



**New College Stamford**

ACHIEVE EXCELLENCE, BE OUTSTANDING

# PARENT, GUARDIAN & CARER GUIDE

**2019-20**

# WELCOME

## **Introduction from Janet Meenaghan Principal of New College Stamford**



Our aim is to give every young person the opportunities to achieve to the best of their abilities, so they can progress to further study with us, to find employment or an apprenticeship, or progress to higher education.

We are committed to ensuring our students get the best education possible and will do everything we can to help them achieve their goals.

We look forward to a successful partnership, working with you to ensure your young person's success.

*J. Meenaghan*

# CONTENTS

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Reasons to Choose Us .....4  
Expectations .....6  
Study Programmes.....9  
Work Experience.....10  
Industry Placements .....11  
Course Levels .....12  
Apprenticeships.....14  
Mythbuster.....16  
Life on Campus.....18  
Support Services.....20  
Careers & University.....22  
5 Great Reasons to Study at UCS.....23  
Case Studies.....24  
Transport .....28  
How We Can Help .....29  
Open Events.....30

# REASONS TO CHOOSE US

We know as a parent or carer, you want to give your young person the best possible start to adult life by getting into the right education. We also know that helping them make decisions on their future can be confusing for everyone, but don't worry, we can help.

## 1 QUALITY

**We are constantly improving and updating the facilities at New College Stamford and Borderville Campus.**

- Students study in a realistic working environment with industry standard facilities and resources.
- £4m Sports Centre, home to Stamford AFC.
- £1m Digital Skills Centre and cutting edge technology.
- Dedicated Higher Education Centre offering an alternative to university.
- Dedicated Sixth Form centre.
- £7m Construction and Motor Vehicle Centre.

## 2 OPPORTUNITY

**New College Stamford is all about preparing your young person for whatever their future may hold.**

- Many of our tutors have industry experience.
- Excellent links with local and national employers.
- A dedicated careers adviser to help them on their way to career success.
- Industry recognised qualifications.
- Support and help in applying for jobs or university places.
- A dedicated work experience team to help them secure work experience/Industry placements.

## SUCCESS

# 3

**Our students' successes are something we are extremely proud of.**

- Students go on to exciting careers and top universities.
- We have trained hundreds of apprentices to secure amazing careers.
- Many of our courses have 100% success rates.
- We value our strong partnerships with employers and community partners that enhance our curriculum.

## CHOICE

# 4

**We support you to choose a course that's right for the student.**

- Courses from Entry Level right up to Level 3 and beyond.
- Diplomas, Apprenticeships, A Levels and University Level courses.
- A huge range of subjects from Animal Care to Performing Arts.
- Our courses can lead to jobs, further training or university places.

## FINANCIAL

# 5

**There's lots of financial support available to help students whilst they study. Speak to our Student Services Team to find out if you're eligible.**

- 16-19 Bursary Scheme to help with your studies, transport costs, equipment.
- 16-19 Discretionary Learner Support Fund.
- Free College meals.
- Laptop loan scheme.

# EXPECTATIONS

## WHAT YOU CAN EXPECT FROM US

- High quality tutors and teaching in up-to-date facilities and with the equipment you would find at work.
- Contact with Student Advisors, Course Co-Ordinators and Curriculum Managers.
- A Parents' Welcome event early in the Autumn Term to introduce you to the study programme and how you can support your young person.
- Parents' Evenings to get honest information about how your young person is doing.
- A prompt response to any query or concern.
- Work experience and opportunities to develop work-ready skills.
- Assurance that we will support all of our students to achieve their best and challenge them to reach new heights.
- Contact from us should we become concerned about a young person's attendance or progress, and reports to you on attendance and punctuality.
- An appointment with a Student Advisor and/or Curriculum Manager, if either you or we need to discuss your young person's progress.
- Advice and guidance on the next steps including UCAS, job applications and further study.





