



MINUTES OF ANNUAL GENERAL MEETING

Lecture Theatre 2, Roland Lewinsky Building, University of Plymouth, Drake Circus, Plymouth, PL4 8AA on Wednesday 20th November 2019 at 5:45pm.

PRESENT

Chair	Lee Richards
Directors	Dave Pearce, Chris Penberthy
Secretary	Gill Peele
Members	See attached attendance list
Apologies	Simon Nicholls, Charlotte Holloway, Sabine Pahl

WELCOME

Lee Richards (Chair) opened the meeting and welcomed everyone.

FORMAL PROCEEDINGS

Lee Richards, Chair conducted the formal proceedings.

The Directors' report and unaudited Financial Statements for the period ended 30th June 2019 were received and adopted.

Proposer	Dan Turner
Secunder	Clare Mains

The auditors, Bromhead Chartered Accountants, were re-appointed as the auditors of the company for the year to 30th June 2020 and the Board were authorised to set their remuneration.

Proposer	Kyleigh Johns
Secunder	Christopher Penberthy

The Chair then explained that to elect the Directors in accordance with the required voting process, one third of the Directors must stand down. The Chair thanked the out-going Directors: Dave Pearce, Simon Nicholls, Charlotte Holloway, and explained for two vacant positions on the PEC Board there have been two nominations. As per our election policy, a ballot was therefore not required. As the number of valid nominations are the same as or fewer than the number of positions, those candidates shall be deemed elected, providing ten members or more have affirmed the candidacy



by show of hands at the AGM. More than ten votes by PEC members present were done by a show of red papers in hand, therefore:

Chris Penberthy and
Zoe Sydenham

were confirmed as Directors of PEC.

There were no questions.

Signed

A handwritten signature in blue ink that reads 'Richards'.

Name Lee Richards

Date

28nd November 2019

Member Attendance List

Alistair Macpherson
Clare Mains
Chris Penberthy
Daniel Turner
Dave Pearce
Didier Cavrot
Elizabeth Wells
Gill Peele
Jake Ellis
Jonathan Selman
Kieran van Bussel
Kyleigh Johns
Lee Richards
Rae Porter
Zoe Sydenham