



IN PARTNERSHIP WITH



UNIVERSITY OF
WEST LONDON
The Career University

PROSPECTUS

2026-2027



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About NCL

Nelson College London is an independent college of higher education that caters for Domestic and EU Students and is registered with the Office for Students (OfS) at the highest approved (fee cap) level. You can learn more about the Office for Students by visiting their website

<https://www.officeforstudents.org.uk/>

(Please note: Access to Student Funding through the Student Loan Company, is dependent on immigration status).

The College is student focused, providing both an excellent educational opportunity and the development of essential personal skills, specifically in the areas of communications, networking, strategic thinking and goal achievement.

This ensures that our students are able to prosper in a highly competitive environment.

The College operates on three campuses: Olympic House (Ilford), Commercial House (Gants Hill) and Allen Building (Broadstairs). The Ilford campus is located in the heart of Ilford Town Centre, a few minutes' walk from Ilford Station, with a wide variety of retailers nearby, including The Exchange Shopping Mall.

There are many other facilities in close proximity to the Ilford campus, including a Leisure Centre, Places of Worship, the Public Library and many Bus Services to surrounding locations.

Many of these features are also available at our Gants Hill campus, located approximately 10 minutes from Ilford and 3 minutes from the local Gants Hill Underground Station.

To satisfy the College's growth and development objectives, demand was identified in Broadstairs, Kent (and surrounding areas). This resulted in the College acquiring a purpose-built University Campus, where we are now running our Pearson HND in Business and HND Hospitality Management programmes.

The surrounding area comprises a mix of residential and commercial uses with the largest retail and commercial park in East Kent adjacent to the property, which comprises of East Kent Retail Park, Westwood Gateway Retail Park, Broadstairs Retail Park and Westwood Cross Shopping Centre.



WELCOME

In our prospectus for 2026/2027, you will find information on our full-time BTEC HND's, Foundation Degrees, BA (Hons) Top-up Degrees and our MA International Business Degrees. Under each course, you will find key information on Entry Requirements, Fees and Funding, Application Procedures and Processes.

If you require further information, you can visit our website www.nelsoncollege.ac.uk, or email us at info@nelsoncollege.ac.uk.

You can also visit the admissions office at whichever campus is most convenient or call us on

+44 208 514 0033 (Ilford Campus)
+44 203 500 0239 (Gants Hill Campus)
+44 184 380 8003 (Broadstairs Campus)

Follow us on:

-  www.facebook.com/NelsonCollegeLondon
-  www.instagram.com/nelsoncollegelondon
-  www.youtube.com/c/NelsonCollegeLondon
-  www.linkedin.com/school/nelsoncollegelondon
-  x.com/nelson_college?lang=en

Message From The Principal

Dear Students,
It gives me great pleasure to welcome you to Nelson College London – a dynamic, inclusive, and inspiring community where ambition meets opportunity.

For over 12 years, Nelson College London has proudly widened access to higher education, empowering mature learners and individuals from all backgrounds to achieve their dreams. Today, with over 1,450 students enrolled across Levels 4, 5, 6, and 7, we continue to thrive as a beacon of opportunity, academic excellence, and personal growth.

At the heart of our College is a simple yet powerful mission:

“To offer access to higher education to people from the widest possible range of backgrounds, enabling them to transform their lives and prosper through acquiring the knowledge and skills they need to succeed in their chosen careers.”

Our College is more than just a place to study – it is a community where you will be encouraged, supported, and challenged to become the very best version of yourself. We take pride in our warm, welcoming environment, where students are valued for who they are and where everyone's success matters.

I bring to the role of Principal many years of senior leadership experience within the education sector, as well as a passion for creativity, entrepreneurship, and the arts. I have witnessed first-hand how education has the power to transform lives, and I am deeply committed to ensuring every student at Nelson College London experiences this transformation. With our outstanding academic staff, industry-focused courses, strong university partnerships, and a commitment to your personal and professional development,



you will find yourself equipped with the knowledge, confidence, and skills to build a successful future.

In response to the changing needs of modern life, many of our courses now offer blended learning, combining on-campus teaching with structured online learning. This flexible approach allows students to balance their studies with work, family responsibilities, and other commitments, while still benefiting from the support of our academic community.

Whether you are taking your first steps into higher education or returning to learning to enhance your career prospects, you will find a home here.

Your journey at Nelson College London promises to be exciting, challenging, and rewarding. We are here to support you every step of the way – from the moment you arrive until the day you proudly celebrate your achievements.

I am excited to welcome you to Nelson College London and to see the incredible things you will accomplish as part of our community.

With warmest regards,

Roger Paul Bradburn
Principal | Executive member Board of Governance
Chair of Academic Board | Chair of Senior Management Team
Email: r.bradburn@nelsoncollege.ac.uk

Ethos, Values and Strategic Priorities



Ethos

Nelson College London is here to help build an appropriate working and learning environment for its students. In addition to being provided with good learning experiences, students are given the opportunity to develop personal and social skills and derive broader benefits from their college experience.

Values

Nelson College London places great value on:

- The quality of the learning experience it provides, offering education that caters for the individual needs of its students.
- Support for students both professionally and personally as they progress with their studies at the College.
- Creativity: engaging students and teachers in reflective thinking, innovation, originality and self-expression.
- The development of independent learning skills, making learning enjoyable as well as meaningful, stimulating and challenging.
- The celebration of its achievements through the success of its students.
- Diversity, achieved through inclusiveness.
- The continual professional development of all members of staff.
- The partnership between staff, students, non-executives, directors and shareholders.

Strategic Priorities

The College envisages seven priority areas informing its development in the period to 2020-25:

- Widen opportunities for higher education to students who have the ability and desire to complete the courses offered by the College (Access).
- Bring about innovation in its learning and teaching so that the education it provides is inclusive learning, remains career-focused and well-matched to the context and backgrounds of its students, including the provision of carefully researched new courses of study (Teaching and Learning) – Student Success Strategy.
- Provide a high-quality student experience that facilitates students' achievement and progression (Student Experience).
- Provide guidance and opportunities to students by broadening knowledge to prepare them for their future lives and careers (Student Progression) – Student Employability Strategy.
- Develop the capacity, professionalism and pedagogic responsiveness of its entire staff (Staff).
- Provide financial resources necessary to sustain the student experience and for long-term viability (Finance).
- Inspire confidence in its governance and accountability arrangements (Governance).

Ilford Campus

Olympic House, 4th Floor
28-42 Clements Road, Ilford, Essex IG1 1BA
Phone: +44 208 514 0033



Commuting Options

In Ilford Town Centre, numerous bus routes, including the 25, 86, 147, and 150 offer convenient connections across London, facilitating easy access to various locales. These services link Ilford with key areas, including Stratford, Romford, Canning Town, Chigwell Row, Becontree Heath, Dagenham East, and Barking, supporting the town's connectivity and accessibility.

TFL Rail Services: Ilford Station is served by the Elizabeth Line, which provides efficient and speedy connections to various parts of London. Travellers can reach Stratford in under 10 minutes and London Liverpool Street in under 20 minutes. The Elizabeth Line enhances Ilford's connectivity, making it a convenient location for commuters and visitors.

Leisure and Libraries

Ilford Town Centre offers a rich mix of leisure activities, from vibrant market days to a variety of dining options, including Turkish, Indian, and Chinese restaurants.

Redbridge Central Library, in the borough's east, is a hub for community services, study spaces, and rooms for hire. It houses innovative spaces like Lab Central and the Redbridge Heritage Centre, fostering digital learning and connecting residents to local heritage. The Redbridge Museum, located within the library, delves into the area's history with various exhibitions and events.

The Exchange Shopping Mall caters to retail enthusiasts, featuring numerous high street brands, while the Kenneth More Theatre provides a platform for both amateur and professional performances, enriching Ilford's cultural scene.