## WHAT WE EXPECT FROM YOU

- Taking an interest in your young person's work and progress.
- Acknowledging the workload involved and giving them encouragement.
- Reminding them of the need to undertake independent study at home or in the Library.
- Reminding them to give their studies priority over their social life and part-time job, especially as examinations and coursework deadlines approach.
- Knowing the timetable they are following and therefore when they should be attending; supporting their full and prompt attendance.
- Letting us know immediately if they are ill or unable to attend for any reasons not known to us.
- Attending Parents' Evenings.
- Keeping us informed of anything that would be useful for us to know in order to support them and help us meet their individual needs at any particular point in time.

# EXPECTATIONS

## WHAT WE EXPECT FROM OUR STUDENTS

**In order to benefit most from a Study Programme, we expect our students to take full responsibility for their learning.**

- Conduct should reflect the reputation and students' attributes of New College Stamford at all times and in all places, on and off campus.
- Strive to achieve 100% attendance and punctuality.
- Wear their student ID card in its lanyard at all times and come prepared with all necessary personal protective clothing, equipment and learning materials for all sessions.
- Be committed to your Study Programme and participate in all learning and work-related activities, including tutorials, maths and English.
- Behave in a way that does not offend others, is not discriminatory in any way, and shows care, consideration and respect for all staff, students and others.
- Accept responsibility for keeping the College clean, tidy and safe - respect the College facilities and environment.
- Comply with all health and safety regulations, and the no smoking policy.
- Avoid using language which may cause offence to others.
- Complete all your coursework to meet deadlines.
- Find and arrange work placements as required by deadlines set.

### OUR STUDENTS' ATTRIBUTES

**R**espectful   **O**ptimistic   **A**spirational   **R**esilient

# STUDY PROGRAMMES

Study programmes have been designed to boost the employability skills of our students. **Students enrol on an individual Study Programme comprising of four main areas:**

- 1 **English & Maths** (if a grade C/4 has not been achieved at GCSE)
- 2 **A main qualification in their chosen subject area**
- 3 **Personal Development Programme (PDP)**
- 4 **Enrichment** (including work experience)

**NEED TO RE-SIT? NO PROBLEM.**  
If you don't achieve a grade 4/C in GCSE maths or English, you'll re-sit the exams with us and we'll help you prepare.

All components of the study programme need to be completed to the expected standard for the student to pass. Students are encouraged to stretch themselves and will always be supported to reach the highest grade possible to help maximise their progression and employment options in the future.

On successful completion of their study programme, students can progress to university or employment.

Students will typically attend College 3 to 4 days per week with non-contact time provided to allow students to undertake independent study, complete homework assignments or participate in work experience or enrichment. Where possible we design our timetables to reflect the expectations of the industry they may go on to work in.

# WORK EXPERIENCE

All students attending College will undertake a form of employer engagement that falls into one of the following categories;

## WORK EXPERIENCE

**External** Usually a block week of 35 hours which has been identified for the course where all students will attend work experience in the same week. Students are to source their own placements and then complete the online request form 4 weeks prior to the planned start date. Should students be attending a placement with children or vulnerable adults a DBS may be required, this must be applied for via the College at a cost of £53.50.

**Internal** Students undertake internal placements within relevant areas of the College. Internal placements are reserved for Level 1 students or students with specific requirements.

**Work Placement** Students in Early Years, Health and Social Care and Animal Studies complete an external work placement, the length of which is determined by the qualification criteria. Students in Early Years and Health and Social Care must apply for their enhanced DBS via the College at a cost of £53.50.

## WORK RELATED LEARNING

Work Related Learning is a project set by the course coordinator or an employer. Students are given the opportunity to develop knowledge, skills and understanding useful in work. This includes learning through the experience of work, learning about work and working practices and learning the skills required for work.



# INDUSTRY PLACEMENTS

With the introduction of T Levels, New College Stamford is involved in pilot schemes which provide opportunities for students to have extended industry work placements as part of their courses. An industry placement provides students with the opportunity to put into practice what they have learnt in the classroom and gain 'on-the-job' experience. This will improve knowledge and experience needed to open the door into skilled employment, further study or a higher apprenticeship.

## INDUSTRY PLACEMENTS ARE;

- Placements related to the students' course of study.
- Completed with an external employer.
- 315 - 350 hours long (over the academic year).



