

# NEWSLETTER

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## WORKSHOPS

Workshops this term are open to all students who wish to attend. Details will be available online at [www.nelsoncollege.ac.uk](http://www.nelsoncollege.ac.uk), and on VLE.

## QAA report



Nelson College London underwent a Partial Review in September 2016; the outcome has now been published in a report by the Quality Assurance Agency. The main purpose of the review was to investigate the higher education provided by Nelson College London Ltd and to make judgements as to whether or not its academic standards and quality meet UK expectations.

For the full report, please follow the link: <http://www.qaa.ac.uk/en/ReviewsAndReports/Documents/Nelson%20College%20London%20Ltd/Nelson-College-London-Ltd-HER-AP-Partial-Review-16.pdf>

## Website Live

Visit the new and improved college website at: [www.nelsoncollege.ac.uk](http://www.nelsoncollege.ac.uk). You can still access all the required sites such as VLE and the eLibrary as well as many other features which enhance the user experience.

The college is open to any feedback or suggestions that you may have, please feel free to email [p.bassan@nelsoncollege.ac.uk](mailto:p.bassan@nelsoncollege.ac.uk).

The College is proud to announce that the Principal, **Professor Geoffrey Alderman**, has been appointed a Fellow of the Higher Education Academy and that his membership of the Chartered Management Institute has been upgraded to a full Fellowship.

## Nelson College London joins the TEF

I am pleased to announce that Nelson College London has joined the Teaching Excellence Framework.

The Teaching Excellence Framework ("TEF") was launched by the government in 2015. Its aim is to monitor and assess the quality of teaching and learning in English higher education institutions, including those (like Nelson College London) in the privately-funded sector, in order to ensure that all students receive an excellent teaching experience.

It will use a set of metrics to measure the quality of teaching and learning at each institution, and will make the results publicly available.

Nelson College London is joining TEF at the "Year Two Implementation" phase. For further information please go to <http://www.qaa.ac.uk/assuring-standards-and-quality/teaching-excellence-framework>

- **Professor Geoffrey Alderman**



## Student Representatives

Student Representatives are a vital part of the running of the college. We value your voice, and encourage you to take an active role in expressing your opinions regarding your experience at the college your during the **Student Representatives Committee Meetings**, and your opinions about your chosen programme during the **Programme Committee Meetings**, which are held each term. Student Representatives will be contacted to attend these meetings, where they can make suggestions to the college, and let us know what aspects they find enjoyable.

If you are interested in becoming a Student Representative, please speak to the administration team.



## QAA Reviewers and Student Reviewers

The Quality Assurance Agency (QAA) recently had a vacancy for both Student Reviewers and Reviewers with experience of Higher Education for Alternative Providers. Successful applicants will receive appropriate training, allowing them to go to inspect other Higher Education Alternative Providers and benchmark them against the expectations set out in the UK Quality Code.


The vacancies are a great opportunity for candidates as they are able to earn money whilst gaining relevant experience. It also allows candidates to gain an understanding of the expectations set for all Alternative Providers.

There was a lot of interest shown by both the staff and students regarding the vacancy that then went on to apply to become reviewers. We wanted to highlight this great opportunity and although the deadline for applications is now past we wanted to ensure that you, the students and staff, are aware of the opportunities available so that next time you are able to apply.

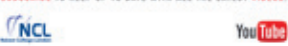
For further information, please visit [www.qaa.ac.uk](http://www.qaa.ac.uk)

## Nelson College London YouTube Channel

**NELSON COLLEGE YOUTUBE CHANNEL IS HERE TO HELP WITH YOUR STUDIES!**  
[WWW.YOUTUBE.COM/NELSONCOLLEGE.LONDON](http://WWW.YOUTUBE.COM/NELSONCOLLEGE.LONDON)



**FOR HELP ACCESSING NCL YOUTUBE PLEASE TAKE A LEAFLET FROM RECEPTION**  
 SUBSCRIBE TO KEEP UP TO DATE WITH ALL THE LATEST VIDEOS!



Visit our YouTube channel at: [www.youtube.com/channel/UCFm-fjRmrKA4pWOLLpAtaXMQ](http://www.youtube.com/channel/UCFm-fjRmrKA4pWOLLpAtaXMQ) and find a range of videos related to your studies, produced by Nelson College London. Whether you are studying Business or Hospitality Management at HND up to Top-Up level, you could benefit from watching these educational videos, as well as keeping up to date with events and developments at the college.

## DLHE - for 914's

The Destination of Leavers from Higher Education (DLHE) survey was completed by our September 2014 cohort. Higher Education institutions as well as Alternative Providers such as Nelson College London are responsible for administering the survey in order to collect information about its eligible leavers roughly

six months after the completion of their course. If you have not already completed the survey, please speak to the Academic team.