Additionally, the Hardback Café on the library's ground floor offers a welcoming space for food and drinks, enhancing the library's role as a key community spot. The Exchange Shopping Mall is the perfect spot for some retail therapy with many popular high street stores located within. For theatre lovers, the Kenneth Moore Theatre is the ideal spot for amateur and professional plays and musicals.

Gants Hill Campus

Commercial House,
406-410 Eastern Avenue, Essex IG2 6NQ
Phone: +44 203 5000 239



Commuting Options

A variety of bus routes including 123, 128, 150, 179, 296, and 396, among others, operate to and from Gants Hill, extending their service to Romford, Barking, Clayhall, Leytonstone, and Walthamstow. The journey to Ilford from Gants Hill is notably brief, taking under 10 minutes.

Gants Hill Underground Station is situated on the Central Line, classified within Zone 4. It is conveniently located, being just 25 minutes away from Central London. Moreover, the station is a mere 12 minutes from Stratford, London, and the adjacent shopping complex, Westfield Stratford.

Leisure and Libraries

Valentines Park, located in Gants Hill, remains a stunning example of preserved natural beauty, featuring a children's play area and a centrally located café for visitors to enjoy.

Gants Hill Library, situated on Cranbrook Road, continues to offer a wealth of resources, including a wide variety of books, access to computers, and complimentary WiFi services. Additionally, the vicinity of the Gants Hill Campus boasts a diverse selection of eateries and fast food outlets, catering to the varied tastes of the local clientele.

Broadstairs Campus

Northwood Road,
Broadstairs, Kent CT10 2RZ
Phone: +44 184 380 8003



Commuting Options

Public buses operate at frequent intervals, every 10 to 15 minutes, and for those who wish to travel by train, an interval train is available every 8-12 minutes, and we are 8 minutes away from the station. Commuting to the college is convenient from any part of Thanet.

Leisure and Amenities

We are located in the heart of Thanet, which gives easy access to leisure amenities and the Westwood Cross shopping mall. Also, Tesco and Asda are nearby. McDonald's, KFC and Tim Hortons are near the campus and Vuecinema is a 10-minute walk away. Nearby locality has bars and hotels to suit your accommodation needs. Also, the locality has restaurants such as Nando's, Canterbury Bell with varied cuisines.

Library Facilities

Every town in Thanet has a library, which provides students with resources and study spaces. Our campus is 7-10 minutes away from the Broadstairs library, which provides complimentary Wi-Fi, printing, etc.

Facilities



NCL Library and Learning Centre

The College provides IT and Library facilities across all campuses to help students with their studies. Our libraries are equipped with an adequate number of computers, a wide range of books and a comfortable and spacious environment.



Tutorials

The College provides compulsory tutorial classes to help support students with outstanding work/assignments and additional questions they may have regarding the course.



Student Support Lecturers

Professional Student Support Lecturers are available to assist students with their assignments and to ensure standards are kept to the highest possible levels at all times. A Student Support Lecturer is available through booked appointments.



One-to-one Support

Students are also provided with a Personal Support Lecturer to address any questions related to the subjects taught.



NCL ONE Portal for Students

NCL ONE Portal gives students access to all course materials and resources, VLE, timetable, attendance, student forms, and letter requests.



Virtual Learning Environment (VLE) via MOODLE

The College's Virtual Learning Environment has been set up via Moodle and allows students access to lecture presentations, assignment submissions and feedback, discussion forums, online calendars, online news and announcements, online quizzes and much more.



NCL eLibrary

The College has a wide range of electronic publications, databases and journals which are available for students to access from home or from the Library. The full contents of the Electronic Library (eLibrary) can be accessed via the navigation menu on the website <https://ncl.librarika.com>



Lecture Videos

The College operates two separate YouTube Channels: a) NCL: Employability & Progression, which hosts videos Focussed upon career development, entrepreneurship and employability, and b) NCL, which hosts videos specific to students' studies and curricular matters. You will find the two channels here:

www.youtube.com/c/NelsonCollegeLondon and www.youtube.com/c/NCL-Employability-Progression

How to Apply

Step 1

Visit our campuses or visit the College Website

You are welcome to visit the College via a pre-booked appointment (this can be accomplished through marketing and recruitment officers) and meet with staff members and lecturers as well as receiving a tour of the relevant campus where your course will be delivered.

You can also visit the College website at www.nelsoncollege.ac.uk to find out more about the courses we deliver.

Step 3

Tests and Interviews

Once your application has been submitted, you will be asked to come in and take an internal test. You will then be invited to attend an interview prior to an offer decision being made.

Step 2

Select a Course and Apply

Click on courses and select the course you would like to apply for. Please read the course content and entry requirements before proceeding to the next stage of your application.

Step 4

Enrolment and Induction

Provided your interview is successful, you will be asked to enrol on the course and will be invited to our induction event to formally welcome you to our College.

Fees and Funding

1. Fee Structure:

Courses	Fees
Higher National Diploma courses	Year 1 - £9790
	Year 2 - £9790
Foundation Degree	Year 1 - £9790
	Year 2 - £9790
BA (Hons) Top-up Year 1	Year 1 - £9790
MA International Business Year 1	Year 1 - £7000

- If you accept a conditional/unconditional offer, you agree to pay all course fees (and other related costs and expenses), as and when they fall due, in accordance with the payment terms agreed by you and us. If you fail to pay your course fees, as and when they fall due, we reserve the right to withdraw you from your course (without liability to you).
- The College reserves the right to increase course fees annually to take account of the College's increased costs of delivering educational services. If the College intends to increase your course fees it will notify you of this as soon as reasonably practicable.
- Once you accept the conditional/unconditional offer letter and enrol with the College, you will be responsible to pay the total tuition fees even if you rely on any form of student loans or sponsorship. You will be personally liable to pay your course fees if a sponsoring authority or Student Loans Company fails to do so.
- The College reserves the right not to refund any fee paid after enrolment with the College. Any refund of tuition fees and or reduction in tuition fee liability is at the discretion of Nelson College London.
- In the event that your course fees have not been paid in full by their due date, the College shall be entitled, but not bound to, refuse to permit you to continue on your course of study and terminate the Contract (without incurring any liability to you).





Pearson BTEC HND Courses

Approved for Delivery at Nelson College London

BTEC Higher National Qualifications

Pearson BTEC Higher Nationals are designed to provide a specialist vocational programme, linked to professional body requirements and National Occupational standards where appropriate.

They offer a strong, sector-related emphasis on practical skills development alongside the development of requisite knowledge and understanding.

The qualifications provide a thorough grounding in the key concepts and practical skills required in their sector, and their national recognition by employers allows direct progression to employment.

A key progression path for BTEC HND learners is to the third year of a degree or honours degree programme, depending on the match of the BTEC Higher National units to the degree programme in question.

Studying a Pearson BTEC HND in Business is ideal for those wishing to obtain an excellent Management qualification or be better prepared as a Business Manager or Entrepreneur.

The Pearson BTEC HND in Hospitality Management offers the same opportunities within the Hospitality Sector and a progression route to the professional qualifications offered by the Institute of Hospitality.



Entry Requirements of BTEC Higher National Qualification



For learners who have recently been in education, the entry profile is likely to include one of the following:

- An AVCE/GNVQ in an appropriate vocational area (e.g. Business, Hospitality and Catering, Travel and Tourism)
- A BTEC National Certificate or Diploma in Business Studies, Hospitality Supervision, or a similar discipline.
- A GCE Advanced level profile which demonstrates strong performance in a relevant subject or an adequate performance in more than one GCE subject. This profile is likely to be supported by GCSE grades at 9 to 4.
- Other related Level 3 qualifications.
- An Access to Higher Education Certificate awarded by an approved further education institution.
- Related work experience.
- Mature learners may present a more varied profile of achievement that is likely to include extensive work experience (paid and/or unpaid) and/or achievement of a range of professional qualifications in their work sector.

English Language Requirement for BTEC HND Programmes

Students are expected to be able to demonstrate English language comprehension at a level equivalent to IELTS (International English Language Testing System) 5.5 to be able to study BTEC Higher Nationals.