### Students will be supported with;



Sourcing a placement.



Preparing for interviews and commencing the placement.



Regular check-ins (in College and workplace visits).



Financial support (including transport and equipment).

# COURSE LEVELS

## ENTRY LEVEL =

No formal qualifications

## LEVEL 1 =

GCSE Grades 3/D - 1/G

## LEVEL 2 =

GCSE Grades 9/A\* - 4/C  
Apprenticeship Standard Level 2  
(Intermediate)

## LEVEL 3 =

A Levels  
Apprenticeship Standard Level 3  
(Advanced)

## LEVEL 4 =

Higher National Certificate (HNC)  
Higher Apprenticeship Level 4 - 6

## LEVEL 5 =

Higher National Diploma (HND)  
Foundation Degrees

## LEVEL 6 =

Bachelor Degree  
(Top Up Degree)



## ENGLISH & MATHS

If your young person has not achieved a 4/C in GCSE English or maths or Level 2 Functional Skills (dependent on their chosen course and industry requirement) it will be mandatory for them to continue to study English and maths alongside their main qualification. We will assess their need for this at enrolment in the August before starting the course.

## MATHS CENTRE OF EXCELLENCE

New College Stamford is one of 21 institutions across the country to be named a Maths Centre of Excellence. Students will have the opportunity to learn with methods that suit them and build on their existing skills. The Maths Centre of Excellence reflects our long standing reputation for English and maths achievement and performance. As a result, students will be able to access English and maths in new and innovative ways that will contribute to their learning.



## A LEVELS

Studying A Levels will give students a broad knowledge base and although A Levels are traditionally an academic, theory-based route, we pride ourselves on our modern approach, which includes practical elements, live projects, community work and a dedicated A Level Honours Programme.

## DIPLOMAS

These vocational subjects allow students to gain the practical skills and knowledge to progress to employment in industry. Most Level 3 diplomas are equivalent to 3 A Levels and are an alternative route to university. If your young person knows the career path they would like to take, or prefer to learn in a hands-on way - this is the route for them!

## ENTRY REQUIREMENTS

Entry requirements vary depending on previous experience and specific course requirements. You can find entry requirements for each course in our prospectus and on our website.

# APPRENTICESHIPS

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An apprenticeship is a real job with training which allows your young person to earn while they learn, gaining a nationally recognised qualification and industry recognised standards.

## WHAT IS AN APPRENTICESHIP?

To kick start any career you are likely to need a combination of experience and qualifications. An apprenticeship gives you both, by combining on-the-job training with study.

## WHAT ARE THE WAGES LIKE?

The minimum wage for apprentices aged 16-18 is £3.90 per hour but many employers pay more depending on sector, region and level. This means earning at least £117 per week whilst learning.

## WHAT ARE THE WORKING HOURS?

Apprentices work a minimum of 30 hours per week and training is included as part of your apprenticeship. Typically, one day per week will be spent in College but some apprenticeships are carried out entirely in the workplace. The apprenticeship will include 20 days paid holiday per year.

## ENTRY REQUIREMENTS

Apprenticeships are available to anyone over the age of 16 living in England. There are different entry requirements depending on sector and job.

## HOW TO APPLY

Visit our website for all our latest vacancies, full details on how to apply and lots of further information:

**[www.stamford.ac.uk](http://www.stamford.ac.uk)**



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**25,000**  
APPRENTICESHIP  
VACANCIES ARE AVAILABLE  
ONLINE AT ANY ONE TIME

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**90%**

OF APPRENTICES GO IN  
**TO WORK OR**  
FURTHER TRAINING

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## MORE QUESTIONS?

Ask our Apprenticeships team:

Email [apprenticeships@stamford.ac.uk](mailto:apprenticeships@stamford.ac.uk) or call **01780 484311**

# MYTHBUSTER

## MYTH

**A Levels are better than Diploma qualifications**

Most Level 3 courses are equivalent to three A Levels in terms of UCAS points. Vocational qualifications mean that students gain a more hands-on practical learning experience, studying amongst industry standard facilities that replicate employment environments and develop real skills for real life, so they're prepared for the real world.

