

# Lighting Technician

## Applying for this post

To apply for this post you must submit a CV with cover letter and an Equalities Monitoring Form to [jobs@dundeerep.co.uk](mailto:jobs@dundeerep.co.uk). Data from your Equalities Monitoring Form will not be shared with the recruitment panel.

If you would like to request any adjustments to enable you to apply for this post or to fully participate in an interview, please contact [jobs@dundeerep.co.uk](mailto:jobs@dundeerep.co.uk).

The deadline for receipt of applications is Friday 9 February 2024 at midday.

If shortlisted for interview, you will hear from us by Friday 16 February 2024.

Interviews will be held at Dundee Rep Theatre on 22 February 2024.

## Guidance

Please refer to our websites, [www.dundeereptheatre.co.uk](http://www.dundeereptheatre.co.uk) and [www.scottishdancetheatre.com](http://www.scottishdancetheatre.com), to find out more about us.

Please read the job description carefully before applying to ensure you meet all the essential criteria and can provide evidence in your application to support these areas. Only relevant information will be considered when shortlisting candidates.

Your application will be retained securely for three months before being destroyed if you are unsuccessful. Your application will be retained for up to 12 months if you are successful.

## **Role Summary**

### **LIGHTING TECHNICIAN**

The Lighting Technician will participate in the effective and efficient delivery of Dundee Rep & Scottish Dance Theatre's (DRSDT) lighting services.

The post holder will work within the Production Department and, as such, is expected to make a positive contribution to the development of the Lighting Department, Production Department and to the success of the company as a whole.

The Lighting Technician will be responsible to the Chief Electrician and will have key relationships with the Production Team members, Creative Team members, Engage Team members, external collaborators and suppliers.

DRSDT aspires to the highest quality in its production values and in the delivery of all lighting services. The post holder will have a key role in achieving quality targets, maintaining standards and developing safe and environmentally aware working practices.

### **Main Duties and Responsibilities**

- Responsible, under the supervision of the Chief Electrician, for the provision of lighting services and to ensure the safe, effective, and efficient running of all lighting aspects of DRSDT's productions.
- Lighting desk programming and operation (ETC EOS family) for In-House productions and visiting companies.
- Rigging and focusing of lighting fixtures and other equipment for In-house productions and visiting productions.
- Operation of lighting on tour or transferred productions may be required.
- Deputising for the Chief Electrician when required.

### **Key Tasks**

- Operation and maintenance of lighting fixtures and other electrical equipment for In House and visiting productions.
- General maintenance, servicing and cleaning all electrical equipment within the Lighting Department, including annual PAT testing.
- Responsible for a safe working environment within and around the building.
- You will be required to have flexible approach to working hours. You may be required to work late, weekends and on public holidays.
- To promote and participate, with an alert and positive approach to Health and Safety, in the delivery of all DRSDT's lighting services, in accordance with company's Health and Safety policy.
- Working as an effective member of the Lighting Department within the Production Department, contributing to the development of the department as a whole.

- To manage the use, maintenance, repair and renewal of all lighting equipment and accessories in use across the organisation.
- Assisting within the Production Department in helping manage and organise the storage of lighting equipment stock within the Theatre's stores; and ensuring re-use and recycling, when possible, of such elements.
- Actively participating in any installations, get-ins, fit-ups, get-outs and break-ups as scheduled for DRSDT productions.

#### **Departmental**

- In the absence of the Chief Electrician, acting as the senior point of contact within the Lighting Department for staff and external partners and leading on projects.
- Actively promoting safe working practices within the Lighting and Production Department.
- Promoting flexible working practices within the Lighting team.
- Facilitating effective communications within the Production Department and between the Lighting team and other teams across the organisation.

#### **Environmental**

- To support the organisation, Production Department and the Green Team in meeting organisational aims and ambitions for its environmental impacts.
- To support the implementation of the organisation's Environmental Policy and support sustainability within the Production department.

#### **Health & Safety**

- Promoting and participating in an alert and positive approach to Health and Safety, complying with DRSDT's Health and Safety policy and all relevant Health and Safety legislation.
- Maintenance of lighting equipment and reporting to the Chief Electrician any required repairs.
- Assisting in ensuring that the COSHH Register is kept up to date.
- Attend training as required to update knowledge and skills, and to be able to comply with relevant statutory requirements to a high standard.

#### **Other**

- Any other reasonable requests by the Head of Production or Chief Electrician to ensure the general smooth and efficient operation of the Lighting and Production Department.

## **Person Specification**

### **LIGHTING TECHNICIAN**

#### **Essential**

If you do not demonstrate that you meet all the below criteria in your application, you may not be shortlisted.

1. At least 2 years' experience in a lighting department within the performing arts industry.
2. Practical experience of working within a lighting department in a theatre environment.
3. Working knowledge of common electrical lighting practice in a theatre setting.
4. Experience in interpreting and working with technical drawings.
5. Good communication skills, both written and verbal.

#### **Desirable**

If we need to choose between candidates who meet the essential criteria, we may take the below factors into account.

1. Knowledge and experience of current Health and Safety issues and practice within the UK performing arts industry.
2. Operation and understanding of QLab software and OSC (Open Source Control).
3. An understanding and experience of electrical soldering.
4. Experience and training to BS7909 (Temporary Power Systems).
5. Comfortable working at height and using access equipment such as ladders and a tallescope.
6. A valid IPAF Ticket (3a) mobile vertical.
7. A valid PASMA ticket for usage of towers.
8. A clean UK driving licence.
9. Experience of working directly with creative personnel.
10. IT literate.

## **Terms and Conditions**

### **LIGHTING TECHNICIAN**

#### **Hours**

37.5 hours per week, Monday to Friday 09:00 – 17:30 (although times can be flexible to suit the candidate's needs if fitting with business requirements.)

Some evening and weekend work will be required.

#### **Pay**

£24,000 - £27,000 per annum.

#### **Holidays**

29 days per year inclusive of public holidays. The holiday year runs from 1 April to 31 March each year.

#### **Notice period**

The notice period will be two months.

#### **Location of work**

Your main place of work will be Dundee Rep. We will support remote working.

#### **Other benefits**

Contributory staff pension, after three months of service

#### **Non-contractual benefits**

- Staff tickets to DRSDT produced shows
- Staff discount in Rep Restaurant

Dundee Rep and Scottish Dance Theatre Limited strives to be an equal opportunities employer and is supported by Creative Scotland and Dundee City Council.

## **Equal Opportunities**

Dundee Rep and Scottish Dance Theatre Limited is committed to promoting equality and opportunity in its employment practices. In particular, the Organisation aims to ensure that no potential or actual employee receives more or less favourable treatment on the grounds of race, colour, ethnic or national origins, marital or civil partner status, sex, sexual orientation, gender reassignment, age, disability or religious beliefs.

## **Safeguarding**

Dundee Rep and Scottish Dance Theatre Limited is committed to safeguarding and operates an environment where all staff are expected to report any concerns about vulnerable people or about the behaviour or practice of colleagues and other people they encounter.

## **Offers**

Any job offer we make is subject to:

- Receipt of two satisfactory references.
- Proof of eligibility to work in the UK.