

## Meeting: NHS Benchmarking Network Steering Group

Date: 5<sup>th</sup> September 2023

Meeting held via MS Teams

### In attendance – MS Teams

Haydn Jones (HJ) – <i>Chair</i>	Gloucestershire Integrated Care Board (ICB)
Sam Wilde (SW) – <i>Co-Chair</i>	Lincolnshire Community Health Services NHS Trust
Helen Rushforth (HR) – <i>Treasurer</i>	University Hospitals Dorset NHS Foundation Trust
Ben Shaw (BS)	University Hospitals of Leicester NHS Trust
Lee Cornell (LC)	Somerset NHS Foundation Trust
James Jarvis (JJ)	Maidstone and Tunbridge Wells NHS Trust
Anne Brierley (AB)	Bedfordshire, Luton, Milton Keynes ICB
Anna Hargrave (AH)	South Tyneside and Sunderland NHS Foundation Trust
Karen Rix (KR)	NHS Benchmarking Network
Sarah Atkinson (SA)	NHS Benchmarking Network
Kirsten Windfuhr (KW)	NHS Benchmarking Network
Emma Bamber (EB)	NHS Benchmarking Network
Claire Taiwo (CT)	NHS Benchmarking Network
Tatyana Guveli (TG)	NHS Benchmarking Network
Louise Holditch (LH)	NHS Benchmarking Network
Kim Burton (KB)	NHS Benchmarking Network
David Hughes (DH)	NHS Benchmarking Network

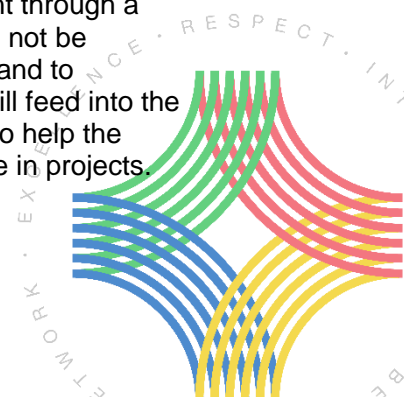
### Apologies

Julian Emms (JE)	Berkshire Healthcare NHS Foundation Trust
Mark Gerrard (MG)	Tameside & Glossop Integrated Care Foundation Trust
Nicola Hughes (NH)	Cornwall and The Isles of Scilly Integrated Care Board (ICB)
Jason Hollidge (JH)	Norfolk & Suffolk NHS Foundation Trust
Dr Gaurav Sharma (GS)	West London NHS Trust
Dr Hassan Paraiso (HP)	The Shrewsbury & Telford Hospital NHS Trust
Gurprit Pannu (GP)	Sussex Health and Care ICB
Elizabeth Calder (EC)	Greater Manchester Mental Health NHS Foundation Trust

### 1) Work Programme Report – SA shared the Work Programme update PowerPoint presentation. Key highlights are:

- All projects in the 2023/24 work programme are in progress and participation levels are good, with reports due to be produced on target and events taking place over the coming months. To see all events and register please see the events page here <https://www.nhsbenchmarking.nhs.uk/events>

- An Educational Programme is being delivered, there have been a number of drop in and tutorial sessions and the team will be running 'What is Benchmarking' and Data Fluency' as part of our future events. Communications on these will be issued.
- The Support Team are in the early stages of planning a face-to-face event for members and would welcome any guidance or thoughts from Steering Group members on the content.
- An IC reference group and user group has been established, made up of members and non-members. There have been two reference group meetings and a third is currently in the pipeline. The user group has met to review the IC Benchmark tool to assist with the developments of what ICB members would like to be measured.
- **DH** presented the tech road map and updated on the progress on the 4 priority areas which are Benchmarking tool development, IC Benchmark development, User engagement and Members' area development.
- IC Benchmark developments are slightly behind schedule. However, the analysts are in the process of reviewing the metrics and adding in more contextual information which will help to develop the reports moving forward.
- An initial CRM solution has been developed for use by the Network Development Team with further CRM developments planned for 2024/25. The CRM is used to manage membership contacts.
- The good practice compendium (used to share members good practice) is currently under review and the team are investigating ideas to move to an online tool which will include an improved search functionality.
- DH ran through the planned updates to the members area landing page. This will include moving the work programme calendar online, the ability to bookmark pages and identify 'active' projects for user organisations. The notification feature will be utilised to include data collection and other relevant notifications.
- Events, resources, reports and the forum will be available on the landing page on the lefthand side. 'Project Cards' are in development to provide dynamic and contextual information which will update automatically giving updates on each project's status.
- Members' area developments will begin over the coming weeks and are planned to be completed within this work programme year.
- It is anticipated that the members area will be easy to use however consideration is being given to video walkthroughs as part of ongoing updates and could include a walkthrough for the new landing page if beneficial.
- **SA** - The team are progressing a data quality project internally. Historically there has been flexibility in terms of projects, responses to policy and reference groups and member requirements. This has resulted in occasional inconsistencies in data quality, in the metrics collected and how data is used and reported. As projects are developing and the teams begin to connect the data across projects the data needs to be consistent in collection and data reporting. The project will run for another 12 months before it will become common practice and we embed the core data tenants of validity, reliability, usability and relevance.
- Data Quality training will be included in the Education Programme and will be made available to members as part of membership.
- **EB** updated on the Intermediate Care Audit. Regular discussions with NHS England intermediate care team are taking place regarding the National Audit of Intermediate Care. The Network submitted a proposal which went through a business case however, due to budgets and restructures this will not be progressed this year. Communication is ongoing with NHS England to understand how the new framework which has been proposed will feed into the core project the Network currently runs. NHS England are keen to help the Network promote the data and encourage providers to participate in projects.



