



To: Business Coordination Board

From: Chief Finance Officer

Date: 26 November 2020

REVENUE AND CAPITAL BUDGET MONITORING REPORT MONTH 6 2020/21

1. Purpose

1.1 The purpose of this report is to set out the budget monitoring for both Cambridgeshire Constabulary (the “Constabulary”) and Office of the Police and Crime Commissioner (OPCC) to the Business Co-ordination Board (the “Board”).

2. Recommendation

2.1 The Board is recommended to note the contents of the report.

3. Overview

3.1 This report sets out the budget monitoring for the Constabulary and OPCC for the 2020/21 financial year. The report brings together the revenue and capital budget monitoring into a single report providing the forecast outturn position for both as at period 6 (30th September 2020). Also included are the current balance sheet key performance indicators (KPIs), the Constabulary’s cash flow forecast for the year and the estimated balance on reserves at the end of the year.

3.2 Revenue Budget

3.2.1 The overall outturn forecast on the revenue budget at this reporting period is £1,476k, an increase of £403k on the period 5 under spend of £1,074k (£930k per period 5 report adjusted for the OPCC reserve movement per bullet (d) below).

3.2.2 Within the £1,476k under spend the following are key points to note as set out in the Revenue Summary table at Section 2:

- a) Local Policing (including Operations and Investigations and Safeguarding) is reporting an underspend of £621k which is a reduced underspend of £363k compared to the prior month;
- b) Non-operational budgets are reporting an under spend of £571k, an increase of £230k;
- c) Collaboration and Partnerships are reporting an improved position by £451k with an outturn forecast of £133k under budget compared to £318k over the previous month; and
- d) The OPCC is forecasting an underspend of £150k this period compared to £66k last month. This has previously been reported as a nil variance, with the balance forecast to be moved to reserves at year end. A change in the reporting has been made to remove the reserve movement in order to report the actual forecast prior to any movements to reserves at year end. This adjustment has been made to the figures for the current and previous period to ensure consistency. Any reserves movements will be reported at year end.

3.2.3 Throughout the year to date there have been frequent budget adjustments as a result of the Local Policing restructure and the delegation of budgets and financial management. The main changes in September were the Officer budget re-work, which rectified an Officer pay and allowance budget misalignment. All budgets are now reflecting the restructure. Police Officer national insurance contributions (NIC) on overtime have been transferred from Police Officer Pay NIC codes to the Overtime NIC codes to accurately reflect where the expenditure has been incurred. This technical adjustment has resulted in a reduction in Officer pay forecasts with a corresponding increase on the Overtime forecast. This will now enable consistency in the comparison of monthly forecasts and provide the starting point for 2021/22 budget preparation.

3.2.4 Significant changes to the prior month within the above forecasts include:

- £598k increase in Officer overtime, due to £286k forecast NIC on overtime and £309k Surge funding (with all forecast spend in this period being reported against overtime which is offset by the additional Home Office funding);
- £145k increase in computer licences on Protecting Vulnerable People (PVP) relating to Op Mosovo. This is offset by external funding on income;
- £60k increase in transport due to further reconciliation of fuel costs and recharges to collaborated units;
- £309k Surge Funding offsetting overtime spend referred to above;
- Additional Home Office funding for the part recovery of lost income as a result of Covid 19 is now included in the forecast relating to:
 - Armed Policing Unit (APU) forecast income increase of £280k (Cams share)
 - Cameras, Tickets and Collisions (CTC) forecast increase of £307k National Driver Offender Retraining Scheme (NDORS), Cams share (£150k of this expected to be moved to Casualty reduction reserve)
 - In-house £63k

3.3 **Capital Budget and Reserves**

3.3.1 The capital budget for the year is £10.7m and the outturn forecast on capital spend is now revised down to £6.9m at the end of period 6. The variance against budget is explained by:

- a) There being no current commitments against the Chief's delegated capital budget of £0.3m; and

- b) A revised forecast for spend on the Cambridge Southern Police Station (CSPS). The expectation is that the planning outcome will be known sometime around February 2021, as a result it is not expected that the land purchase will be executed this financial year. The forecast outturn spend for CSPS for the year is therefore £0.5m (previously forecast at £4m).
- 3.3.2 The refurbishment works at Wisbech Police Station have had to be deferred due to the proposed decant arrangements for the local teams not being able to facilitate a Covid safe environment. Other options have been considered but have not been able to safely resolve the decant situation. Therefore, the work will be deferred until suitable arrangements can be put in place or Covid restrictions ease. The impact of this is currently being worked through, any amendments to the forecast spend for this project in 2020/21 will be included in future reports
- 3.3.3 The Drug Forfeiture Reserve and the Asset Incentivisation Reserve are included in the reserves section. Currently there has been limited spend funded from these reserves which the Assistant Chief Constable (ACC) continues to review for potentially eligible schemes and projects. Further information will be reported in future months as projects are agreed.
- 3.3.4 Following the Resources Board held on 30 September a review of reserves is being undertaken especially in respect of the new financial risks facing the Constabulary and Acting Police and Crime Commissioner (the “Acting Commissioner”) including those created by Covid 19. The underspend reported will add further resilience to 4.2 the reserves position to meet one off budget pressures in future years.
- 3.5 **Key Performance Indicators**
- 3.5.1 The cash flow position for the year has been strengthened with the expected deferral of the CSPS land purchase to 2021/22.
- 3.5.2 Prompt payment has remained consistent at 97% against a target of 95%.