The Pearson expectation of IELTS 5.5 (Reading and Writing must be at 5.5) applies to all students recruited to BTEC level 4 and level 5 qualifications after 1st January 2015 (a higher expectation applies for level 6 and level 7). The College is required to satisfy itself of the fact that the students have been recruited with integrity and that they will be able to cope with the rigour of the programme.

The College has adopted its own internal English test. The College has to satisfy itself that the student's score is commensurate with IELTS 5.5, but the expectation is not limited solely to the use of IELTS.





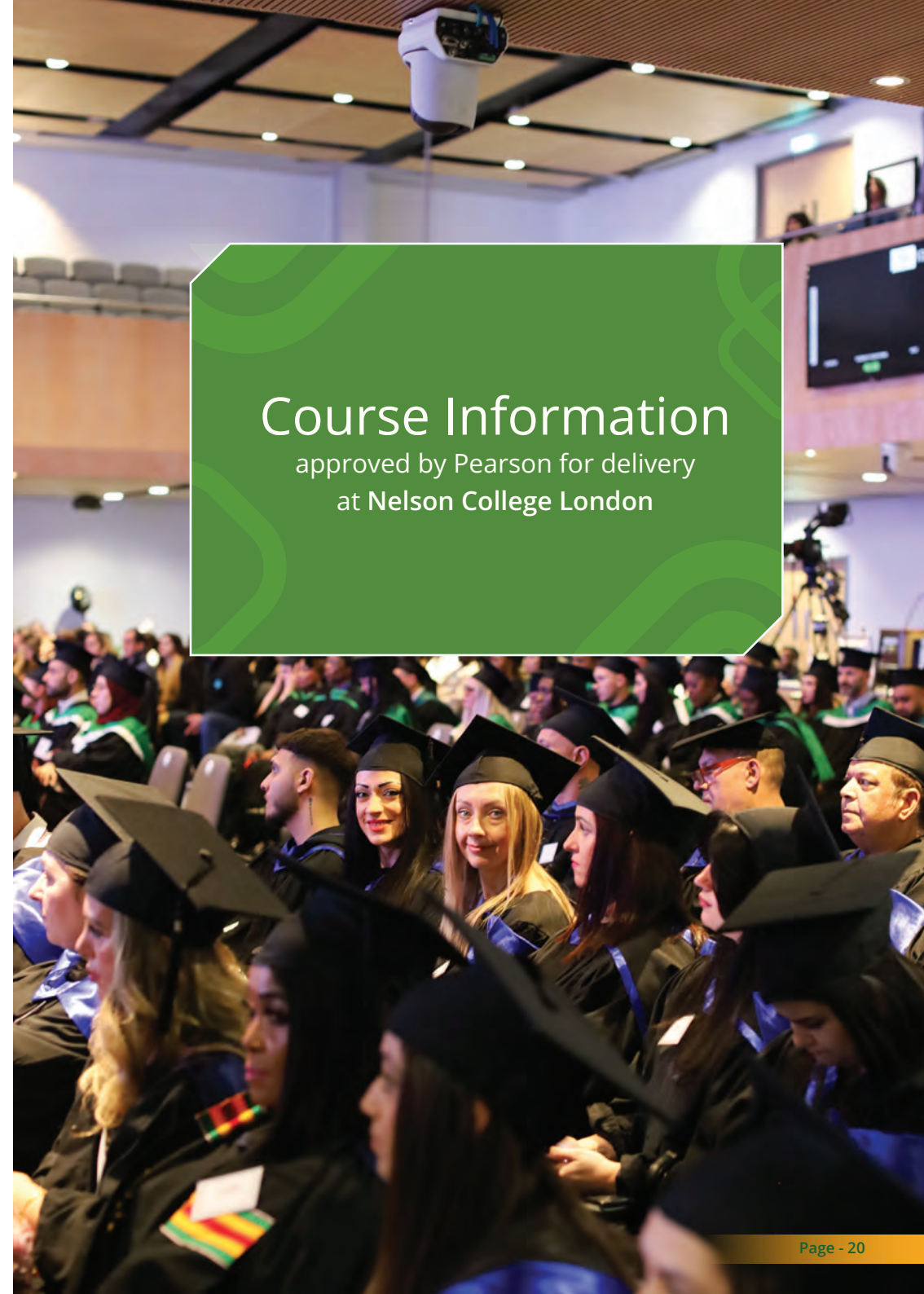
All students seeking admission to NCL are asked to provide one of the following:

- Recent evidence that their command of spoken and written English is at IELTS 5.5 (or equivalent) is adequate for the programme of study for which they have applied. The expectation can be met using other English language tests such as Pearson PTE, City & Guilds, Cambridge and ESOL etc.
- Please note, evidence of English language proficiency is not needed for students who have studied in English for the final two years of school (e.g. GCSE).
- Completed a school leaving qualification containing English, which NCL considers to meet the CEFR B2 level in all four skills prior to the proposed date of enrolment.
- The College is permitted to adopt its own internal English language test to judge whether students meet this standard. It is for the College to satisfy itself that the student's score is commensurate with IELTS 5.5, but the expectation is not limited to the use of IELTS.

The College reserves the right, in individual circumstances, to specify an additional language requirement for an applicant.

Other criteria

The College also practices Contextual Admissions for candidates that are from underrepresented and/ or disadvantaged backgrounds. Applying through Contextual Admissions will provide reduced entry requirements to assist access to Higher Education during the application process.



Course Information

approved by Pearson for delivery
at Nelson College London



My name is Ngozi Chizurum Onyeama, and I am a student at Nelson College, Ilford Campus, currently studying the **HND Business course**. My experience at the college has been very positive and meaningful. The course is well organised and clearly structured, which has helped me understand the subject content and remain focused throughout my studies.

The lecturers are supportive, knowledgeable, and approachable, and they consistently provide useful guidance and constructive feedback. Their support has helped me build confidence in my abilities and improve both my academic and practical skills.

Overall, studying at Nelson College has been a valuable experience that has prepared me well for future academic and professional opportunities. I would recommend the Ilford Campus to students who are looking for a supportive and structured learning environment.

- Ngozi Chizurum Onyeama
BTEC HND Business

BTEC HND Business

The purpose of the BTEC Higher National Diploma in Business is to develop students as professional, self-reflecting individuals, able to meet the demands of employers and adapt to a constantly changing business environment. Students emerge well-equipped with a range of business skills, knowledge and understanding necessary for a career in business management.

On successful completion, you can also top-up your HND through participation on our BA (Hons) Business (Top-up) Degree Course, taken over one additional academic year.

This programme is delivered using a blended learning approach, combining the benefits of on-campus and online study. You will attend two face-to-face sessions at the campus on the same day, alongside two online sessions scheduled on a different day. In addition, you will be required to participate in online study skills workshops designed to support your academic development and enhance your learning experience.

The objectives of the BTEC Higher Nationals in Business are to equip students with business skills, knowledge and the understanding necessary to achieve high performance in the global business environment, in addition to providing education and training for a range of careers in business.

Career options can include Management, Administration, Human Resources, Marketing, Entrepreneurship, Accounting and Finance.

The course also provides insight and understanding into international business operations and the opportunities and challenges presented by a globalised marketplace. In addition to the knowledge, understanding and skills that students will acquire through this programme, it will also prepare them for further study, training or future employment.

Units:

The Pearson BTEC Level 5 Higher National Diploma in Business consists of eight units in Year 1 (at Level 4 with 15 Credits each), plus a further 7 units in Year 2 (at Level 5 with 6 units at 15 Credits and 1 unit at 30 Credits). This provides for 120 Credits per year of the Course, i.e. 240 Credits in total.