## MYTH

**You need to study A Levels to get in to university**

Students studying Level 3 courses such as the BTEC Extended Diploma can gain up to 168 UCAS points (depending on their grades) equivalent to three A\* at A Level. Apprentices can also progress to university level study with Higher Apprenticeships (Level 4).





## MYTH

**You have to go to university to get a degree**

You can study university level qualifications

at New College Stamford. We have a dedicated University Centre that offers a range of higher education qualifications such as HNCs, HNDs and Foundation Degrees. These career-focused courses are a great alternative to moving away to University and if you want to 'top up' to a full degree, you can do in just one further year. We are partnered with the University of Bedfordshire and Bishop Grosseteste University who offer guaranteed progression to top-up upon successful completion of Year 2.

## MYTH

**My young person is undecided and will miss the deadline**

We don't have a deadline for applications,

in fact our applications stay open until late September! However, if your young person knows what they want to do, it's best to get their application in quickly as some courses are very popular. Even if they start a course they're not happy in, our 6-week transfer window will ensure they are on a course they love and are successful in. If they are undecided, book a place at one of our open events which are held throughout the year.

# LIFE ON CAMPUS



New College Stamford is equipped with specially designed facilities across the campus to replicate the working world in the classroom. This builds independence and social skills outside of the classroom so our students are prepared for employment. You can tour our amazing facilities at the open events we hold throughout the year.



## INSPIRE SALON

Our Inspire Salon offers fabulous facilities alongside the very best commercial standard salon equipment. It's a real salon in every sense of the word so we can deliver the best possible training to our students. Students and parents are able to book in for treatments at a fraction of the cost of commercial salons.



## BISTRO & REFECTORY

A great place to meet and relax with friends, grab lunch, snacks or a Starbucks coffee. Both the Bistro and Refectory sell a selection of hot and cold food, drinks, sandwiches, fruit, home-made healthy choices and cater for vegan and vegetarian diets. **FREE BREAKFAST** is available for students between 8.30am - 9.30am.



## GALLERY KITCHEN

Our Gallery Restaurant is open to the public, offering the finest gourmet dining in their evening and delightful lunchtime offerings, all at affordable and appealing prices. Our food is freshly prepared – with great emphasis on local and seasonal produce and presented by our own catering students to the highest standards.



## BORDERVILLE SPORTS CENTRE

Also home to Stamford AFC, our Borderville Sports Centre has been designed specifically for sports development and fitness training. It boasts state-of-the-art facilities such as a 3G artificial grass pitch, gym, FA-rated pitch, 735sq metre multi-purpose sprung-floor sports hall and bistro eatery.



## DIGITAL SKILLS CENTRE

Our brand new Digital Skills Centre is a hub for IT students and hosts state-of-the-art equipment, perfectly suited to prepare our students for the modern, digital world. The Centre also offers a range of training facilities for employers. You will also find group and silent study rooms in our newly refurbished library, where students can complete their coursework during their free periods.

# SUPPORT SERVICES

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## LEARNING SUPPORT

New College Stamford is committed to supporting learning and helping all of our students achieve their education goals as well as realising their full potential.

If your young person has a learning difficulty or disability we are here to help. We can offer personal support plans and extra help in our dedicated Study Centre. Each support plan is bespoke to the individual in order to support their study and progression.



## STUDENT ADVISORS

Your young person's personal tutor is on hand to support, guide and advise them throughout their course and with their every day concerns. They will also liaise with you to ensure your young person gets the best out of their time at New College Stamford. Students will have weekly tutorial sessions to discuss their progress as part of their personal development programme.



## WELFARE TEAM & COLLEGE YOUTH TEAM

These teams form an integral part of enrichment and the welfare support network at College. They are here to help students be healthy, happy and successful. They can help them with a range of issues and provide a listening service, with contacts to a wide range of organisations that can offer further help and support.

## SAFEGUARDING

The College has on-site security and all staff, students and visitors must wear formal ID badges whilst on our premises. You can be sure your young person is safe at New College Stamford. We are committed to promoting the welfare of our students.