### New Opportunities

- The Network has been commissioned by NHS England to undertake a project on MHLDA beds, at ward level.
- There are a number of proposals in progress including the Global Leadership Exchange Northern Ambulance Alliance and a follow on to the NHS England Health and Justice Dept project building on work that has already been completed on Learning Disabilities.
- NHSE Workforce Programme, commissioned by HEE (now NHS England) is a significant programme of work for which a dedicated team has been established to deliver. There are 11 live projects covering a broad range of services. The data burden of the Workforce programme is a challenge and has been identified as a risk. Data burden is a challenge on members and can restrict the number of projects they participate in. In order to mitigate this risk, the next projects to launch will not be data collection projects but will synthesise other data sources including the core Adults and Older Peoples project, to enable the team to better engage with project participants on data and insight. The team are in talks with NHS England about next year's workforce work programme to ensure better communication with project participants and align the projects with the Core programme of work.

**SA** provided and update on the National Clinical audits.

### CVD Prevent

- There has been a significant update to the Data and Improvement Tool including regional and ICS views, <https://www.cvdprevent.nhs.uk/home>
- The Network has been awarded a contract extension to Jan 2026.

### NACEL

- The Network was awarded a 5-year contract to deliver NACEL from Oct 2022. The team have been delivering the final round of the previous contract alongside redesigning NACEL and the audit for the new contract, including a healthcare improvement plan, bereaved person focus group, and pilot site working on new case note review specification and new tech aligned to data and improvement tool for CVD Prevent.

### Learning Disabilities Improvement Standard (LDIS) (delivered for NHS England)

- Participation levels remain high with over 200 organisations across Acute, Specialist, Community and Ambulance Trusts participating in data collection through the winter period. The bespoke reports for Trusts were issued in July, with regional reports now available. The Network have delivered the first LDIS event which covers NHS and independent sectors. The team are in planning for year 6 continuing to demonstrate the impact of the audit to secure a future funding.

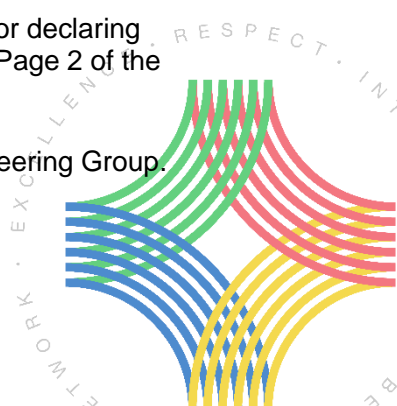
**Action:** Any feedback on the members area landing page is welcome. Please send to [DH.d.hughes5@nhs.net](mailto:DH.d.hughes5@nhs.net)

Comments and ideas for the face-to-face event welcomed by Steering Group members please send to CT [c.taiwo2@nhs.net](mailto:c.taiwo2@nhs.net)

## 2) Declaration of Interest (DOI) Policy for approval

- The DoI form is completed by Steering Group members however, currently there is no DOI policy to support how the information collated from the forms would be processed. The Audit Team is required to have DoI forms for their Steering Group governance, therefore, a single policy has been developed to use. HJ assisted in the development of the policy from a Steering Group governance perspective.
- **TG** – updated that. HQIP would like the reference to the HQIP process for declaring interests and dealing with conflicts to be removed, as it is not required. (Page 2 of the document) will be amended.
- **SW** – Asked for clarification about the Audit Steering Group.
- **TG** – Explained that audits commissioned by HQIP are governed by a Steering Group.

**Decision:** Approved subject to the change



**3) Membership report including Terms of Membership update** - KB delivered the Membership report. Key highlights are:

- Current membership stands at 236. In the period from the 31<sup>st</sup> of March 2023 to the 31<sup>st</sup> of July 2023, the Network lost 15 members and gained 6 which is a net movement of -8.
- The Network maintains 100% of Mental Health Trusts and Devolved Nations as members.
- The report explains how the team have communicated with organisations to maintain membership and gain feedback on the reasons for resignation. However, there is no theme from members who have resigned, although many have not given a reason.
- Currently 6 organisations have signed up to the Insight membership (formally Enhanced) Promotional materials are under development to promote the Insight membership.
- Communication on the changes to Terms of Membership has received a good response with 95% of organisations that have responded choosing to opt-in to the data sharing.
- There has been 1 new member in August which is London Borough of Barking and Dagenham Council.

*\*Meeting closed\**

**Future Steering Group Meetings**

- Tuesday, 26<sup>th</sup> September 2023; 13:00-14:00 (AGM)
- Thursday, 23<sup>rd</sup> November 2023; 10:00-16:00 (Away Day) (Sam to Chair)

**Future Reference Group Meetings**

**MHLDA**

Friday 15th September, 10:00 - 12:00

Friday 1st December, 10:00 – 12:00

**ICS Reference Group**

Tuesday 7<sup>th</sup> November, 11 - 12:30

**Community Reference Group**

Thursday 21<sup>st</sup> September, 10:00 – 12:00