Year 01	Year 02
The Contemporary Business Environment	Organisational Behaviour Management
Marketing Processes and Planning	Business Strategy
Management of Human Resources	Research Project (Pearson Set)
Leadership and Management	Managing and Leading Change
Accounting Principles	International Marketing
Business Law	Pitching and Negotiation Skills
Managing a Successful Business Project (Pearson Set)	Developing Individuals, Teams and Organisations
Operational Planning and Management	

Assignment weighting

100% Coursework (15 assignments)

Awarding Body: Pearson Education

Tuition Fees: £9790 per year

Course Duration: Full-time (2 Years)

Course Location: Ilford / Broadstairs Campus



Coming back into education at this stage in my life was something I was honestly quite nervous about. I wasn't sure what to expect, or how I'd manage balancing everything. But studying **HND Hospitality Management** at NCL, Gants Hill campus, has made that transition so much easier than I imagined.

What really stands out to me is how much the staff actually care. It's not just about passing assignments — they really do prioritise your wellbeing and overall experience. If you're struggling or need support, there's always someone you can talk to, and that makes a huge difference.

I've also felt a real sense of belonging here. You don't feel out of place as a returning student — you feel part of a community. That's something I didn't expect, but it's made my experience so much more enjoyable and rewarding.

The campus itself is in a great location, easy to get to, and the environment is comfortable to study in. There are also plenty of services available, which means you're supported in more ways than just academically.

Overall, I'm really glad I made the decision to come back into education and choose NCL. It's been a positive and worthwhile experience for me.

- Carlos Alberto De Sousa
BTEC HND Hospitality Management

BTEC HND Hospitality Management

The purpose of the BTEC Higher National Diploma in Hospitality Management is to develop students as professional, self-reflecting individuals, able to meet the demands of employers and adapt to a constantly changing environment. Students emerge well equipped with a range of skills, knowledge and understanding necessary for a career across the span of the hospitality industry, including licensed retail, food and beverage or leisure and tourism sectors.

On successful completion, you can also top up your HND by progressing to our BA (Hons) Hospitality Management (Top-up) degree course, which is completed over one additional academic year.

The HND Hospitality Management programme is delivered through a blended learning model that combines the strengths of on-campus and online study. You will attend two face-to-face sessions on campus on the same day each week, complemented by two online sessions scheduled on a different day. In addition, you will take part in online study-skills workshops designed to support your academic development and enhance your overall learning experience.

The BTEC Higher National Diploma in Hospitality Management is designed for learners who wish to pursue careers in areas such as hospitality, licensed retail, food and beverage or leisure and tourism sectors.

The focus of this qualification is on extensively developing the knowledge, understanding and research skills of the learner.

Units:

The Pearson BTEC Level 5 Higher National Diploma in Hospitality Management consists of eight units in Year 1 (at Level 4 with 15 Credits each), plus a further 7 units in Year 2 (at Level 5 with 6 units at 15 Credits and 1 unit at 30 Credits). This provides for 120 Credits per year of the Course i.e. 240 Credits in total.

Year 01	Year 02
Managing the Customer Experience (MCE)	Food Service Management (FSM)
Marketing Processes and Planning (MPP)	Hospitality Interpersonal Skills (HIS)
The Hospitality Business Toolkit (HBT)	Global Events (GE)
Sustainable Hospitality Practice (SHP)	Research Project (Pearson-set) (RP)
Managing Accommodation Services (MAS)	Business Strategy (BS)
The Contemporary Hospitality Industry (CHI)	Integrated Marketing Communications (IMC)
Leadership and Management for Hospitality (Pearson-set) (LMH)	Menu Development, Planning and Design (MDPD)
Managing Food and Beverage Operations (MFBO)	

Assignment weighting

100% Coursework (15 assignments)

Awarding Body: Pearson Education **Tuition Fees:** £9790 per year

Course Duration: Full-time (2 Years) **Course Location:** Gants Hill / Broadstairs Campus

BTEC HND Computing

This programme develops practical computing knowledge and professional skills for the modern digital economy. Students build a strong foundation at Level 4 in programming, networking, databases, security and software development, then deepen their capability at Level 5 through advanced study, research and workplace-relevant application. The course supports progression into employment, career development and further degree-level study.

Course Structure/Unit

Year 01 - Level 4	Year 02 - Level 5
Programming	Business Process Support
Networking	Big Data Analytics and Visualisation
Professional Practice	Information Security Management
Database Design and Development	Computing Research Project (Pearson-set)
Security	Network Management
Software Development Lifecycles	E-Commerce and Strategy
Website Design and Development / Application Program Interfaces*	Application Program Interfaces / other approved Level 5 unit*
Planning a Computing Project (Pearson-set)	

Entry Requirements

Students who have recently been in education are likely to need one of the following:

- A BTEC Level 3 qualification in Computing
- A GCE Advanced Level profile demonstrating strong performance in a relevant subject, or adequate performance in more than one GCE subject, normally supported by GCSE grades at A* to C / 9 to 4 in subjects such as English and Maths
- Other related Level 3 qualifications
- An Access to Higher Education Diploma from an approved further education institution
- Relevant work experience
- Or an international equivalent to the above qualifications

English Language Requirements

Applicants must be able to demonstrate that they can learn and be assessed effectively in English. For non-native English speakers who have not completed their final two years of schooling in English, the expected standard is equivalent to:

- CEFR Level B2t
- PTE Academic 51
- IELTS 5.5, with reading and writing at 5.5

The College determines what evidence of English language ability applicants must provide.

Assessment and Delivery

Assessment should reflect the practical and applied nature of the programme and may include coursework, project work, presentations, portfolios, case studies and research-based assignments. Delivery should combine taught sessions, directed study, independent learning and practical computing activities.

Progression

Employment in computing-related roles or progression to relevant degree-level study.

Awarding Body: Pearson Education **Course Duration:** Full-time (2 Years)

Tuition Fees: £9790 per year **Course Location:** Gants Hill Campus





I'm Sebastian, currently in my second year of **FDA Business** at Nelson College London. My experience here has been transformative.

Studying here has boosted my confidence and helped me develop essential skills in communication, teamwork, and business strategy. Beyond academics, the college environment is welcoming and inspiring, giving me the chance to build friendships, collaborate, and grow as an individual. The lecturers combine support and expertise with practical insights, making every lesson engaging and meaningful. I am proud of what I've achieved so far and eager for the next steps in my journey.

- Sebastian
Foundation Degree (FDA) in Business

Foundation Degree in Business

This course is designed to integrate theoretical learning and work-based learning through close collaboration between students, employers, and Nelson College London. To equip students with the knowledge, understanding, and skills in demand, employer views and opinions were harnessed to inform the development of the course structure.

The FDA in Business seeks to provide students with an insight into the world of business and associated sectors and to equip them with the necessary knowledge and academic and vocational skills to gain employment or establish their own businesses. Students benefit from the interpretation of ideas and the experience of practice within the wider employment context.



Awarding Institute

Nelson College London developed the course, which will be delivered in conjunction with our validation partner, the University of West London.

Tuition Fees

For the academic year 2026-2027, the fee for this course is £9,790, which is set out in the offer/conditional offer letter students receive when they are accepted onto the course.

Course Duration

Full time: 2 Academic Years

Course Location

Gants Hill Campus / Broadstairs Campus

Course Structure/Unit

For more information on the modules you will study

September Entry

Year 1 (Level 4)	
Semester 1 (Sept-Jan)	Semester 2 (Feb-June)
Introduction to the Business Environment	Managing People in Organisations
Introduction to Marketing	Introduction to Business Ethics & Sustainability
Study and Research Skills	Personal & professional development

Year 2 (Level 5)	
Semester 1 (Sept-Jan)	Semester 2 (Feb-June)
Employability Skills	Business Decision Making
Entrepreneurship in Business	Managing Financial Resources
Preparation for Work-Based Learning	Work-Based Learning Project





February Entry

Year 1 (Level 4)	
Semester 1 (Feb-June)	Semester 2 (Sept-Jan)
Introduction to the Business Environment	Managing People in Organisations
Introduction to Marketing	Introduction to Business Ethics & Sustainability
Study and Research Skills	Personal & professional development
Year 2 (Level 5)	
Semester 1 (Feb-June)	Semester 2 (Sept-Jan)
Employability Skills	Business Decision Making
Entrepreneurship in Business	Managing Financial Resources
Preparation for Work-Based Learning	Work-Based Learning Project

Entry Requirements

Prospective students must hold a minimum of four GCSEs at grade C/ Grade 4 or above.