## FINANCIAL SUPPORT

New College Stamford may be able to help you with the cost of education including bursaries and support for equipment, transport and uniform.

**16 -18 Support Fund** - Students aged 18 or under at the start of the academic year with a household income of less than £30,000, may be eligible for assistance towards College-related costs such as equipment, uniform, transport and Free College Meals. If you are a guardian of a child in care, or the parent of a disabled young person in receipt of Disability Living Allowance or Personal Independence Payments as well as Employment Support Allowance or Universal Credit, they may be eligible for a bursary.

**19+ Support Fund** - This is a discretionary fund for students aged 19 and over at the start of the academic year. Support may be available to assist with costs such as those identified above plus childcare.

For more information please contact our Student Services Team  
**01780 484300** ext. **344** [financial.support@stamford.ac.uk](mailto:financial.support@stamford.ac.uk)

# CAREERS & UNIVERSITY



We have dedicated Careers Advisors available to help with providing information, advice and guidance to your young person when making decisions about their learning, training and work opportunities now and in the future. This includes:

- Career-related problems
- Choosing a career
- Where to go from here
- Deciding between Higher Education, employment or another FE course
- Choosing the right university/UCAS applications/personal statements
- Job application forms, CVs, cover letters
- Interviewing techniques
- Job search/social media

## UNIVERSITY FAIR

We also organise a Careers and University Fair in preparation for the UCAS deadline where universities from across the country and our largest local employers are invited to meet students and support them with their next steps.





# 5 GREAT REASONS

TO STUDY AT UNIVERSITY CENTRE STAMFORD

## 1 EXCELLENT TEACHING & LEARNING OPPORTUNITIES

According to the national Teaching Excellence Framework (TEF), University Centre Stamford is among the best places to study at University Level in the UK. In 2018 we were voted in the top 5% nationally for student satisfaction.



UNIVERSITY  
CENTRE STAMFORD

## 2 PAY LESS, GAIN MORE

Choosing to study with us can save you tens of thousands of pounds. Our fees are up to £3000 per year less than most universities.

## 3 SMALLER CLASS SIZES

Our classes rarely exceed 15 students, meaning your tutor has more time to support you and you have better access to resources. We also provide tailored one-to-one academic support and careers advice to all of our students.

## 4 TRANSFORM THE PROGRESS OF YOUR CAREER

At UCS we understand that employers are looking for industry-relevant experience from the graduates they hire. That's why our courses have employer involvement and work experience, and are delivered by lecturers who have spent time working in the sectors they teach in.

## 5 SPECIALIST EQUIPMENT & RESOURCES

We provide industry-standard facilities to ensure you learn on the same equipment you will typically use in your future career. There is everything you need to study for success.