4. Revenue Budget 20/21 and Period 5 Forecast

4.1 Revenue outturn Summary

Chief Constable Revenue Budget Period 6 2020/21								
Year to date				Full Year				
Budget P6 £'000	Actual P6 £'000	Variance P6 £'000		Budget £'000	Year end Forecast P6 £'000	Year end Forecast variance P6 £'000	Year end Forecast variance P5 £'000	Change from prior month P5 £'000
			LP - Inv& Safeguarding					
774	812	38	Covert Authorities	1,542	1,606	64	65	-1
2,756	2,798	42	Inv Stds & Devt	5,986	6,211	225	208	17
3,069	3,002	-67	ISCD	6,348	6,341	-7	12	-20
4,659	4,173	-486	Protecting Vulnerable People	9,551	8,697	-854	-875	21
65	62	-3	Safeguarding & Command	131	125	-5	-3	-2
11,323	10,847	-476	Total LP - Inv& Safeguarding	23,558	22,980	-578	-594	15
			LP - Ops					
529	449	-81	Business Support	1,507	1,400	-107	-3	-104
809	1,038	230	Command	1,634	952	-682	-196	-487
7,222	6,604	-618	Demand Hub	14,594	13,907	-687	-783	96
12,026	12,335	309	Northern Hub	24,273	25,491	1,218	888	329
1,486	1,357	-129	Partner & Ops Support	2,967	2,951	-16	92	-107
11,636	11,532	-104	Southern Hub	23,632	23,862	230	-390	620
33,707	33,315	-392	Total LP - Ops	68,607	68,564	-43	-391	348
			Non Operational - in-house					
11,263	11,173	-90	Total Non -Operational	19,541	18,970	-571	-341	-230
			Collaboration and Partnerships					
2,101	1,999	-102	Collaboration - Other	5,030	4,814	-217	-79	-138
19,214	19,158	-56	Collaboration - Tri Force	33,644	33,569	-75	397	-472
			CTC To reserves		159	159		159
21,316	21,157	-159	Total Collaborated and Partnerships	38,674	38,541	-133	318	-451
			Other Collaboration & Partnerships					
-4	0	4	OPCC Buildings	-9	5	14	8	5
-1,426	-1,400	27	OPCC Cap/Grants	826	893	67	68	-1
669	528	-141	OPCC Office	1,269	1,038	-231	-143	-88
-762	-872	-110	Total PCC	2,087	1,936	-150	-66	-84
76,848	75,621	-1,227	NET BUDGET REQUIREMENT	152,467	150,991	-1,476	-1,074	-403
<i>Note: Figures may not cast due to rounding</i>								

4.2 Operational Policing

4.2.1 Police Officer budgets have been re-worked and are now in line with Departmental expectation. Police Officer bank holiday overtime and staff overtime budgets have now been allocated to individual areas. Overtime national insurance contribution (NIC) costs have been moved from Officer/Staff pay to Officer/Staff Overtime.

4.2.2 Investigations and Safeguarding

Covert Authorities (£64k over) This is primarily an expected overspend on Subscriber fees of £80k, offset by a £28k underspend on Informants. With a small underspend on Officer pay & allowances offsetting an overspend on staff pay and overtime (£14k and £21k respectively) and Officer

overtime £5k. Staff pay and allowances overspend appears to be standby allowance, further work is being carried out to understand the reasoning behind this.

**Investigations
Standards and
Development
(£225k over)**

Currently forecasting officers as £368k overspend, with the department being 4.43fte over strength in September. Officer Overtime forecast overspend at £22k. Custody likely to overspend due in part to forecast overspend of £30k on Interpreters, £26k on Laundry and £20k under recovery on immigration cost recovery. Underspend of £111k on Staff pay & allowances mainly due to vacancies within Victim & Witness Hub (V&WH). It is expected that V&WH will recruit 3 Managers in December.

**Intelligence
and Specialist Crime
(£7k under)**

Currently forecasting an overspend of £203k on Officer pay & allowances. The Department is currently 4.12fte under strength, however a further 6fte are forecast to move into the department in the coming months. Officer overtime forecast overspend at £16k. Staff pay and allowances are £151k forecast underspend, mainly due to vacancies in Intel Operatives. A further underspend of £100k is expected from Police Transformation Fund income as a result of an accounting error in 2019/20.

**Protecting
Vulnerable People
(£854k Under)**

Current Officer strength is under by 21.38fte. This is resulting in a forecast £698k underspend on Officers pay and allowances, following budget holder meetings, forecast vacancies will reduce through the year (at least 10fte by the end October). Officer overtime currently forecast at £57k overspend, up £18k from P5 as a result of Overtime NIC re-code. Staff strength is currently 2.98fte under strength, resulting in a forecast underspend of £73k, a reduction from £96k last month. We are currently recruiting 2fte Young Person Early Intervention officers in December, which is PCC funded. Non-pay underspend is as a result of a £100k saving on intruder alarms.

