardian 2	
	£	Weekly/ Monthly	£	Weekly/ Monthly	£	Weekly/ Monthly
Self-Employment	£	Weekly/ Monthly	£	Weekly/ Monthly	£	Weekly/ Monthly
Any other income (excluding income from benefits)	£	Weekly/ Monthly	£	Weekly/ Monthly	£	Weekly/ Monthly

What do you need help with?

*Please be aware that funds are limited and you may not get help with everything you ask for. Details of the cost of items can be found in the joining instructions for your course.

Travel to and from college	A meal on the days you attend college	
Kit/Equipment/Tools	Details	£
Clothing/uniform/ PPE clothing	Details	£
Books	Details	£
Trips	Details	£
UCAS Fees/University visits (level 3 students only)	Accommodation at Lackham (Land-based, Agriculture, Animal Care, Motorsport courses at level 2 or 3 only)	
Childcare – If you are aged 20+ Please complete the Childcare Support Application Form. If you are aged 19 and require financial help with childcare, please apply to Care to Learn https://www.gov.uk/care-to-learn/applying-for-care-to-learn		
Other costs	Details	£

How will you get to college?

You must live more than 3 miles from the campus where you study to receive support towards travel. Measured by Google Maps walking distance from your home postcode.

Walk/Cycle	Driving yourself: Car		Motorcycle	Bus
Details (Bus company and number of the bus if known)				
Have you applied for a Wiltshire Council bus pass? Yes No				
Train	Station from where you will travel			

Computer access at home

Are you able to access the internet at home?	Yes, we have broadband	Yes, but I have to use data to access the internet	No internet access
Do you have access to a computer at home?	A PC or laptop – for my own use	A PC or laptop – shared with other members of the household	No access to IT equipment at home

Student bank details

Please provide a copy of a statement showing sort code, account number and name of account holder.

This is to verify that your bank details are correct as funds paid by BACS cannot be refunded if paid into an incorrect account.

Name of account holder

Bank Name

Branch

Account Number

Sort Code

Building Society roll number (if applicable)

Declaration

- I have fully completed this form with accurate information and supplied evidence that is accurate and correct.
- I understand that the College has the right to reclaim any funding if I am found to have provided incorrect information, if I am subject to any part of The College's disciplinary process or my attendance falls below the expected standards.
- I understand that I must return any items paid for by the college Bursaries if I leave before completing my course.
- I understand that the information from this form will be recorded electronically in accordance with current legislation and authorise the college to seek independent confirmation of my personal circumstances. For more information on how Wiltshire College & University Centre protect your data, please visit <http://www.wiltshire.ac.uk/dataprotection>.

Signature Student

Date

Signature Parent/guardian
or spouse/partner (if
applicable)

Date

What happens now?

- It is essential that you submit your application as early as possible. Bursary funds are limited and confirmation of your award may take up to 2 weeks from the time we receive this form and evidence documents.
- We will contact you if we require any further information or evidence from you. We will only be able to make an assessment when we have all the evidence.
- Once we have received your application and all required evidence, we will make an assessment and send you confirmation of your award by email. This will detail all costs covered by your bursary award and how they will be paid.
- With the exception of transport and free college meals, no awards will be paid until 6 weeks after you start your course.