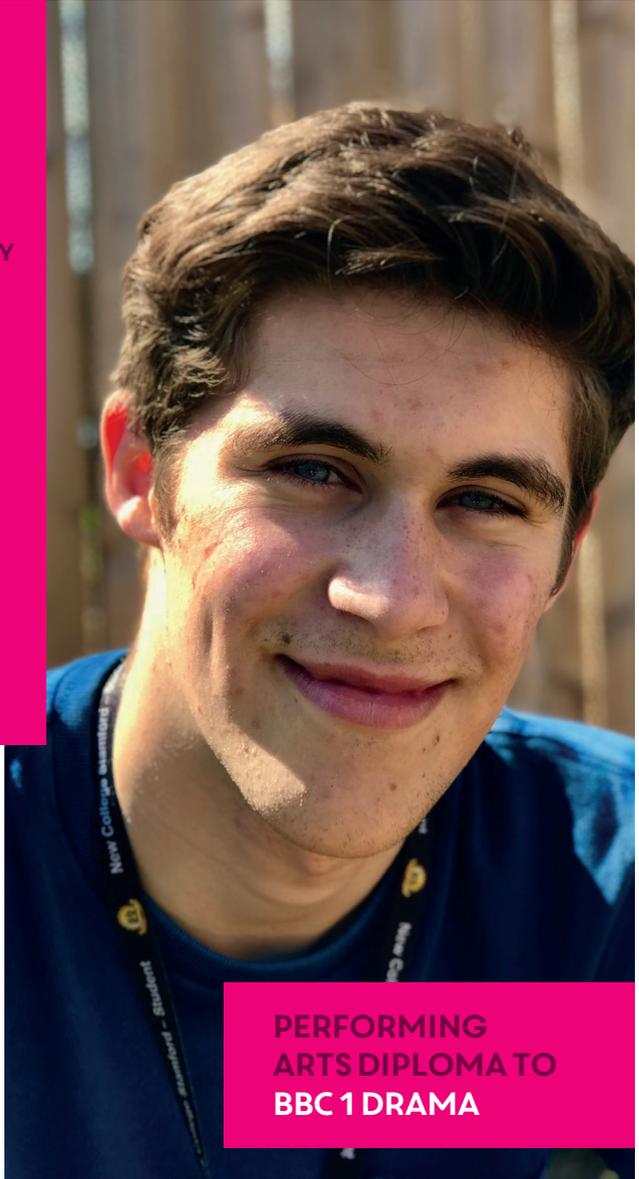
# CASE STUDIES



## RYAN CHAPMAN

SAWTRY COMMUNITY  
COLLEGE

“The lecturers at New College Stamford are amazing and so supportive, they are the reason I auditioned to feature in the BBC One Drama Doctors and this lead me to achieving my first major TV role.”



PERFORMING  
ARTS DIPLOMA TO  
BBC 1 DRAMA



## ELLIE NESBIT

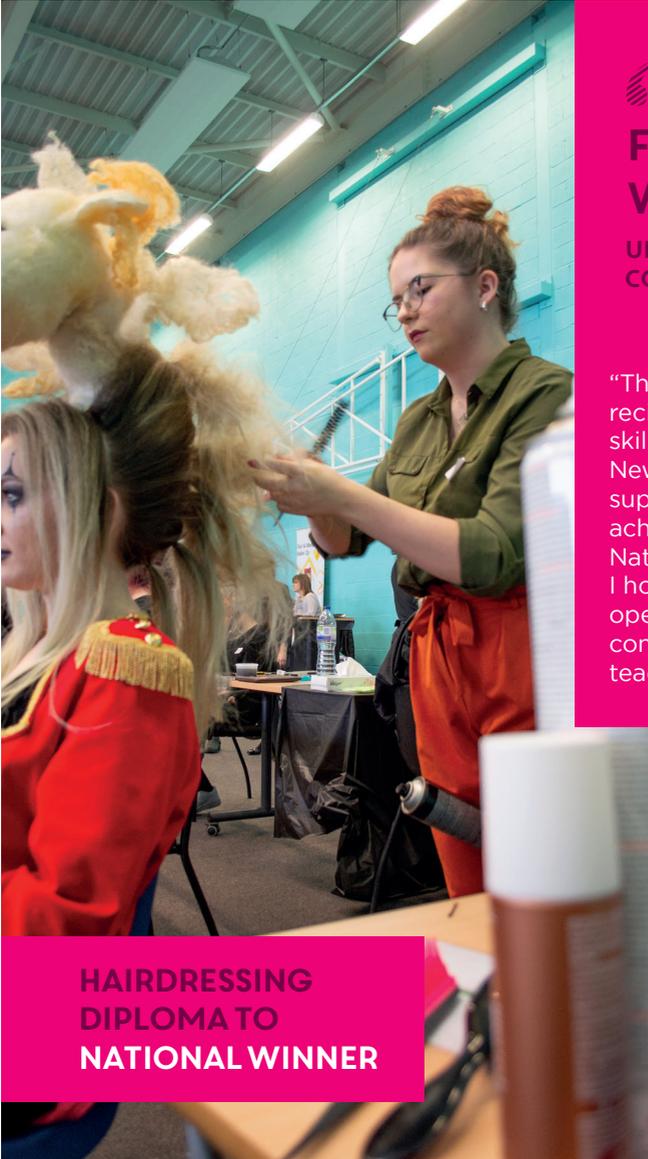
PRINCE WILLIAM  
SCHOOL

“I have been accepted to study Children’s Nursing at University of Nottingham. The work experience opportunities that were available and encouraged at College gave me great experience and examples to use when interviewing for university. I even received a job offer after my work experience placement but have turned it down to go to university.”