**Safeguarding and
Command (£3k under)**

Small underspend on the Chief Superintendent budget.

4.2.3 Local Policing Operational (LP)

**Business Support
(£107k under)**

Work has been carried out to assess non-pay and income required, and budgets have been moved to the relevant areas. An expected underspend of £160k on various non-pay areas (including £60k Office Equipment) and £15k Staff for 2 Property Officers (expected recruitment November) is expected to be offset by a £70k under recovery of income. LP non-pay and income will continue to be monitored for the rest of the year which will be the basis of the 2021/22 budget.

**Command
(£682k under)**

This includes unallocated Officer budgets, work is currently ongoing to understand the reasoning/requirement for these posts, this should be completed before Period 7 reporting. Police Community Support Officers (PCSO) underspend of £249k relating to vacant posts at the start of the financial year have been moved to Command. Bank holiday overtime budget has now been allocated to the relevant area.

Demand Hub (£687k under)	Current forecasts are, underspends of £163k Officers pay and allowances, £586k on Staff pay and allowances (a reduction of £73k on P5). These numbers consider recruitment plans for the rest of the year, with Officers currently 16.59fte under strength and Staff 13.88fte under. As a guide to the difficulty Demand Hub has of maintaining an establishment, there have been 18fte staff leavers in the last 12 months. Current recruitment plans include 4 Call Handlers in the next 3 months, 6 Dispatchers in November, 5 Investigation Management Unit (IMU) Operators in November/December and an IMU Assistant by January. Officer Overtime is forecast at a £61k overspend (increased from £36k P5 as a result of OT NIC) and Staff overtime £90k overspend.
Northern Hub (£1,218k over)	Officer pay and allowances currently forecast at £892k overspent and 19.66fte over strength, with another 22 officers moving over from the new recruits line in October. Officer overtime is forecast at £331k overspend, an increase of 126k from P5 primarily as a result of Overtime NIC re-code. Staff pay is 1.52fte over strength and forecast to overspend by £8k (down from £22k in P5 due to a Station Enquiry Officer transferring elsewhere in the force), but this is down to part funding certain posts.
Partnership & Operational Support (£16k under)	Officers are forecast at £29k overspent and are currently 2.7fte under strength, which is due in part to an unfunded acting Superintendent post and an expected 1fte over strength Inspector on Partner & Ops support. Overspend on Staff of £13k is mainly due to funding for certain posts only being part year.
Southern Hub (£230k over)	Officer pay and allowances currently forecast at £22k overspent on a current strength that is 16.48fte over, with another 11 Officers moving over from New Recruits in October. Officer overtime is forecast at £273k overspend, an increase of £95k from P5 as a result of Overtime NI re-code. Staff pay is £24k under (up from £18k in P5 as a result of a Station Enquiry officer retirement in September).

4.2.4 NON-OPERATIONAL DEPARTMENTS

The following is a summary of forecast outturn variances identified to date. As part of the monthly monitoring further variance analysis will be carried out between finance and budget holders to identify other budget movements and variances.

Estates (£75k Over) Reduced from £19k over in P5. Overspends include £67k on Covid as a result of additional cleaning required and other Covid secure purchases, £45k corrective work as a result of a water hygiene report, £40k building works which was due to the failure of pumps and extraction units and £45k on Engineering works as a result of Duct cleaning of Air handling units. This is partly offset by £51k general rates due to a rebate on Sawston police station. Recruitment of a new Site Officer in October has resulted in a forecast overspend of £8k.

Finance (£11k under) No significant variance to report in this period.

Organisational Improvement Centre (OIC) (£18k over)	A forecast £211k overspend on Legal fees as a result of budget holder expectation of spend (including 3 Employment tribunals). Officer Pay and Pensions are expected to be overspent by £30k. This is offset by a forecast underspend of £209k on staff costs, (down from £218k in P5) which are mainly the result of the OIC restructure at the end of 2019/20. This includes the recruitment of a Change and Improvement Analyst and 3fte Change and Research Officers in September/October.
National Police Chief's Council (NPCC) (£130k over)	Subscriptions and Contributions are expected to be in the region of £171k overspent, staff pay £34k over, and £30k over on Officers pay and allowances. This is part offset by expected underspends in other Supplies & Services and £30k on Training. A review of the NPCC budget is being undertaken.
Corp Comms (£73k under)	Corporate Comms are currently underspent on Staff as a result of maternity leave and a small amount of vacancy offset by acting up arrangements.
Insurance (£222k under)	Insurance renewals are due in October, which poses a risk as this has adversely affected forecasts in previous years. Forecast underspend is primarily a reduction in the brokers and claims handling fees (Imprest account).
Corporate (£342k under)	Forecast variances include staff costs being £200k underspent on additional Legal services, a £125k overspend on Officer pay, allowances and pension costs which is a pressure on unbudgeted posts allocated to the Covid job code. A reduced forecast of £71k on Police Now (down from £160k), an expected underspend of £32k on Other Supplies and Services is offset by an overspend of £83k on Home Office IT Charges. The Home Office recently announced an income recovery scheme for losses resulting from the impact of Covid-19, based on the current income forecast a compensation payment of £63k would be expected for Cambs in-house income. Surge funding of £309k has been offset with an expected £309k Officer overtime spend.
Ops (£334k over)	Primarily an expected under recovery of income from various events including football, Newmarket Races and Burghley horse trials alongside overtime spend on Covid. All these events have been cancelled as a result of Covid meaning the income has not materialised and is creating a forecast pressure.
Fleet (£481k under)	The forecast underspend is primarily due to Covid through a reduced forecast variance on fuel costs which has created a £237k saving, £90k on hire of vehicles and a reduced forecast of £120k on the cost of the fleet provided by Chiltern Transport Consortium. This is offset by a reduced amount normally recharged to collaborated units for their proportion of these costs. Work is required to review whether the existing fleet can be optimised further.
Non-Collaborated (net nil)	No significant variance to report in this period.

