

Application Form - Government COVID Winter Grant Scheme

The Covid Winter Grant Scheme was set up by the government to help families with children under 19 to meet their food and energy needs over winter. A small percentage of the grant may be used to support other residents in need. Plymouth Energy Community (PEC) is administering the energy element of the grant only. Grants are **paid directly** to credit meter suppliers and via **fuel vouchers** to prepayment meter customers. Repairs to heating and hot water systems are conducted by local framework contractors known and trusted by PEC. Funds are limited and demand is likely to be high. As such, the scheme may close once all funds are allocated. You may be eligible for this discretionary grant if you will struggle to meet your energy bills or repair costs due to the financial impacts of Covid **and** your household income is under £30k (once housing and energy costs are met) **or** you are in receipt of qualifying benefits*.

Applications must be made through a referral from a professional - a community, support or health worker. Grants applications must be in the name of the bill payer. You may nominate someone to assist you, however you must also include your details as the named energy supply account holder.

REFERRER DETAILS

Application date	
Referring organisation	
Name of referrer	
Referrer contact number	
Referrer email	
Please sign if you know this person in a professional capacity and can confirm their identity. A digital signature is acceptable.	

ELIGIBILITY

Is the applicant unable to meet electricity or heating needs due to the financial impacts of COVID-19?	YES / NO If no, please do not continue
Tell us more about the cause of difficulty. For example redundancy, furlough.	
Is the applicant receiving benefits?	YES / NO
Benefits received	
Is the combined household income of all householders below £30k after housing and energy costs are met?	YES / NO

APPLICANT DETAILS

Full name of the bill payer applying	
National Insurance (NI) number	
Date of birth	
Postal address including postcode	
Tenancy type	Owner / private rented / social housing



No. of adults in the property	
No. of children under 19 in the property, for which you receive Child Benefit	
Email address	
Mobile number	
Home number	

NOMINATED CONTACT if a family member or friend is supporting

Nominated contact's name	
Relationship to you	
Nominees mobile number	
Nominees email	

GRANT TYPE
SECTION ONE – BILL SUPPORT

Skip this section if you only need a hot water or heating repair.

Choose one or both utilities. Where both are selected grants will be split 50/50.

HELP NOTE - The meter serial number (MSN) is a combination of letters and numbers that identify the actual meter. They'll be on your meter box. On standard meters it is usually printed above or below the barcode and is between nine and 12 digits long. On electricity meters it tends to begin with the letter 'F'. For credit meters, this is also on your bill.

Credit meter customers – your grant will be paid directly to your energy supplier. Please make sure your account number is visible on the copy of the bill you provide with your application.

Pre-payment customers – **WARNING: some SMART meter pre-payment accounts can only be topped up via your app. If this applies to you, please indicate below and we will contact you.** Standard pre-payment customers will receive a fuel voucher by email, text or post. Please indicate which you prefer in the box below.

Skip this question if you are a credit meter customer	
If pre-payment - how would you like to receive your pre-payment voucher? <i>We will send the voucher to you, unless you listed a nominee.</i>	TEXT / POST / EMAIL / SMART APP ISSUE
All should fill the following fields	
Gas supplier name	
Is this a credit or pre-payment meter?	
Meter serial number	
Electric supplier name	
Is this a credit or prepayment meter?	
Meter serial number	

SECTION TWO – HEATING OR HOT WATER REPAIR

Skip this section if no repair is needed	
<u>Issue present</u> <i>Mark the relevant issue</i>	Broken boiler – no heat Broken boiler – no hot water Broken electric water heater

SECTION THREE – WHITE GOODS

Please only fill this section if you have completed section one and / or section two

If you do not have an essential appliance or if it is broken or significantly failing you can request white goods. All appliances will be white in colour, energy efficient and standard single unit widths.	
Select a maximum of 2 items	
<ul style="list-style-type: none"> • Under-counter fridge 50cm • Under-counter freezer 50cm • Tall fridge freezer 50cm 	<ul style="list-style-type: none"> • 7kg washing machine 60cm • 4 hob electric cooker 50cm • 4 hob gas cooker 50cm

EVIDENCE

Identity Choose one and send a copy. <i>Indicate which</i>		Photo driving licence	Passport	Birth certificate	Residency Permit / Citizen Card
AND					
Address Choose one and send a copy dated within the last 6 months. <i>Indicate which</i>		Council tax bill	Utility bill	Bank statement	Benefit award letter
PLUS – mark which you are applying for and indicate that all evidence is accompanying the application					
<input type="checkbox"/>	For pre-payment meter help A clear image of the meter showing the serial number. <i>Failure to provide a true and readable image will mean the grant application fails</i>	Image of meter/s attached GAS YES / NO ELECTRIC YES / NO		Serial number/s clearly showing YES / NO	
<input type="checkbox"/>	For credit meter help Copy of a recent energy bill for each utility that you wish grant money to be paid against	Recent bill attached GAS YES / NO ELECTRIC YES / NO		Name & account number showing YES/NO	

FINAL STATEMENTS

Please ensure the following paragraphs have been read and understood by the applicant

By making this application you understand that knowingly providing incorrect or false information in order to claim COVID WINTER GRANT SCHEME support is considered to be fraudulent. Instances and details will be shared with Devon Audit Partnership and police for investigation and could result in prosecution.

PEC Trust (PEC) works with partners including Plymouth City Council, Energy Saving Trust, Western Power Distribution and others. Your data may be shared with project funders for auditing and evaluation purposes. PEC and our contractors will store your information securely and use your data in order to provide you with fuel vouchers, repairs and for audit purposes, in accordance with data protection legislation. Our full privacy statement is available at www.plymouthenergycommunity.com/legal/privacy-policy.

RETURN THE COMPLETED FORM TO: covidwintergrants@plymouthenergycommunity.com

Telephone: 01752 477117

***ELIGIBLE BENEFITS**

Means tested benefits Income based Job Seekers Allowance (JSA) Income related Employment and Support Allowance (ESA)Income Support Pension Credit Child Tax Credit Working Tax Credit Universal Credit Or household receives child benefit and income under £30,000 once housing and energy bills met	Disablement based Benefits Attendance Allowance Constant Attendance Allowance Carers Allowance Disability Living Allowance Industrial Injuries Disability Benefit Personal Independence Payment Severe Disablement Allowance Armed Forces Independence Payment War Pensions Mobility Supplement
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