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# MORRIS+COMPANY

## Part II Architectural Designer – Job Description – September 2025

This is an exceptionally varied role that provides general assistance to Project Leads on a wide variety of projects and tasks.

### Contract

- + 6 month fixed term, full time, London-based role

### Reports to

- + Project Lead

The responsibilities of the role include, but are not limited to, the following:

### Role Requirements

- + Understand the design project and decision-making process and show an ability to understand design decisions taken by others
- + Prepare, develop and edit the design, under the guidance of the Project Lead, using drawings, models, images and other documents related to the design of a project
- + Develop, where required, representation of design options for further discussion by the design team under the guidance of the Project Lead
- + Package development under instruction using CAD (Revit, AutoCAD) under the instruction of the Project Lead
- + Attend project meetings and take notes as required
- + Start to develop an understanding of the application of UK statutory regulations (e.g. planning, building control, Building Safety Act etc) and apply these in project settings
- + Begin to develop knowledge of the design and construction process
- + Be able to work effectively both autonomously and as part of a team
- + Effective at time management skills in order to be able to work on one or more projects at a time, if required
- + Record evidence of your professional experience in accordance with the requirements of the ARB, RIBA
- + Develop presentation skills and contribute in project meetings when needed

- + Support the project team with the development of the Revit model and family creation

### **Wide Practice Requirements**

- + Assist with practice work experience programme by providing industry and study insight to school pupils/students
- + Start to develop a solid understanding of MoCo methodologies and use of practice procedures and systems, including ISO 9001/14001

### **Skills Required**

- + Have the ability to effectively undertake the above responsibilities
- + Be self-motivated and able to demonstrate initiative and a proactive approach to daily tasks and in response to direction or instruction
- + Have excellent organisational skills and the ability to work to an agreed programme and meet deadlines efficiently
- + Possess excellent written, verbal communication and presentation skills
- + Have a flexible and open attitude towards new ways of working and a commitment to independent learning
- + Continually develop professional competence and support personal development through attendance of in-house CPDs, architectural lectures and other external industry events
- + Have good interpersonal skills and be able to work independently and effectively as part of a team, assisting and supporting team members
- + Have the ability to build good relationships at all levels, internally and externally
- + Possess the resilience to cope with conflicting demands, and able to prioritise duties and work effectively under pressure to meet deadlines efficiently and effectively
- + Have the ability to exercise good judgement at all times
- + Have excellent graphic, model making and free-hand sketching skills
- + Ability to use Revit
- + Interest in both hand made models as well as digital modelling and representation
- + Ability to use some of the following: AutoCAD, SketchUp, Photoshop, Illustrator, InDesign, Word, Excel, Outlook, PowerPoint

### **Note**

- + These descriptions reflect the core activities of each role but are not intended to be all-inclusive and other duties within the practice may be required from time to time
- + We therefore require everyone to recognise this and adopt a flexible approach
- + These descriptions will be reviewed regularly and where necessary revised in accordance with organisational needs and any major changes communicated