Additional Requirements

- 80 points UCAS in A Level, or
- BTEC National Diploma, or
- BTEC National Certificate, or
- A recognised Access to Higher Education Certificate in a related field or equivalent -Level 3

Students whose first language is not English will be required to produce:

- 5.5 IELTS
- 46-59 TOEFL (internet-based)

All applicants may be asked to sit for entrytest(s). In exceptional circumstances, candidates with lower qualifications and suitable industrial or external experience in business disciplines may be registered as students of the Foundation Degree.

Recognition of Prior Learning is permitted, in line with the University's Regulations.

IELTS Score for International Students

All applicants must demonstrate proficiency in the English Language. If the previous study was not in English, students may need to provide an International English Language Testing System (IELTS) score of 6.0 (or equivalent). Or pass an entry diagnostic assessment organised by the College.

Progression

A key progression path for students completing the Foundation Degree in Business is to take a final year for the award of BA (Hons) Business (Top-up).

Assessment

Assessment methodologies include reports, presentations, portfolios, and project work. Further information on the assessment weighting can be found in the course and module specifications.

Course Composition

This 240-credit course is currently offered on a full-time basis, with entry in September and January of each Academic Year. The course runs over two academic years.

All key core texts are available 24/7 via the College's contractual arrangement with BibliU - the online resource provider.

Work-Based Learning Requirement

This course requires that students undertake a Work- Based Learning Module, which includes a 96-hour work placement in the second year of the course.



My name is N'cho Leopold Anouman, and my experience as a university program student at Nelson College London has been very positive. The environment is friendly and welcoming, making it easy to feel comfortable. The campus atmosphere is calm and focused, which really helps students learn, while the staff and lecturers are kind, supportive, and always ready to help, taking the time to explain things clearly and guide us, going beyond expectations.

Life at NCL isn't just about studying—there are opportunities to relax, attend trips, and take part in events, which make the experience more enjoyable and reduce stress. I also really appreciate the staff and student representatives who are dynamic, motivated, and dedicated to supporting students. At first, I wasn't confident with my communication skills, but their encouragement helped me feel comfortable and gain confidence.

Overall, I really enjoy studying at NCL. It is a place where you can grow academically and personally while feeling fully supported, and I would highly recommend it to other students.

- N'cho Leopold Anouman
BA (Hons) Business (Top-up)

BA (Hons) Business (Top-up)

Students will develop the skills and competencies relevant to their roles as future managers by enhancing their interpersonal and transferable skills to maximise opportunities for employability. To achieve this, the course enables students to identify and analyse appropriate techniques for making strategic, tactical, and operational management decisions.

These will be encouraged through lectures and technical workshops supported by group and individual tutorials delivered by lecturers and visiting experts from relevant industries. Regular field trips, multi-media demonstrations, academic tutorials, role-play activities, online learning, and blended learning will also be available.

The lecture sessions focus on the theoretical underpinnings of the course, whereas group tutorials focus on the application and analysis of these using various means, including case studies and problem-solving techniques. Articles from various magazines and journals will be used in addition to directed reading from textbooks and online materials/where relevant.



Awarding Institute

Nelson College London developed the course, which will be delivered in conjunction with our validation partner, the University of West London.

Tuition Fees

For the academic year 2026-2027, the fee for this course is £9,790, which is set out in the offer/conditional offer letter students receive when they are accepted onto the course.

Course Duration

Full time: 2 Academic Years

Course Location

Gants Hill Campus / Broadstairs Campus

Course Structure/Unit

For more information on the modules you will study

Level 6-September Entry

Semester 1 (Sept-Jan)	Semester 2 (Feb-June)
Business Operations	Human Resource Management
Business Strategy	Research Project
Research Methods	

Level 6-February Entry

Semester 1 (Feb-June)	Semester 2 (Sept-Jan)
Business Operations	Human Resource Management
Business Strategy	Research Project
Research Methods	



Entry Requirements

Applicants require a minimum of an HND/FdA or equivalent qualification in a relevant subject. Applicants who do not meet the criteria will be considered individually, including any appropriate work experience they may have in lieu of formal qualifications.

Students whose medium of study at HND/FdA or equivalent qualification is not in English must produce evidence of English language proficiency at IELTS: 6.0 or equivalent. All applicants may be asked to sit entry tests.

IELTS Score for International Students

All applicants must demonstrate proficiency in the English Language. If the previous study was not in English, students may need to provide an International English Language Testing System (IELTS) score of 6.0 (or equivalent). Or pass an entry diagnostic assessment organised by the College.

Assessment

Assessment methods include reports, presentations, portfolios, and project work. Further information on the assessment weighting can be found in the course and module specifications.

Course Composition

This 120-credit course is currently offered on a full-time basis, with entry in both September and January of each academic year.

All key core texts are available 24/7 via the College's contractual arrangement with BibliU - the online resource provider.





Nelson College, Gants Hill Campus, is a welcoming and supportive place for students who want to build a strong future. The college provides a positive learning environment where students are encouraged to grow both academically and personally. The teachers are dedicated, friendly, and always willing to help, which makes a big difference in the overall experience. The campus itself is well-organised and offers a comfortable space for studying, meeting classmates, and developing new skills.

This is my first year studying **FDA Hospitality Management**, and so far it has already been an amazing journey. The course is very interesting and helps me understand the hospitality industry from different perspectives. I am learning valuable skills in communication, teamwork, and customer service, which are essential to my future career. The college also focuses on preparing students for real-life situations, which makes the learning process even more useful.

What I really appreciate about Nelson College is the diversity of students and the inclusive atmosphere. Everyone is respected and supported, no matter their background. It feels like a community where people motivate each other to succeed. Overall, I believe Nelson College, Gants Hill Campus, is a great place to study, and I am proud to be part of it.

- Erica Barbu
Foundation Degree (FDA) in Hospitality Management

Foundation Degree in Hospitality Management

This course integrates theoretical and work-based learning through collaboration between students, employers, and Nelson College London. To equip students with the knowledge, understanding, and skills in demand, employer views, and opinions were harnessed to inform the development of the course structure.

The FdA in Hospitality Management seeks to provide students with a holistic insight into the sector and equip students with the necessary knowledge, academic and vocational skills to gain employment or establish their own businesses. Guest speakers from the food, beverage, conference, banqueting, and recruitment fields will share their expertise, whilst educational visits to various hotels offering a range of guest experiences will also be provided.



Awarding Institute

Nelson College London developed the course, which will be delivered in conjunction with our validation partner, the University of West London.

Tuition Fees

For the academic year 2026-2027, the fee for this course is £9,790, which is set out in the offer/conditional offer letter students receive when they are accepted onto the course.

