About Us

Access UK Limited (Safe Computing) is a company incorporated in England and Wales, (no. 2343760) and whose registeredaddress is Access UK Ltd., The Old School, Stratford St. Mary, Colchester, Essex, CO7 6LZ, United Kingdom. VAT no. GB 108221356.

How we use your information

Access UK Ltd is a Processor of customer information and we take your privacy seriously.

Our Legal basis for processing your data for screening purposes as requested by our client, is Contractual for the following activities.

- We receive data uploaded to the service by users where it is stored in a cloud environment or on premise in accordance with the options selected by customers. Users may instruct the service to share some or all of the data with other users orgroups/classes of users.
- We process the customer's personal data to enable them to access and use the service, provide support and maintenance services, or host the service
- We use personal information to communicate with clients in relation to service announcements, and product/serviceinformation.
- We use personal information to send Customer Feedback forms following support calls and consultant activity.

Our Legal basis for processing client data is Legitimate Interest for the following activities but consent may be given orwithdrawn in relation to these processing activities:

- Communicating new product information
- Communicating with you in relation to products that may be of interest, based on your Organisation sector or your existing products with Access
- Inviting you to attend user conferences or events
- Inviting you to participate in customer loyalty programs

Where consent is withdrawn, we will not be able to send you information related to those subjects, which may mean youcannot be informed about exciting new features and developments.

Your data will be processed in line with the Principles and individuals' Rights of The General Data Protection regulation.

Disclosure

Where we use your information to contact you, we may use Marketo or Dotmailer to manage those communications.

Storage &Disposal

Customer data storage is dependent on the system or software used and fact sheets can be found on our GDPR Portal.

Your information will not be transferred out of the European Union without your prior consent, we will not share your personal data. Your information will be stored and disposed of as summarised on our Data Retention Schedule and recorded on our Data Register.

Cookies

We may use cookies to collect information on your usage of the site. A cookie is a small text file placed on your computer's hard disc by your web browser when you first log on. The cookie allows us to identify your computer and find out details about your visit.Most internet browsers accept cookies automatically, but you can change your settings to erase cookies or to prevent automatic acceptance if you prefer

Contact Information

Our Information Security/ Data Protection Manager can be contacted at Information.Security@theaccessgroup.com

Further information relating to GDPR can be found on our Client Portal here.

Important note: If you feel we have not processed your data in accordance with the Principles and Rights of the individual under GDPR you have the right to complain by contacting Information.Security@theaccessgroup.com or you may raise a complaint withthe Information Commissioners Office.

Supplier Factsheets

Your candidates' information may be shared with any of the following organisations in order to fulfil the screening requirement; their data is encrypted at all stages of the process.

- Disclosure Services
- Disclosure Scotland
- DBS Basic
- DVLA
- Northrow
- Companies House
- Equifax
- Verifile
- Owens
- CIFAS
- Qualification Check
- Ideal Postcodes
- Docusign
- GBG
- Healthier Business
- Onfido
- Konfir
- FAMA

Hosting & Support;

- Our customer platform within Salesforce
- SendGrid
- AWS