**HEALTH & SOCIAL CARE  
DIPLOMA TO UNIVERSITY  
OF NOTTINGHAM**

# CASE STUDIES



## FAY WILKINS

UPPINGHAM  
COMMUNITY COLLEGE

“The training I have received from the highly skilled professionals at New College Stamford supported me to achieve first place at the National AHT Awards. I hope to in the future open my own salon and continue my career in teaching.”

HAIRDRESSING  
DIPLOMA TO  
NATIONAL WINNER



## LUKE SWINDELLS

KING'S SCHOOL,  
PETERBOROUGH

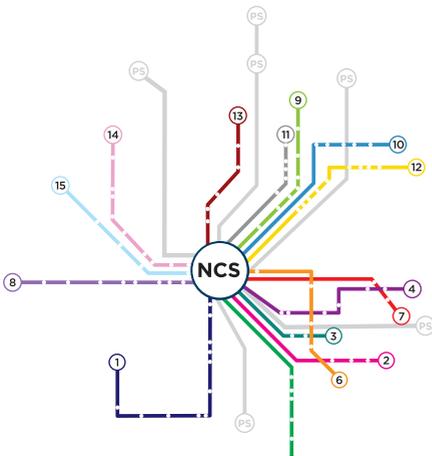
“The professional and friendly staff at New College Stamford really helped me to progress and get industry ready. This has meant I had the expertise to progress onto a Degree Level Apprenticeship in Project Management at the London company MACE.”

**BUSINESS DIPLOMA  
TO DEGREE LEVEL  
APPRENTICESHIP**

# TRANSPORT

We can help arrange subsidised transport where possible for students wishing to travel from bordering counties.

Our 15 College routes cover 101 different locations including, Oakham, Peterborough, Sawtry, Spalding and many more. Students travelling from Lincolnshire and Rutland areas such as Bourne and the Deepings may need to apply direct to their relevant County Councils first.



An up to date list of routes and pick up times can be found in the Transport section of our website:

[www.stamford.ac.uk](http://www.stamford.ac.uk)

Contact our transport team if you have any queries;

[transport@stamford.ac.uk](mailto:transport@stamford.ac.uk)

[@NCS\\_Transport](https://twitter.com/NCS_Transport) 

WE MAKE GETTING  
TO COLLEGE  
EASY

# HOW WE CAN HELP

Applying to College is a big step so we want to ensure our application process is as simple as possible. Students can apply online on our website, by post or through UCAS Progress.

## APPLICATION & ENROLMENT

When your young person has applied to study at New College Stamford they will attend an interview with the lecturer of their chosen course. Throughout the year we will send them information to remind them what they need to do in order to secure their place at College. We will also send you information at key times to update you on the status of their application.



## INTERVIEWS

After your young person has applied, they will be invited to an interview where they will meet their tutors and find out more about the course.

## PARENTS' EVENINGS

When your young person starts College, you will be invited to attend at least two parents' evenings. You will receive information on when these will be held nearer the time. As a guide, this year they are being held in September and February. To ensure you are kept up-to-date with information on your young person's progress, please check we have your current email address and mobile phone number.



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[WWW.STAMFORD.AC.UK](http://WWW.STAMFORD.AC.UK)