4.2.5 BCH COLLABORATED UNITS

Collaboration – Programme Uplift Board (no variance)	The current forecast outturn is expected to be on Budget. This is the cost for the Uplift Programme Director and Project Officer.
Enterprise Resource Planning (ERP) Set up costs (£58k over)	Additional costs relating to unbudgeted spend in 2020/21 as the ERP project is finalised.
Athena (£17k under)	3 officers previously covering vacant staff posts expected to leave in November, leaving these posts vacant for the rest of the financial year.
Change Team (£39k over)	Overspends on Officers relates to an unfunded ACC post and an expected overspend of £35k on consultants for a Technical Project Manager. This is partly offset by a forecast underspend on staff costs relating to 4fte Staff vacancies for part of the year.
General (£27k over)	Management accounts are expected to be 1fte below establishment for the remainder of the financial year and the Systems team will also have a vacancy for the whole year. Corporate Comms have a small expected variance due to non-achievement of vacancy factor. This is offset by a £40k collaboration budget reduction which hasn't been assigned to a department.
Armed Policing Unit (APU) (£236k Over)	Overall forecast reduced from £452k over in P5. £330k relates to expected under recovery of Luton airport income as a result of Covid and travel restrictions. Luton was closed for 2 weeks in April and has been at a reduced capacity since then. The Home Office have recently announced an income recovery scheme to enable forces to be partially compensated for losses resulting from Covid-19, based on the current forecast this compensation would equate to a Bedfordshire, Cambridgeshire & Hertfordshire (BCH) total of £942k (£280k Cambs). There is also a £97k forecast overspend on Firearms and Ammunition due to the absence of a training cartridge budget relating to taser training and £24k on a legal claim.
Dogs (£59k Over)	The forecast overspend is driven by increased Officer allowances due to a training overlap of 3 officers and 1 officer to facilitate a retirement handover. There is also an expected overspend on Essential user lump sum following the outcome of a recent court case.
Major Crime Unit (MCU) (£97k Under)	This is due to 4fte officer and 4fte staff vacancies part of the year, plus underspend on Officer overtime mainly due to reduced court attendance during the Covid crisis.
Operational Planning (£27k Over)	There is a Small overspend on Officers pay and allowances (£18k) as a result of being 1 Sergeant post over establishment in Protect and Prepare. This is covered by a vacant Sergeant post in the Roads Policing Unit.
Roads Policing Unit (RPU) (£91k Under)	Costs relating to Officers are forecast to be £30k underspent, mainly due to vacancies, which are partly offset by additional spend on overtime. Vehicle operating leases and Fuel costs are also

expected to be underspent and vehicle recovery costs, causing a non-pay underspend of £50k.

Scientific Science Unit (SSU) (£98k Under)	Police Staff pay is forecast to underspend due to the department carrying 4fte vacancies which is part offset by an expected overspend on Staff overtime and agency costs. Underspends on non-pay amount to £60k, which are currently forecast across non-pay budgets such as scene of crime consumables, accreditation and others.
Protective Services Command (£57k Over)	There is a forecast overspend on Pay of £40k due to retention of an ACC to oversee and coordinate BCH units in response to the Covid crisis, a £16k forecast overspend on other non-pay costs, including travel, operational/office equipment and staff welfare packs.
Force Resilience (£2k Over)	A small overspend on Staff pay is forecast with the unit being fully established, therefore this relates to the non-achievement of the vacancy factor in the budget.
Cameras, Tickets & Collisions (CTC) (£120k Over)	Historically CTC Income exceeds spend, with the surplus being moved to the Road Casualty Reduction and Support Fund. Due to the reduced income expectation as a result of Covid, an overspend was forecast for 2020/21 due to the inability of courses to be provided. This includes NDORS and Courts income, as forces were advised to reduce the processing of speeding offences to courts due to Courts not operating at full capacity. However, the Home Office recently announced an income recovery scheme for losses resulting from the impact of Covid-19, based on the current income forecast a compensation payment of £0.996 million would be expected for BCH, meaning that a £0.496 million surplus could be returned to BCH PCCs (£150k for Cambs).
Human Resources & Learning and Development (HR and L&D) (£38k Under)	Phase 2 of the HR transformation is underway, The forecast at Q2 indicates an overall projected underspend across BCH HR and L&D of £121k. Underspends resulting from reduced external training activity due to Covid-19 (£222k) and further underspends largely due to delays in recruiting to 2020/21 growth, particularly in Initial Training (£249k). Exit costs resulting from the transformation were expected to be volatile and are expected to exceed the £500k budget by £350k.
Information Management Dept (IMD) (£5k Under)	Small underspends on non-pay items.
Payroll (£19k Over)	An underspend on staff costs due to a vacant post due to maternity leave in addition to a number of new post holders employed at lower grade than budgeted.
Professional Standards (£13k Under)	Includes £62k forecast underspend on Officer costs which relates to delays recruiting to new posts in the Anti-Corruption unit. This is partially offset by £35k agency costs.
Firearms Licensing (no variance)	Minimal forecast variance currently expected.
Criminal Justice (CJ)	£12k overspend on additional overtime as a result of digital