Course Duration

Full time: 2 Academic Years

Course Location

Gants Hill Campus / Broadstairs Campus

Course Structure/Unit

For more information on the modules you will study

September Entry

Level 4 - (Full-Time) (12 Months)	
Semester 1 (Sept-Jan)	Semester 2 (Feb-June)
Customer Service (20 Credits, Core)	Food and Beverage Operations Management (20 Credits, Core)
Study and Research Skills (20 Credits, Core)	Rooms Division Operations Management (20 Credits, Core)
Personal & Professional Development (20 Credits, Core)	Marketing and Customer Retention in the Hospitality Industry (20 Credits, Core)

Level 5 - (Full-Time) (12 Months)	
Semester 1 (Sept-Jan)	Semester 2 (Feb-June)
Managing Financial Resources in the Hospitality Industry (20 Credits, Core)	Managing and Developing People in the Hospitality Industry (20 Credits, Core)
Preparation for Work-Based Learning (20 Credits, Core)	Conference, Banqueting and Event Management (20 Credits, Core)
Menu Planning and Product Development (20 Credits, Core)	Work-Based Learning Project (20 Credits, Core)



February Entry

Level 4 - (Full-Time) (12 Months)	
Semester 1 (Feb-June)	Semester 2 (Sept-Jan)
Food and Beverage Operations Management (20 Credits, Core)	Customer Service (20 Credits, Core)
Rooms Division Operations Management (20 Credits, Core)	Marketing and Customer Retention in the Hospitality Industry (20 Credits, Core)
Study and Research Skills (20 Credits, Core)	Personal & Professional Development (20 Credits, Core)

Level 5 - (Full-Time) (12 Months)	
Semester 1 (Feb-June)	Semester 2 (Sept-Jan)
Managing and Developing People in the Hospitality Industry (20 Credits, Core)	Managing Financial Resources in the Hospitality Industry (20 Credits, Core)
Conference, Banqueting and Event Management (20 Credits, Core)	Menu Planning and Product Development (20 Credits, Core)
Preparation for Work-Based Learning (20 Credits, Core)	Work-Based Learning Project (20 Credits, Core)

Entry Requirements

Prospective students must produce a minimum of 4 GCSE at a minimum C grade.

Additional Requirements

- 80 points UCAS in A Level, or
- BTEC National Diploma, or
- BTEC National Certificate, or
- A recognised Access to Higher Education Certificate in a related field or equivalent -Level 3

Students whose first language is not English will be required to produce:

- 5.5 IELTS
- 46-59 TOEFL (internet-based)

All applicants may be asked to sit for entry test(s).

In exceptional circumstances, candidates with lower qualifications and suitable industrial or external experience in business disciplines may be registered as students of the Foundation Degree.

IELTS Score for International Students

All applicants must demonstrate proficiency in the English Language. If the previous study was not in English, students may need to provide an International English Language Testing System (IELTS) score of 6.0 (or equivalent). Or pass an entry diagnostic assessment organised by the College.

Progression

A key progression path for students completing the Foundation Degree in Hospitality Management is to take a final year for the award of BA (Hons) Hospitality Management (Top-up).

Assessment

Assessment methodologies include reports, presentations, portfolios, and project work. Further information on the assessment weighting can be found in the course and module specifications.

Course Composition

This 240-credit course is currently offered on a full-time basis, with entry in September and January of each Academic Year. The course runs over two academic years.

All key core texts are available 24/7 via the College's contractual arrangement with BibliU - the online resource provider.

Work-Based Learning Requirement

This course requires that students undertake a Work- Based Learning Module, which includes a 96-hour work placement in the second year of the course.



After completing my **HND in Hospitality Management** at Nelson College London, Gants Hill campus, I decided to progress onto a BA (Top-Up), mainly because of the supportive environment and the opportunities the college provides.

The lecturers and staff are friendly, approachable, and always willing to help, which made a big difference for me as an adult learner. They are genuinely committed to supporting students, especially if you're interested in starting your own business. They encourage you to take part in events and provide real opportunities to get involved, which makes you feel that your ideas really matter.

I've also attended several workshops during my time here, which have been extremely valuable. They helped me develop practical skills and make the most of my overall experience, alongside focusing on my coursework.

Overall, studying at Nelson College London has helped me grow both academically and personally. Progressing from my HND to a BA (Top-Up) while developing as a business owner has been the right choice for me, and I now feel confident and well-prepared for the next steps in my career.

- Maria Golban

BA (Hons) Hospitality Management (Top-Up)

BA (Hons) Hospitality Management (Top-up)

This vibrant and dynamic course incorporates value-adding input from guest speakers and industry specialists. It is composed of three modules that cover hospitality management in relation to managing people (Human Resource Management), managing processes (Hospitality Operations), and managing strategy development (Strategic Planning for the Hospitality Industry).

The Research Project module aims to support students in developing a critical, scholarly, and appreciative understanding of the principles and practices of organisational inquiry. The module builds on skills developed in the Research Methods module in Semester 1 and enables students to demonstrate their ability to conduct independent research. It provides students with the opportunity to undertake a research investigation into a specific business challenge, issue, or problem, culminating in the production of detailed findings and recommendations.

Students will graduate from this course business-ready and be in a position to seek employment in the hospitality industry or related sectors.



Awarding Institute

Nelson College London developed the course, which will be delivered in conjunction with our validation partner, the University of West London.

Tuition Fees

For the academic year 2026-2027, the fee for this course is £9,790, which is set out in the offer/conditional offer letter students receive when they are accepted onto the course.

Course Duration

Full time: 2 Academic Years

Course Location

Gants Hill Campus / Broadstairs Campus

Course Structure/Unit

For more information on the modules you will study

September Entry

Level 6 - (Full-Time) (12 Months)	
Semester 1 (Sept-Jan)	Semester 2 (Feb-June)
Hospitality Operations (20 credits, Core)	Human Resource Management (20 credits, Core)
Strategic Planning for the Hospitality Industry (20 credits, Core)	Research Project (40 credits, Core)
Research Method (20 credits, Core)	

February Entry

Level 6 - (Full-Time) (12 Months)	
Semester 1 (Feb-June)	Semester 2 (Sept-Jan)
Human Resource Management (20 credits, Core)	Strategic Planning for the Hospitality Industry (20 credits, Core)
Research Method (20 credits, Core)	Research Project (40 credits, Core)
Hospitality Operations (20 credits, Core)	

Entry Requirements

Applicants require a minimum of an HND/FdA or equivalent qualification in a relevant subject. Applicants who do not meet the criteria will be considered individually, including any appropriate work experience they may have in lieu of formal qualifications. Students whose medium of study at HND/FdA or equivalent qualification is not in English must produce evidence of English language proficiency at IELTS: 6.0 or equivalent. All applicants may be asked to sit entry tests.

IELTS Score for International Students

All applicants must demonstrate proficiency in the English Language. If the previous study was not in English, students may need to provide an International English Language Testing System (IELTS) score of 6.0 (or equivalent). Or pass an entry diagnostic assessment organised by the College.

Assessment

Assessment methods include reports, presentations, portfolios, and project work. Further information on the assessment weighting can be found in the course and module specifications.

Course Composition

This 120-credit course is currently offered on a full-time basis, with entry in both September and January of each academic year.

All key core texts are available 24/7 via the College's contractual arrangement with BibliU - the online resource provider.





My name is Tharini Ramanan, and I am currently studying a **Master's programme** at Nelson College, Gants Hill Campus, after completing my HND and BA Top-Up. My experience at the college has been both academically enriching and personally rewarding.

I have greatly benefited from the knowledge, guidance, and support of our lecturers, including Mr. Sheikh Ziaul Haque, Dr. Husam, and Dr. Nurul. Their teaching is engaging and supportive, encouraging critical thinking and academic improvement. Mr. Sheikh Ziaul Haque, in particular, is always prompt in providing printed study materials, which has been very helpful.

I have also had positive experiences with the college's learning resources and support services. For example, the librarian kindly extended my book borrowing period when I needed extra time, reflecting the college's supportive and student-focused environment.

In addition to academics, I have enjoyed the social experiences offered by the college, especially the Weekend School trip to Canopy by Hilton London City, which was a memorable experience.

Overall, my time at Nelson College has been very positive. The supportive lecturers, helpful staff, and engaging opportunities have all contributed to my development, and I am proud to be a student here.

- Tharini Ramanan
MA International Business

MA International Business

To operate effectively in international markets, leaders must possess essential skills and experience, including an awareness of the impact of cultural diversity, the challenges of international leadership, and the challenges of cross-border operational communications.

Over the course of one academic year, our MA International Business students will receive advanced tuition through studying topics critical to the success of managing international business, including Assembling and Managing High-Performance Teams across Cultures, International Entrepreneurship and Innovation, International Business Research, and International Digital Marketing.