# OPEN EVENTS

2019/20

## Open Evenings

02 Oct 2019

29 Oct 2019

20 Nov 2019

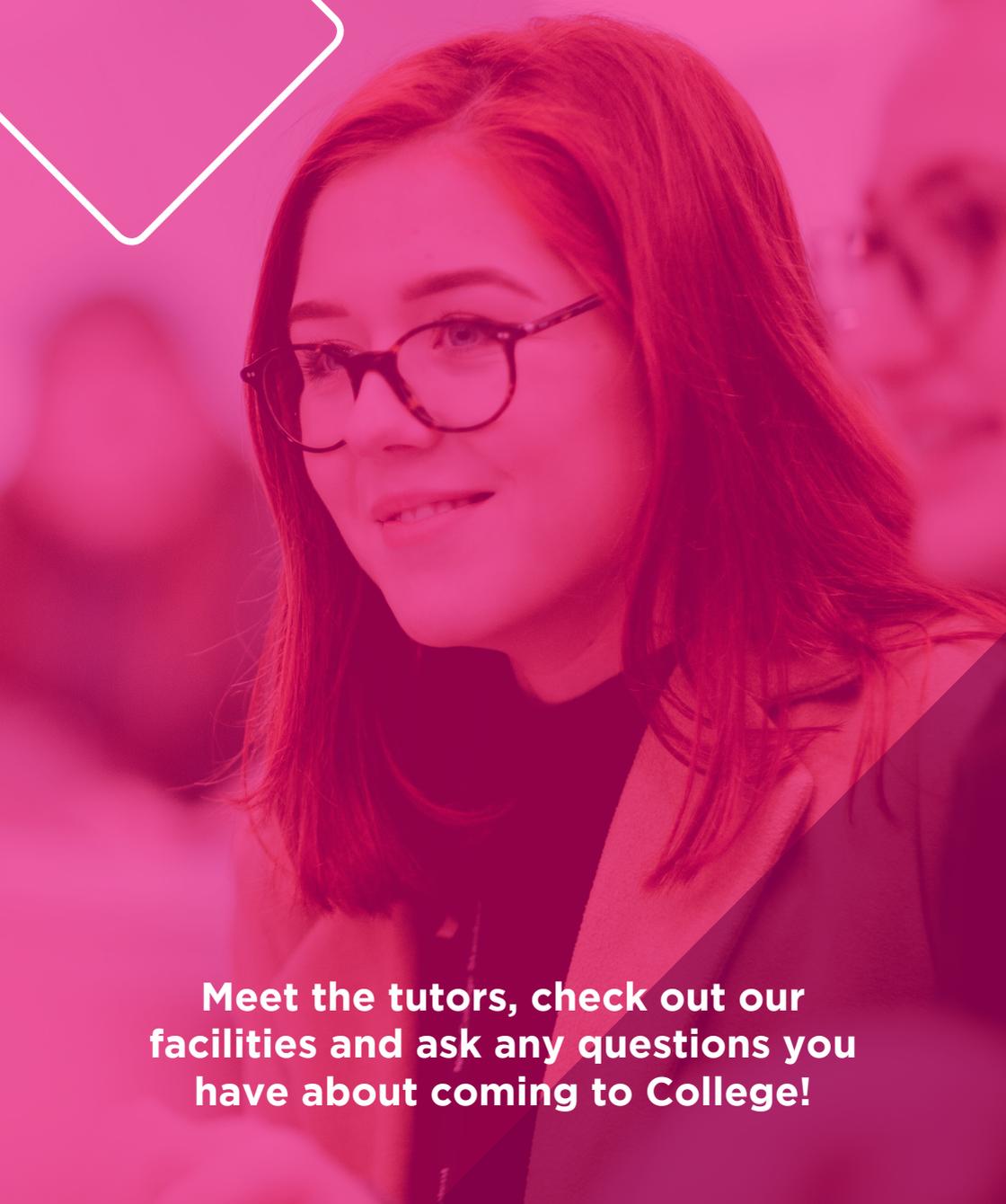
29 Jan 2020

## Taster Days

08 Feb 2020

28 Mar 2020





**Meet the tutors, check out our  
facilities and ask any questions you  
have about coming to College!**

**Pre-register your place**  
**[www.stamford.ac.uk](http://www.stamford.ac.uk)**

**QUESTIONS?  
TWEET US!**

**@NewCollegeStamf**



**New College Stamford**

ACHIEVE EXCELLENCE, BE OUTSTANDING



.....  
**WWW.STAMFORD.AC.UK**

01780 484300 ENQUIRIES@STAMFORD.AC.UK