phase 1 & 2 (£27k over)	submissions required during the Covid crisis. 3fte additional Virtual Court officers recruited which has resulted in a £15k pressure.
Criminal Justice (CJ) /Custody Senior Management Team (SMT) (£122k Over)	A forecast overspend due to Officer costs including a Chief Inspector covering a staff vacancy and seniority of officers in post against the budget for the post.
Public Contact (Digital Innovation) (£39k Over)	Overspend forecast on staff pay and allowances mainly due to 2fte additional staff following a decision to extend Single online home posts. 2 other posts have been upgraded at a pressure of £6k.
ICT (£202k Under)	Various underspends are forecast across non-pay budgets including a reduction on the switch project and savings related to cancelled WAN lines. Below the line relates mainly to the Tru up ¹ of Microsoft Enterprise Agreements, digital interviewing software maintenance and Athena Management Office charges.

4.2.6 OTHER COLLABORATIONS

Procurement (£69k under)	This relates to an average of 5fte vacancies in the unit.
Air Support (no variance)	The annual charge budgeted for in year is not expected to change currently, however work is ongoing nationally and regionally to review the charging basis which may affect future year charges.
Regional Organised Crime Unit/Counter Terrorism Police (ROCU/CTP) (£64k under)	Underspends on Officer Pay & allowances, Training and Premises are partially offset by expected overspends on Staff overtime, Supplies and services and an under recovery of income.
Kings Lynn PIC (£26k under)	Forecast provided by Norfolk/Suffolk suggest a small yearly underspend on running costs.
Regional (£50k under)	Currently in discussion with Regional to attempt to identify accurate forecast at end of Q2.
Athena AMO (no variance)	Currently awaiting a breakdown of costs on Athena Management Office.

4.2.7 Office of the Police and Crime Commissioner

OPCC (£232k Under)	£163k forecast underspend relates to Staff Pay and allowances. This includes the Chief Executive post being vacant (Deputy Chief Executive acting up) and a vacant Head of Finance. Recruitment is under way for a new Commissioning and Support Officer and a Policy Officer. A £42k forecast underspend on running costs includes £20k on the consultant budget and £5k each on Agency/Temps and Training costs.
PCC Buildings & (£80k Corporate)	This is primarily interest receivable, which is forecast to be £69k less than budgeted due to the economic environment and

¹ Tru Up is an annual reconciliation of Microsoft licences

Under)

interest rates available on deposits. Premises held are £14k over forecast, which is part income not received as expected, and part cost of premises building works/utilities.

4.2.8. POLICE OFFICER PAY & ALLOWANCES

	Budget		September	Full year	M1-6	M1-6	Full year	Full year
	FTE	M6 FTE	Var FTE	budget	Profile	Actual	forecast	variance
Inv & Safeguarding Command	1.00	1.00	0.00	130,599	64,614	61,945	125,270	-5,328
Covert Authorities	14.00	13.71	-0.29	901,674	446,103	421,080	866,509	-35,165
ISCD	71.00	66.88	-4.12	4,078,638	2,017,906	2,086,470	4,281,619	202,981
Inv Stds & Development	48.00	52.43	4.43	2,951,636	1,460,322	1,561,763	3,320,619	368,983
Protecting Vulnerable People	150.00	128.62	-21.38	8,179,470	4,046,793	3,561,613	7,481,782	-697,689
Local Policing Op Command	1.00	1.00	0.00	130,599	64,331	66,705	136,112	5,513
Demand Hub	71.50	54.91	-16.59	3,919,824	1,939,333	1,751,309	3,756,665	-163,159
Northern Hub	447.00	466.66	19.66	21,856,665	10,813,585	11,008,558	22,748,164	891,500
Southern Hub	444.00	460.48	16.48	21,371,750	10,573,673	10,395,630	21,393,438	21,688
Partner & Ops Support	35.00	32.30	-2.70	2,107,052	1,042,464	998,976	2,136,161	29,108
New Recruits		70.00	70.00			970,377	1,760,881	1,760,881
Expected Leavers			0.00				-945,000	-945,000
Non LP	14.00	16.89	2.89	1,622,178	719,455	1,001,138	1,794,583	172,404
LP Unallocated	35.61		-35.61	1,243,601	615,554	0	0	-1,243,601
	1,332.11	1,364.88	32.77	68,493,687	33,804,133	33,885,563	68,856,803	363,116

Finance and HR are currently working to ensure the FTE numbers reported are accurate for Officers. This data should be aligned, but currently both HR and Finance are aware that data has slightly differing numbers. Work is ongoing to resolve this before Strategic Workforce Planning in November.