Students must read from relevant academic sources appropriate to postgraduate study, including journal articles, recommended texts, and industry publications. Students work autonomously and interactively (within groups) on exercises to develop skills to demonstrate progress at the Master's level. The College's Virtual Learning Environment (VLE), with access to study materials, lecture handouts, and additional information related to their course, also provides flexibility for students to engage in off-site learning.

Additionally, formative and summative assessment tasks enhance opportunities for learning. These typically include, but are not restricted to, research, critical analysis, ethical approaches, systematic problem solving, presentations, teamwork and academic, personal and employability skills development.

Awarding Institute
University of West London.

Tuition Fees

For the academic year 2026-2027, the fee for this course is £7,000, which is set out in the offer/conditional offer letter students receive when they are accepted onto the course.

Course Duration

Full time: 1 Year

Course Location

Nelson College London,
Commercial House, 406-410
Eastern Avenue, Ilford, Essex, IG2

Course Structure/Unit

For more information on the modules you will study

Level 7- September Entry

Semester 1 (Sept-Jan)	Semester 2 (Feb-June)	Semester 3 (June-Sept)
Business Research and Study Skills	International Digital Marketing	International Business Research Project
Assembling and Managing High-Performance Teams across Cultures	Managerial Applications of Finance in the Global Economy	
Research Method (20 credits, Core) Transformation and Change Leadership in a Global Context	International Entrepreneurship and Innovation	

Level 7- January Entry

Semester 1 (Feb-June)	Semester 2 (June-Oct)
International Digital Marketing (20 Credits, Core)	Business Research and Study Skills (20 Credits, Core)
Managerial Applications of Finance in the Global Economy (20 Credits, Core)	Assembling and Managing High Performance Teams across Cultures (20 Credits, Core)
International Entrepreneurship and Innovation (20 Credits, Core)	Transformation and Change Leadership in a Global Context (20 Credits, Core)



Entry Requirements

A good honours degree (minimum 2:2) in a relevant subject discipline. Candidates with other qualifications may be considered in exceptional circumstances. Students whose medium of study at degree level qualification is not English are required to produce evidence of English language proficiency at IELTS 6.0 (with 5.5 in each component) or equivalent.

Assessment

A range of assessment methods, including essays, reports, portfolios, case studies, infographic creation, and oral presentations appropriate to postgraduate study, are used to measure student performance academically and in relation to life and work experiences. Further information on the assessment weighting can be found in the course and module specifications.

Delivery Method

Online Teaching with Periodic Campus Attendance
Online learning will include weekly three-hour sessions (morning and afternoon) for each module, comprising Lectures, tailored instructional videos, Interactive exercises, Case Studies, and Online discussions guided by Academic Support Tutors. All relevant lecture materials and additional resources will be uploaded to your Virtual Online Learning Environment (VLE).

On-Campus Classes

Classes and seminars are designed to consolidate your knowledge and understanding, share your professional experience, and challenge your ideas to apply to real-world cases.

*A class timetable will be available at your course interview for further discussion.

Weekend Schools

You will also be required to attend one Weekend School per Semester.



Teaching Excellence Framework Outcome 2023 Silver Award for Nelson College

Nelson College London is proud to hold a Silver rating in the Teaching Excellence Framework (TEF), awarded in 2023 by the Office for Students (OfS).

The TEF is a national assessment of excellence in UK higher education. It recognises providers that deliver high-quality teaching, learning and student outcomes.

Nelson College London achieved a Silver rating for student experience and a Bronze rating for student outcomes, reflecting our continued commitment to providing a supportive, engaging and career-focused learning environment.

As TEF ratings awarded in 2023 are valid for four years, this recognition remains current in 2026 and demonstrates our ongoing commitment to maintaining and enhancing the quality of our higher education provision.

A Message from Roger Bradburn, Principal of Nelson College London

"We are proud that Nelson College London holds a TEF Silver rating, awarded in 2023, for four years. This recognition reflects the hard work and dedication of our staff in delivering high-quality teaching and supporting a positive student experience. It also reinforces our commitment to continuous improvement, particularly in strengthening student outcomes. As the Office for Students develops the future approach to TEF and quality regulation, we remain focused on enhancing our provision, supporting our students to succeed, and building on this achievement in future assessments."

Employability and Progression

Our Employability & Progression Team aims to ensure that our students really do gain the most from their time with Nelson College London – and indeed beyond their time of study as we offer you a lifetime guarantee of support and access to events! This team is managed by our Employability & Progression Manager, Azeezunnisa (Farah) Maiz. The team will organise curricular, extra-curricular and non-curricular events; these will help you in preparing for the future.

To help our students to prepare for their futures, we have a range of employability and entrepreneurship services, as we recognise that many of our student's study with us to enable them to start their own businesses and enterprises. Employability is embedded in NCL's approach from a range of perspectives. Alongside the support listed herein, our students' lessons are also informed by case studies and real-world examples. Our lecturing teams credentials are a mixture of high-level academic experience, senior management positions in industry and others who are true entrepreneurs in their own right. Some examples of these services include:



The Career Advisory Service [CAS] was launched in 2021. This service enables students to seek one-to-one guidance with employability professionals on matters specific to them as individuals. The service operates hand-in-hand with the NCL Career Planning Journal, and the NCL Careers Hub.



The College operates its own employability -specific website, the **NCL Careers Hub**. This site allows students to upload CVs for reading by one of the ubiquitous AI CV Readers (and then work with the CAS team to improve it, based upon the findings). Students may also attend a mock AI Interview (with questions based upon their own CV) and access a series of training modules.



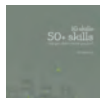
The College's **Career Planning Journal** is available to all students to help them prepare for and record their career planning journey. Recognising that there is so much more to finding that ideal job than simply targeting job titles, this journal gives guidance on crucial areas such as selecting the right employer (for you, as an individual), interview preparation checklists, and even aspirational charts.



To provide full flexibility, there are also smartphone applications that support the **NCL Careers Hub**; these are available directly from both the Apple and Android app stores.



In 2022, the **Entrepreneurs' Mentorship Service [EMS]** joined the CAS. More recently, this service has taken a form entirely on its own and evolved into the Entrepreneurship Centre (EC). The EC provides those students who would prefer to guide their own destiny with support, advice, referrals, networking events, and incubation and acceleration activities to build their vision or strengthen an existing business. Within the EC, the Entrepreneurship Manual exists as a "how-to" to provide guidance and planning on launching and expanding an enterprise.



In 2025, the Employability and Progression Department published a second book, **50+ Skills That You Didn't Know that You Had**. This book details the importance of soft skills, and includes tips and tricks for improving soft skills. The book also features a comprehensive list of soft skills, separated into 11 distinct categories.



Every year, NCL holds their **Employability & Entrepreneurship Forum**. This brings together employers, entrepreneurs and students in an open, free-flowing, forum; it affords students the opportunity to pose any questions that they might have to a wide variety of employers; anything from CV-content tips, to standing out at interviews, all the way through to workplace advice and career pathways.



As the job searching process can be daunting for most people, the Employability & Progression team has embedded this facility into the website itself. This has a live link to external resources, therefore, all the positions listed on it actually represent current vacancies.



In 2025, the Employability and Progression Department published the **E&P Handbook**, detailing all the different types of support that are available from the department. The Handbook covers topics such as the Career Advisory Service, Work-Based Learning, Entrepreneurship Centre, professional communications, workshops, field trips, and events.



The College operates two separate **YouTube Channels**:

a) NCL: Employability & Progression, which hosts videos focussed upon career development, entrepreneurship and employability, and
b) NCL, which hosts videos specific to students' studies and curricular matters.



Sometimes time demands that a quick guide, on a specific topic, is required. Cognisant of this, the Employability & Progression Team has produced a whole range of mini-guides – 24 titles in total – each focused upon a different, single, topic. These titles are available for students to collect from either one of the College's libraries, or directly from Employability and Progression Department; they are also available to students in a downloadable format: **NCL Mini-Guides**.