For more information about the DLHE survey, please visit: <http://www.hefce.ac.uk/lt/dlhe>

# Graduation Ceremony / Nov 2016



## Field Trips

HND Business students attended The British and International Franchise Exhibition on the 20th of January 2017, in London, Olympia, where they had the opportunity to approach a number of well known businesses and some lesser known but equally successful business people who were hoping to expand their franchises. Some keynote speakers included spokespersons from McDonalds and The Apprentice.



Students found this trip extremely helpful, it was a great opportunity to broaden their horizons, and we hope to continue having more trips like this. If you have any suggestions or ideas, please feel free to propose them to the Administration team at the reception (room 117) where we will determine the feasibility of your proposal and try our best to accommodate it.

## OIA Visit

Students were briefed by the Office of the Independent Adjudicator (OIA) in October 2016.

The OIA is an independent body set up to run a top-tier student complaints scheme in England and Wales, their role is to review individual complaints by students against higher education providers, and – where appropriate, to issue public warnings and impose fines.

Nelson College London is a participant in this scheme.

For more information about the OIA, please visit: <http://www.oiahe.org.uk/>

## Progression Policy

Please note that as per the college's Progression Policy, you must pass a minimum of 6 out of 8 units in order to progress into your second year of studies.

The college has recently had to cancel a number of students who failed to meet the Progression Policy. Don't let this be you!

## AMR Visit

The college was visited by Pearson's Academic Management Review which aims to ensure Pearson that Alternative Providers are managing higher level provision in line with national standards. It also helps support your centre to ensure that you have a complete understanding of the requirements for managing, delivering, and assessing higher level BTEC qualifications.

The report which outlines the outcome of this visit will be available to view shortly.

**BE HEARD** TAKE PART IN THE NATIONAL STUDENT SURVEY [www.thestudentsurvey.com](http://www.thestudentsurvey.com) **NSS** National Student Survey

## National Student Survey

**Complete the National Student Survey – Let your voice be heard!**

The National Student Survey (NSS) is an annual census of final year students of higher education institutions in the UK, including Alternative Providers like Nelson College. It is undertaken by Ipsos Mori, which is an independent research company funded by the Higher Education Funding Council (HEFCE). The NSS aims to collect data on the student experience and opinions on their chosen courses; what they liked about it, and how it could be improved. The survey is designed to explore 8 aspects of the learning experience, through 27 questions, and should take roughly 10 minutes to complete.

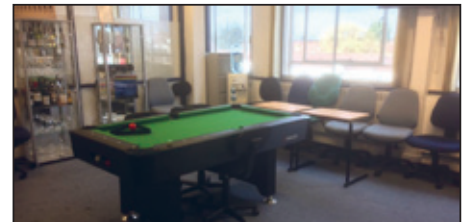
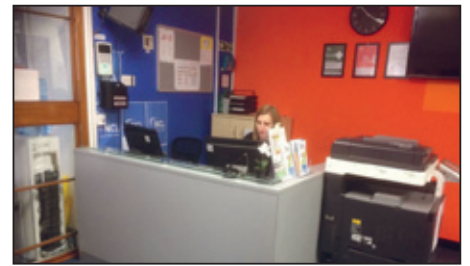
This information is then made publicly available through the Unistats website

at: [www.unistats.direct.gov.uk](http://www.unistats.direct.gov.uk) where statistics relating to various aspects of higher education institutions can be viewed and compared.

The student voice is important to Nelson College, which is why we are offering 5 vouchers worth £100 each off your next holiday if you book with NCL Tours when you take part in the survey before midnight on the 31st March 2017. Winners will be chosen at random.

For more information about the National Student Survey, visit: <http://www.thestudentsurvey.com> [www.youtube.com/user/thestudentsurvey](http://www.youtube.com/user/thestudentsurvey) or email [thestudentsurvey@ipsos.com](mailto:thestudentsurvey@ipsos.com)

\*A cash alternative cannot be substituted for the prize



## New developments at Nelson College London

- **Gants Hill reception**  
The new reception area in the Gants Hill campus is now fully functioning!
- **Common Room at Gants Hill**  
The Gants Hill common room is available for all students at Nelson College to use.

## Personal Tutors

A personal tutor is a lecturer who has been allocated to a student. Students can book appointments with their personal tutors to discuss their assignments, or any other questions and concerns about their course. You will be contacted by your personal tutor via email, a list will also be made available on the notice board outside room 105.