4.2.9 POLICE STAFF PAY & ALLOWANCES

LP Dept new	Budget post FTE	Actual FTE September 2020	Budgeted 2020/21 Total	M1-6 Budget profile	M1-6 Actual	M1-6 Variance	Year end forecast variance	Year end forecast variance
Operational Policing								
Covert Authorities	8.16	8.16	383,586	189,779	195,342	5,563	398,051	14,465
Inv Stds & Devt	56.86	53.27	2,107,075	1,042,474	990,815	-51,659	1,995,727	-111,348
ISCD	50.29	46.20	2,060,284	1,019,330	927,591	-91,739	1,909,038	-151,246
Protecting Vulnerable People	25.84	22.86	836,340	413,779	363,368	-50,411	763,113	-73,227
Demand Hub	228.15	214.26	10,408,114	5,150,275	4,703,649	-446,626	9,797,193	-610,921
Northern Hub	13.48	15.00	466,213	230,659	241,073	10,414	474,174	7,961
Southern Hub	6.52	6.05	236,770	117,142	113,297	-3,844	212,842	-23,928
Business Support	28.60	26.57	878,062	434,421	420,040	-14,381	863,340	-14,722
Command	0.54	-	10,994	5,439	-	-5,439	-	-10,994
Partner & Ops Support	19.93	21.03	730,821	361,584	373,345	11,761	744,217	13,396
	438.38	413.41	18,118,259	8,964,881	8,328,519	-636,362	17,157,696	-960,564
In-House other								
OIC	28.16	23.41	1,133,290	560,695	418,148	-142,546	924,505	-208,785
Insurance	2.00	2.00	92,407	45,718	48,493	2,775	95,346	2,939
Finance	12.52	12.33	543,039	268,668	264,323	-4,345	537,087	-5,952
ACPO	5.00	5.81	326,385	161,479	177,658	16,179	359,920	33,535
Estates	18.85	17.85	765,115	378,540	370,478	-8,063	772,954	7,839
Corp Comms	14.95	14.00	739,295	365,766	317,216	-48,550	674,269	-65,026
Corporate	3.00	3.00	119,002	59,263	59,167	-97	120,039	1,037
Corporate - Legal	-	-	200,000	98,563	-	-98,563	-	-200,000
Fleet - Non Chargeable	4.25	5.00	113,370	56,090	73,346	17,256	143,623	30,253
Grand Total	527.10	496.81	22,150,162	10,959,663	10,057,347	-902,316	20,785,439	-1,364,724

An underspend in period 6 on staff costs is forecast forward based on information from budget holders. This table is produced and reviewed at the Strategic Workforce Planning meeting. Further work is being carried out to identify the reasoning for vacancies, the length of the vacancy, and the realistic likelihood of the post continuing to be required.

4.2.10 OFFICER OVERTIME

Officer overtime is split into 3 areas excluding Collaborated units: 1) Bank Holiday overtime; 2) Local Policing Non-Bank holiday; and 3) Level 2 Operations.

Overtime forecast has increased for 2 reasons this month.

1. £309k of funding has been received for Surge funding relating to Covid enforcement activity, which has been forecast as Overtime spend based on current plans.
2. The Payroll system is unable to code overtime national insurance contributions to an overtime code (it is automatically coded and reported within Police Officer pay & allowances). Given the current work to identify the pressures on the service and accurately reflect where and why costs are incurred, the Overtime NIC have been moved to the correct code for reporting purposes and this will now be done for each reporting period. As a result of this technical adjustment this month's report is a reduction in Officer pay & allowances, and an increase in Overtime spend.

Bank Holiday Overtime

In prior years, the Bank holiday overtime budget and spend was reported against a corporate code. Due to a change of Payroll system overtime is now automatically coded to the cost centre where the Officer's salary is paid from. The Bank holiday overtime budget has now been allocated to the relevant budget areas based on expected usage per area as part of the Local Policing budget restructure referred to earlier. At the end of Period 6 (September), 5 Bank Holidays out of the 8 in financial year have been paid.

