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| Event | New Year's Day 10km Race | | |
| Venue | Hyde Park, London | | |
| Date of Event | 1 January 2024 | | |
| Date of Risk Assessment | 29 December 2023 | Author | Lina Ambruleviciute |

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| General Description. | An open 10km road race starting at 11.00 a.m. has a maximum of 650 runners. This will be followed by a 3km Fun Run starting at noon, having a maximum of 200 runners. | |
| Course Description. | The route starts at the eastern end of the Old Football Pitches and navigates the paths in a clockwise direction to join Rotten Row (western end) before turning left by the Lido Cafe to go under the south side of the Serpentine Bridge. The course then leads the runners to the Kensington Gardens, where they complete two laps before returning the same way to the Old Football Pitches for the finish. The route consists of tarmac paths. For full course details see Appendix | |
| | 10K: | The route starts at the eastern end of the Old Football Pitches and navigates the paths in a clockwise direction to join Rotten Row (western end) before turning left by the Lido Cafe to go under the south side of the Serpentine Bridge. The course then leads the runners to the Kensington Gardens, where the runners complete two laps before returning the same way to the Old Football Pitches for the finish. The toilet facilities will be available next to the start and finish lines at the Serpentine Lido Cafe. |
| | 3K Fun Run: | The route starts at the eastern end of the Old Football Pitches and navigates the paths in an anticlockwise direction. The course turns left to the Rotten Row and left again to the New Ride continuing for two identical laps and finishing just behind the start location in the Old Football Potches. The toilet facilities will be available next to the start and finish lines at the Serpentine Lido Cafe. |

The course will be rechecked c.07:30 hrs on the morning of the race for any changes / new obstructions/hazards.

The course Risk Assessment

| Activity / Area of Concern | Hazards Identified | Persons at Risk | Risk Factor | Actions to be Taken to Minimize each Risk |
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| Winter Wonderland | Collisions | Wonderland visitors Running participants | Low | The course has been designed to keep runners away from people attending and the course will be appropriately marshalled |
| Policeman's Path | Diverted horse path may result in collisions | Horse riders Running participants | Low | The path is straight and the area is open. This means that riders and runners will be visible to each other. The area will also be marshalled to brief riders, visitors and runners. |
| Park visitors around Lido Cafe | Is fairly narrow and is open to the lake on one side. Collisions | Park visitors Running participants | Low | This area needs to be carefully marshalled and signed to ensure other park users know that a race is taking place. |
| Traffic | Collisions | Vehicles Running participants | Low | The paths are closed to traffic except for Royal Park's vehicles, contractors and associated vehicles. Serpentine 10K/3K race contractors vehicles will not be operating during the main race timetable – the possibility of some movement as the final runners finish (i.e. 12:30) to enable speedy site clear-up. |
| Surface | Tripping / Slipping | Running participants | Low | The surface is in the main tarmac which has been well maintained. Any significant obstacles will have marshals located to warn runners. Significant slippery material, twigs, glass or other moveable obstructions on the course will be addressed in the morning by marshals and course checkers. |
| Lapping | Congestion | Running participants | Low | Lapping of slow runners will occur in the Kensington Gardens section of the route. However, in the areas where this is likely to occur, the paths are sufficiently wide and straight for this not to be considered a significant hazard. |
| Diana. memorial markers | Tripping | Running Participants | Low | There are several "Diana Memorial Walkway" markers set into several paths. These are slightly raised but are not considered to present a significant hazard. |

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| Cyclists - unauthorized use of paths | Collisions | Cyclists / E-scooters / Running Participants | Low | Before the race runners and marshals will be briefed on the possible risk. Marshals will also be positioned at regular intervals along the route with instructions to warn runners and riders if any conflict is likely. |
| Cyclists - authorized cycle areas | Collision | Cyclists / E-scooters / Running Participants | Low | Before the race runners and marshals will be briefed on the possible risks and for runners to keep clear of cycle paths. Marshals will also be positioned at regular intervals along the route with instructions to warn runners and riders if any conflict is likely. |
| Structures | Tripping on ropes Collapse of structure Movement due to wind | Running Participants Spectators Volunteers Marshalls | Low | A starting arch and barriers will be erected by a specialist race equipment company, and a gazebo or taped area will be prepared for the bag drop. The Race Director will inspect their installation to ensure that they are securely constructed, bearing in mind the weather on the day and that any tripping hazards (e.g., guide ropes) are identified and if necessary taped off. |
| Marshalls | Collision | Marshals / Cyclists / E-scooters | Low | Marshals will be sited at strategic points on the course. They will be identifiable to runners and other park users including cyclists. Marshals will be briefed before the event. All areas of the course can receive a mobile phone signal. |
| Medical Emergencies | Accident/illness | Running Participants / Marshals / Volunteers / Spectators / other park users including cyclists or E-scooter users | Low | <p>a) 1x response unit with 2 x First Response Medics will be present on site with Emergency Medical cover and relevant equipment, drugs and consumables. There will also be some volunteers present who are qualified First Aiders. Before the start of the race, the First Aiders will be briefed and will be given a course map that shows all of the marshalling points, which will be numbered.</p> <p>b) Should an ambulance be required there is access to the start and finish areas in the Old Football Pitches via the West Carriage Drive. All areas of the course are accessible to an ambulance.</p> <p>c) In the Old Football Pitches, the open area close to the start and finish will accommodate an Air Ambulance if needed. In Kensington Gardens it would be possible to land an air ambulance on Buck Hill (close to the Italian Gardens) and The Broad Walk.</p> <p>d) There are two major hospitals in the vicinity; St Mary's and Chelsea and Westminster Hospital. Vehicle entry points to the course will also be shown. On the morning of the race, a check will be undertaken to ensure that any vehicle gates so marked are open.</p> <p>e) The marshals will also be briefed and will be given a similar map that will show their numbered marshalling point. The marshals will be given</p> |