**Did you know?**

Pass	<input type="checkbox"/>
Merit	<input checked="" type="checkbox"/>
Distinction	<input checked="" type="checkbox"/>

Did you know that as a consequence of late assignment submissions, merit and distinction grades are capped to a pass. This will affect your overall grade, subsequently risking the possibility of not being accepted at a University of your choice.

## MP Visit - Oct'16

The Member of Parliament for Ilford North, Wes Streeting visited the Ilford Campus in October 2016. HND Business Students had the opportunity to join in his discussion of the importance of widening participation in higher education and to put questions to him.

# Staff Introductions



**MARIAM AHMED**

Dear all, my name is Mariam Ahmed and I am a part of Nelson College (Gants Hill Campus). I work as a Programme Administrator for the London Metropolitan University programmes, i.e. Business Top up, Hospitality Management Top up, and FDA Hospitality Management. My own experience at University will allow me to communicate

with the students and cater to their needs. I will also be working closely with the lecturers to ensure students get the best teaching and learning experience at Nelson College, while ensuring that all students receive the right amount of learning and resources from lecturers.

If there are any queries please do not hesitate to email me at [m.ahmed@nelsoncollege.ac.uk](mailto:m.ahmed@nelsoncollege.ac.uk) or come to room 307 between 9:00am-5:00pm to speak to me directly, I will ensure that all queries are resolved promptly.

To all the students, I hope Nelson College London enables you to follow your ambitions and I wish you all the success with your studies.



**RAJA KHAN**

Dear all,

My name is Raja Khan. I have joined Nelson College London as the Academic Manager for London Metropolitan University programmes. I am based at the Gants Hill campus (3rd Floor). I have a detailed experience in working in the Higher Education (HE) sector in the UK. Supporting our learners and

colleagues will be my priority so that everyone can achieve their goals in life. I understand that our students are faced with present challenges as well as an unpredictable future. Therefore, my priority will be to equip our students with vital knowledge and skills to face these challenging times. My current role at Nelson College London allows me to liaise between London Metropolitan University, my team members and students. On a day to day basis, I am involved in effective planning, delivery and review of the University programmes being offered. I hope that our London Met students will have a pleasant and exciting time with us which will enable them to be successful in life.

## Educational Magazine Subscriptions

Nelson College London is subscribed to the following magazines/journals which are available for students in different formats as presented in the table below:

Magazine	Paper	Soft copy	Ilford	Gants Hill
The Economist	☑		☑	☑
Financial Times	☑			☑
Cost Sector		☑		☑
The Caterer	☑			☑
Hospitality Today	☑		☑	☑
Money Week	☑		☑	☑

Further resources are available on Emerald Insight ([www.emeraldinsight.com](http://www.emeraldinsight.com)).

This website when accessed from both Ilford and GantsHill sites contains more journals that can be used.

## Study Skills Workshops at Ilford Campus

9 Jan – 17 Mar 2017 | Every Friday

for All Students - Ilford and Gants Hill

Time: 10am – 12pm  
Room: 319 (Ilford)  
Presenter: Abimbola Taiwo  
Email: [a.taiwo@nelsoncollege.ac.uk](mailto:a.taiwo@nelsoncollege.ac.uk)

Time: 10am – 12pm  
Room: 224 (Ilford)  
Presenter: Owusu  
Email: [a.akyaw@nelsoncollege.ac.uk](mailto:a.akyaw@nelsoncollege.ac.uk)

Time: 1pm – 5pm  
Room: 319 (Ilford)  
Presenter: Abimbola Taiwo  
Email: [a.taiwo@nelsoncollege.ac.uk](mailto:a.taiwo@nelsoncollege.ac.uk)

Time: 1pm – 5pm  
Room: 224 (Ilford)  
Presenter: Owusu  
Email: [a.akyaw@nelsoncollege.ac.uk](mailto:a.akyaw@nelsoncollege.ac.uk)

- Time Management
- Managing information
- How to create a Power Point Presentation
- Basic maths
- How to write essays; reports; research projects, case studies, assignments
- How to create a portfolio
- How to find journal articles online; internet searching
- How not to plagiarise
- Understanding key words
- How to achieve merit / distinction
- Reading and note-taking; note-taking during class
- CV skills
- Essay planning
- Organising your writing
- Meeting deadlines
- Making use of feedback
- Critical analysis and evaluation
- Academic writing
- Self-management

*Please contact presenters a week in advance if you would like to discuss a specific area of concern.*

## English Classes

Presenter: Peter Allen  
Date: Every Monday  
Time: 10am – 2pm  
Location: Gants Hill Campus

This class is open to ALL students, Please speak to a member of staff who will be able to direct you to the correct room where the class will be taking place.