Student Engagement & Alumni

At NCL, creating memorable experiences for our students lies at the very heart of everything we do. Each year, in close collaboration with our student community, we carefully plan and deliver a vibrant programme of events—ranging from engaging competitions to our much-anticipated annual festive Christmas celebration. We pride ourselves on being an integral part of your journey, supporting you beyond the classroom and ensuring that your time at NCL is filled with lasting memories that you will cherish for years to come.

Student Association

Every student is part of our Student Association, where your views truly make a difference. Through our Student Engagement Framework, the Student Voice is central to everything we do. Your feedback shapes events, services, and facilities. At NCL, we listen and act through our “You Said, We Did” motto.

Student Representatives

★ Student President ★

↑
Student Vice Presidents (one per campus)

↑
Student Representatives (two per class)

↑
Student Association (all students)

The Student President and Vice Presidents are digitally chosen through an annual election process that is open to the entire

student body. Student Representatives volunteer within their class groups and play a vital role in shaping college life. Student Representatives can enjoy benefits such as training, incentives, Student Rep away days and special discounts.

Incentives & Awards:

The Student Engagement Department is responsible for awarding students who excel throughout the academic year. This includes awards for 100% Attendance, as well as academic achievements such as Merit and Distinction. Hot drink vouchers have been a popular reward among committed students who show consistent punctuality.

Capturing Student and Alumni Insights:

The Student Engagement & Alumni department supports the collection of student and graduate feedback through key channels. This includes the National Student Survey (NSS) and the Graduate Outcomes Survey by the Higher Education Statistics Agency (HESA). It also gathers qualitative insights through student testimonials via an open-door policy, providing a more rounded view of the student experience.



Student Welfare

Nelson College is committed to creating a caring and supportive environment for all students. Our student welfare team offers friendly and confidential assistance tailored to meet each student's individual needs. The student welfare team provides specialised resources for students with disabilities and those who have experience in care, ensuring that everyone feels supported throughout their academic journey.

Additionally, the college prioritises students' mental health by offering free counselling sessions with a professional in-house psychotherapist.

For students facing financial concerns, the college has the Bursary Package and the Hardship Fund available. These options aim to alleviate financial stress, allowing students to focus on their studies. The application process for financial aid is streamlined for easy access, highlighting the college's dedication to fostering an inclusive and supportive educational environment.

Disability Support

The student welfare team is on hand to discuss with students their specific needs related to disabilities, learning difficulties, mental health, or long-term conditions, outlining the extent of support the College provides.

This support encompasses academic, financial, and career guidance. Once registered on the college's disability database, students can benefit from consistent meetings with the

welfare team to ensure they are receiving suitable support and guidance on their progression path post-obtaining their Higher National Diploma.

Available support includes:

- Detailed information on the College's facilities and available support.
- Assistance throughout the process of applying for Disabled Students Allowances (DSAs).
- Extensions for assignment deadlines. Tailored support arrangements (SLSA agreement), including advance lecture notes, preferred classroom seating, scheduled breaks in lessons, and additional tuition sessions.
- Eligibility for a limited Bursary Package Fund.

Care Experienced Support

The College provides assistance for students with care experience. This term encompasses anyone who has been in care, such as in adoption or foster care, or has undergone any form of care before turning 18. It also covers estranged students and unaccompanied minors seeking asylum.

These students are encouraged to arrange a meeting with the student welfare team to understand the support options available at the College. The welfare team is committed to offering ongoing support to these students throughout their pursuit of Higher National Diplomas and their subsequent transition into work or further education.

Available support includes:

- Advice and assistance throughout the admissions process.
- An induction event before the start of the session.
- Support during the course.
- A designated Personal Support Lecturer.
- Eligibility for a restricted Bursary Package Fund.
- Individual meetings with the Student Welfare Officer.

Financial support

The College offers financial aid to students, assisting them in completing their courses and graduating. This funding is allocated on a first-come, first-served basis after the College performs eligibility assessments, and it is non-repayable.

The NCL Bursary Package is designated for students from disabled or care-experienced backgrounds, aiming to support them during their education at the College and facilitate their progression post-qualification. Eligible students with disabilities, mental health issues, or long-term illnesses can access up to £1,000 annually. Similarly, students with verified care experience can obtain a bursary of up to £2,000 each academic year.

Additionally, the 'NCL Hardship Fund' supports students facing unforeseen financial difficulties that impact their living expenses and were not anticipated at the course's onset. Eligible students may receive a one-time grant of up to £1,000 to help alleviate these challenges and continue their education. Students must fulfill the criteria listed on the College's website to qualify for this aid.

Student Mental Health and Wellbeing

The College is committed to promoting the mental health and well-being of its students by providing access to mental health services.

Students who would like to receive in-person counselling can obtain a referral from the Student Welfare Team. Our in-house psychotherapist offers support for a range of issues,

self-esteem, anxiety, depression, abuse, bereavement, self-harm, motivation, and relaxation, among others.

Additionally, the College hosts various workshops and events designed to support students' well-being throughout their time with the College.

Financial assistance

- Students can pick up an application for the Bursary Package or Hardship Fund from the Student Welfare Officers, or access the application on the college website.
<https://nelsoncollege.ac.uk/financial-support>
- It's required for students to fill out and submit this application along with the necessary documentation.
- The completed application can be submitted to the Student Welfare Officer directly or sent via email to student.welfare@nelsoncollege.ac.uk

To Contact College Welfare Support
student.welfare@nelsoncollege.ac.uk



OPERA PMS Training at Nelson College London



Nelson College London is proud to offer comprehensive training in OPERA Property Management System (OPERA PMS), an essential software for the hospitality industry. Integrated within our Rooms Division Operations Management module, this training is a pivotal part of our Foundation Degree, equipping students with the technical skills required for a successful career in hospitality.

Why Choose OPERA PMS Training?

OPERA PMS by ORACLE is the globally recognised hotel software, pivotal in managing various hotel operations including Front Office, Housekeeping, and more. At Nelson College London, we ensure our students are well-versed in this industry-standard software, providing them with a competitive edge in the hospitality sector.

In-Depth Training Curriculum

Our OPERA PMS syllabus is comprehensive, covering all vital areas of hotel management software:

- Guest Profile Management
- Front Desk Operations
- Cashiering Functions
- Rooms Management
- Accounts Receivable
- Night Audit
- Utilisation of Function Keys
- Report Generation
- Miscellaneous Functions
- Hands-On Learning Experience

Students engage in hands-on learning in our state-of-the-art Computer Lab, equipped with OPERA PMS on every computer, facilitated by ORACLE. The lab features a 75-inch BENQ monitor, ensuring that all students have an optimal view during interactive training sessions.

Tutorial Sessions

Dedicated tutorial sessions are held weekly, lasting three hours, supporting up to 30 students per session. These sessions are complemented by a detailed OPERA PMS manual, designed exclusively for our students to practise and refine their skills independently.

Certification and Career Advancement

Upon completion, students will be awarded an OPERA PMS course completion certificate, signifying their proficiency in the software. This certification is a testament to their preparedness for the hospitality industry, enhancing their job prospects and career development.

Accessibility for All Students

While this training is a core part of our Foundation Degree, we extend the learning opportunity to our HND and BA (Hons) students in Hospitality and Business. These students are welcome to join the OPERA PMS training sessions on Tuesdays, with a pre-booking requirement facilitated by the Course Leader, Sheikh Ziaul Haque





A Glimpse into Nelson College London

Workshops, National and international tours, Employer forum, health and wellbeing, at Nelson College London.



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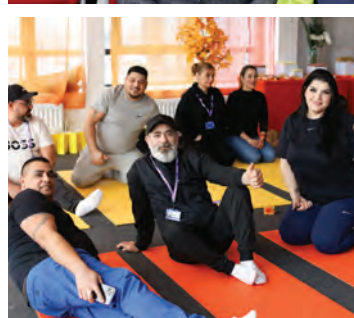
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