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| | | | | <p>written instructions on what to do in the event of a medical emergency, including a postcode for the park (The Old Police House / Rangers Lodge – W2 2UH). They will also be given key contact mobile phone numbers.</p> <p>NOTE: vehicle mitigation measures will be in place in Hyde Park for the duration of Winter Wonderland (heavy-duty metal road barriers plus other obstacles). This includes lifting barriers at the end of Serpentine Road nearest to Queen Mother Gate, at Cumberland Gate (close to Marble Arch) and the entrance to Policeman's Path from West Carriage Drive. In the event of a medical (or other) emergency, the Security Staff can raise a barrier but there will be a delay while they obtain authority from their Supervisor.</p> |
| Major Incident | Various | Running Participants / Marshals / Volunteers / Spectators | Low | <p>In the event of a major incident on, or in close proximity to the course, advice will be given to the nearest marshal regarding evacuation. The alarm for evacuation will be given by continual blasts on a whistle or air horn. The assembly area will be the Princess Diana Memorial Fountain Car Park which is close to the south side of the Serpentine Bridge or another area as directed by the Police or Royal Parks staff.</p> |
| Finish Barriers and Gantry | Collapse/collision / wind movement | Running Participants / Marshals / Volunteers / Spectators / other park users including cyclists and E-scooter users | Low | <p>Barriers have been hired to mark out and control the finish line/finishers. The barriers will be of sturdy construction and as necessary interlinked. They will be marked with tape to ensure high visibility.</p> |
| Adverse Weather or other Adverse Occurrences | Excess rain/wind/heat etc. | Running Participants / Marshals / Volunteers / Spectators / other park users including cyclists and E-scooter users | Low | <p>The Race Referee and Royal Parks staff will decide whether the race is to proceed and if so, on what basis</p> |
| Dehydration | Dehydration | Running Participants | Low | <p>There are water stations at 3.4km and 5.8km. There will also be a water station at the finish. All event participants will also receive water at the finish. The water quantity available per participant will be more than that required under UK Athletics rules for a race of this distance.</p> |

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| Motor Vehicles. | Collision | Running Participants / Marshals / Volunteers / Spectators | Low | There is a 15 mph speed limit in the Park. The paths used by Park's associated vehicles are broad and straight. The current level of security in Hyde Park means that no vehicles, other than Police vehicles or those of essential contractors (e.g. waste disposal), should be operating while Winter Wonderland is open to the public. There will be "golf buggies" moving around both Hyde Park and Kensington Gardens, mainly resupplying the various catering outlets. Experience indicates that these vehicles are normally driven responsibly. |
| Chip Timing Equipment | Tripping / Electrocution / Noise | Running Participants / Marshals / Volunteers / Spectators | Low | Race equipment consists of a timing box, timing mats, connection cables and a computer kit. Equipment powered by a small petrol generator. Noise dampened and earthed. Mats will only cover areas as required by the race, at the points where competitors will be timed. They are very thin mats compared to other chip timing mats. They will also be coned where necessary. Any connecting wires will be kept out of the way and covered with cable protectors or cones where necessary. Other equipment will be fenced or taped off to minimize the risk of accidents. |
| Toilets | Fouling | Race Participants / Volunteers / Marshals / Spectators | Low | There are public toilets at "The Lido Cafe" close to the start/finish. Public toilets are also available at Kensington Gardens called 'Mount Gate Paid Toilets' which will be just a few hundred meters away from the start/finish. On the course, there are toilets at the Italian Gardens. |
| Runners Baggage | Tripping / Theft | Running Participants | Low | A gazebo or area fenced by tape will be erected close to the finish. Runners will be instructed to store all bags here. The bag drop area will be overlooked by volunteers. |
| Access to the Course | Vehicles | Running Participants / Spectators / Marshals / Volunteers | Low | There are numerous public transport options. Vehicle parking is in car parks and metered parking areas along West Carriage Drive. No vehicular access for competitors to the course. Athletes will be provided with a location map and associated travel information when sent their race entry confirmation. Similar information is provided on the club's website. |

Appendix 1: 10K Race Route



Appendix 2: 3K Fun Run Route