Operational Policing Officer				
Bank holiday Budget/Spend to the end of September	Full year Budget	September actual	Forecast M6	Forecast variance
Covert Authorities	0	526	1,052	1,052
Demand Hub	20,936	28,186	50,735	29,799
Inv Stds & Dev't	11,964	26,757	53,513	41,549
ISCD	61,479	18,203	36,407	-25,072
Northern Hub	310,055	171,645	308,961	-1,094
Partner & Ops Support	7,643	8,488	20,372	12,729
Protecting Vulnerable People	77,762	47,590	95,180	17,418
Southern Hub	310,055	153,905	277,029	-33,026
Grand Total	799,894	455,300	843,249	43,355

Local Policing Non-Bank Holiday

The table below provides the spend by area, excluding Bank Holiday spend reported in the above table. The current forecast is based on information from meetings with Budget holders. This currently indicates a significant budget pressure of £723k, excluding Operations, if overtime continues at the same rate. The forecast will be reviewed monthly and refined based on the latest information. This now includes overtime NIC resulting in an increase in forecast from the £607k reported last month.

Operational Policing non Bank holiday Budget/Spend to the end of September	Full year Budget	September actual	Forecast M6	Forecast variance
Command		106	106	106
Covert Authorities	4,108	3,948	7,907	3,799
Demand Hub	32,562	27,128	63,291	30,729
Inv Stds & Dev't	59,240	26,658	39,246	-19,994
ISCD	87,944	75,106	128,612	40,668
Northern Hub	250,456	242,670	582,408	331,952
Partner & Ops Support	10,337	0	0	-10,337
Protecting Vulnerable People	113,535	91,996	153,425	39,890
Southern Hub	236,218	230,358	542,402	306,184
*Operations	450,000	208,065	453,960	3,960
Grand Total	1,244,400	906,034	1,971,357	726,957

*Includes Covid (excluding Surge)

The above table includes £15,869 mutual aid overtime.

Using Cambridgeshire Over Time System (COTS) purpose codes, the first 6 months of Officer overtime spend has been categorised below. Bank Holidays are the largest spend by purpose, based on 5 Bank Holidays paid in periods 1-6. Prisoner Arrest/Interview and Operations – Intelligence are the next 2 largest spends. Spend relating to specific Operations is also reported below.

Officer overtime hours by type to mid October			
Purpose	Hours		
Bank Holidays	14,019		
Prisoner Arrest/Interview	9,847		
Operations - Intelligence	5,622		
Enquiries - Crime	5,471		
Public Order patrols	3,826		
Other (please specify)	3,091		
Search - General	2,562		
Staff Shortages	2,517		
Domestic Incidents	1,953		
Cover - Departmental	1,801		
Public Order Incidents	1,474		
Prisoner Escort	1,108		
File Preparation	978		
Drugs Incident/Enquiry	940		
Other	5,643		
Grand total	60,851		
		Operational spend to the end of September	
		Operation	Total £
		COVID-19	171,061
		PESTLE	120,454
		MCU SUPPORT CAMBS	18,930
		MALT	13,657
		LIGHTHOUSE - CAMBS LP	12,433
		PRIVATE USE OF POLICE	8,488
		SQUIRREL	8,487
		NEEDHAM	7,732
		RUMEX	7,649
		Other (under £2k)	10,235
		Total	379,126

4.2.11 STAFF OVERTIME

Staff overtime by purpose is provided in the table below for period 1-6 to Mid-October.

Police Staff overtime spend to the end of September 2020				
Department/Area	Full year budget	Spend to		Forecast Variance
		the end of September	Annual Spend	
Local Policing				
Business Support	135	364	500	365
Covert Authorities	4,268	15,170	25,000	20,732
Demand Hub	111,070	77,299	201,434	90,364
Inv Stds & Devt	23,057	9,940	16,400	-6,657
ISCD	22,223	12,081	22,223	0
Northern Hub	336	982	1,964	1,628
Partner & Ops Support	183	520	1,114	931
Protecting Vulnerable People	587	1,965	4,000	3,413
Southern Hub	16	30	60	44
LP Total	161,875	118,350	272,695	110,820
Finance	0	142	142	142
OIC	8,000	2,556	3,500	-4,500
Corporate Comms	0	963	1,500	1,500
Operations	0	39,687	51,337	51,337
Grand Total	169,875	161,698	329,174	159,299

Staff overtime hours by type to mid October	
Purpose	Hours
Bank Holidays	4,218
Staff Shortages	3,107
Cover - Departmental	2,252
On-call	1,084
Other (please specify)	692
Scenes of Crime	682
Operations - Intelligence	526
Other	308
Grand total	12,870

5. Capital Funding and Budget 2020/21

5.1.1 The capital spend and financing to the end of September is shown below and includes £1.3m of capital carry forwards for schemes to be completed which brings the total planned capital spend for the year to £6.9m.

	B/Fwd from previous years	Original 2020/21 Capital Programme	Previously Authorised Programme Amendments	Proposed Programme Amendments	Revised 2020/21 Capital Budget	Actual & Committed 2020/21	Forecast 2020/21	%
All figures £'000								
Capital Payments:-								
Land & Buildings	792	4,998	31	-	5,821	933	2,311	40%
Fleet	-	1,478	-	-	1,478	1,415	1,478	100%
IT & Communications	459	2,439	-	-	2,898	1,135	2,867	99%
Other Collaboration	51	145	29	-	225	155	229	102%
Schemes approved subject to further business case	-	300	-31	-	269	-	-	0%
TOTAL	1,302	9,360	29	-	10,691	3,638	6,885	64%

	B/Fwd from previous years	Original 2020/21 Capital Programme	Previously Authorised Programme Amendments	Proposed Programme Amendments	Revised 2020/21 Capital Budget
All figures £'000					
Capital Financing:-					
Capital Grants	280	136	29	-	445
Carry Forward Reserve	1,022	-	-	-	1,022
Capital Receipts	-	537	-	-	537
Estates Reserve	-	862	-2	-	860
RCCO	-	1,440	-	-	1,440
Borrowing	-	6,385	2	-	6,387
TOTAL	1,302	9,360	29	-	10,691

5.1.2 The forecast capital outturn for the 2020/21 Capital Programme is currently £6.9m at period 6 (September 2020) with only £31k being used from the Chiefs delegated budget to date. In addition, the purchase of land for the Cambridge Southern Police Station is not anticipated to take place until 2021/22 as it is dependent on the outcome of the planning application and subsequent stages in the process.

5.1.3 Forecasts are kept under review as projects progress to identify any slippage in the planned projects. A breakdown of spend and commitments against budget for each project is set out in Appendix 2 and the Medium Term Financial Plan is at Appendix 3.

5.2 CAPITAL PAYMENTS (YEAR TO DATE) AND MAJOR SCHEME UPDATES

5.2.1 The Land and Buildings projects have a total actual and committed spend of £933k (16%) against a budget (including carry forwards) of £5,821k. The major projects being the Major Repairs project (£170k), the Southern Police Station project (£381k), and the Copse Court Car Park (£163k).

5.2.2 The Fleet projects are managed by Chiltern Transport Consortium and have an actual spend and commitment of £1,415 (96%) against a budget of £1,478k.

5.2.3 The total actual and committed spend for the IT and Communications projects is £1,135k (39%) against a budget of £2,898k. The major projects being the PC/Laptop Replacement project (£374k), the Digital Interviewing project (£146k) and the Networks project (£126k).

5.2.4 The remaining Other Collaboration projects have an actual spend and commitment of £155k (69%) against a total budget of £225k.

5.2.5 The most significant project in the capital programme in terms of value is the Cambridge Southern Police Station with a value of £35m. This is a project to put in place a new southern police station including modern custody facilities and the provision of other policing services. The planning application was submitted for the project in September and is now with the planning authority for consideration. Work is continuing to support and brief stakeholders as required by the planning authority and it is expected that the planning outcome will be notified to the Constabulary sometime around January/February 2021. As part of the overall project options are being considered for the City Centre Police Station, which will be consulted on at the appropriate time.

5.2.6 There will be a slippage of £47k into 2021/22 on the ICT Telephony project due to a delay in the Integrated Communication Control System (ICCS) upgrade to support the Airwave Dispatch Communication Server (DCS), as a result of the Home Office concerns over the resilience of the upgrade.

5.2.7 There will be an additional cost of £35k (expected total £60k) to the Demand Hub building works project which will be funded by a reduction to the Major Repairs budget.

5.2.8 The refurbishment works at Wisbech Police Station have had to be deferred due to the proposed decant arrangements for the local teams not being able to facilitate a Covid safe environment. Other options have been considered but have not been able to safely resolve the decant situation. Therefore, the work will be deferred until suitable arrangement can be put in place or Covid restrictions ease. The impact of this is

currently being worked through, any amendments to the forecast spend for this project in 2020/21 will be included in future reports. The refurbishment is expected to cost £550k, which is an increase of £110k to the allocated budget for 2020/21.

- 5.2.9 The replacement of Door Readers will be a cost of £327k this year resulting in an underspend of £73k. There will be an overspend on the BCH JPS Capital project (£37K) due to the Major Crime Unit cold room and Firearms costs from last year, of which Cambridgeshire’s share is £4k.
- 5.2.10 On the IT Tetra Covert Airwave Replacement project there will be an underspend of £40k due to a price drop received from Sepura.
- 5.2.11 The EOL kit from the IT WAN Replacement project is now included in the contract and so the budget of £32k will not be required, resulting in an underspend.
- 5.2.12 The ERP I-Learn project is forecasted as £88k which will be an overspend of £56k for Cambridgeshire.

5.3 CAPITAL FINANCING

- 5.3.1 Capital Financing is shown below. An additional £165k is required from borrowing compared to last month due to additional £110k costs required for the Wisbech Police Station and an adjustment of £55k from last month on the ERP full forecast.
- 5.3.2 The total capital expenditure forecast for the year and the planned financing of the expenditure is set out in the following table.

	£k
2020/21 Forecast Capital Expenditure	5,583
2020/21 Carry Forward	1,302
	6,885
2020/21 Planned Capital Financing	
Capital Grants	445
Borrowing	2,581
Capital receipts	537
Carry Forward Reserve	1,022
Estates Reserve	860
Revenue Contributions to Capital	1,440

Total Capital Financing	6,885
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5.4 PROPOSED AMENDMENTS FOR APPROVAL

5.4.1 There are no proposed amendments to the capital programme requiring approval in this period.

6. Sales & Purchase Ledger KPI's

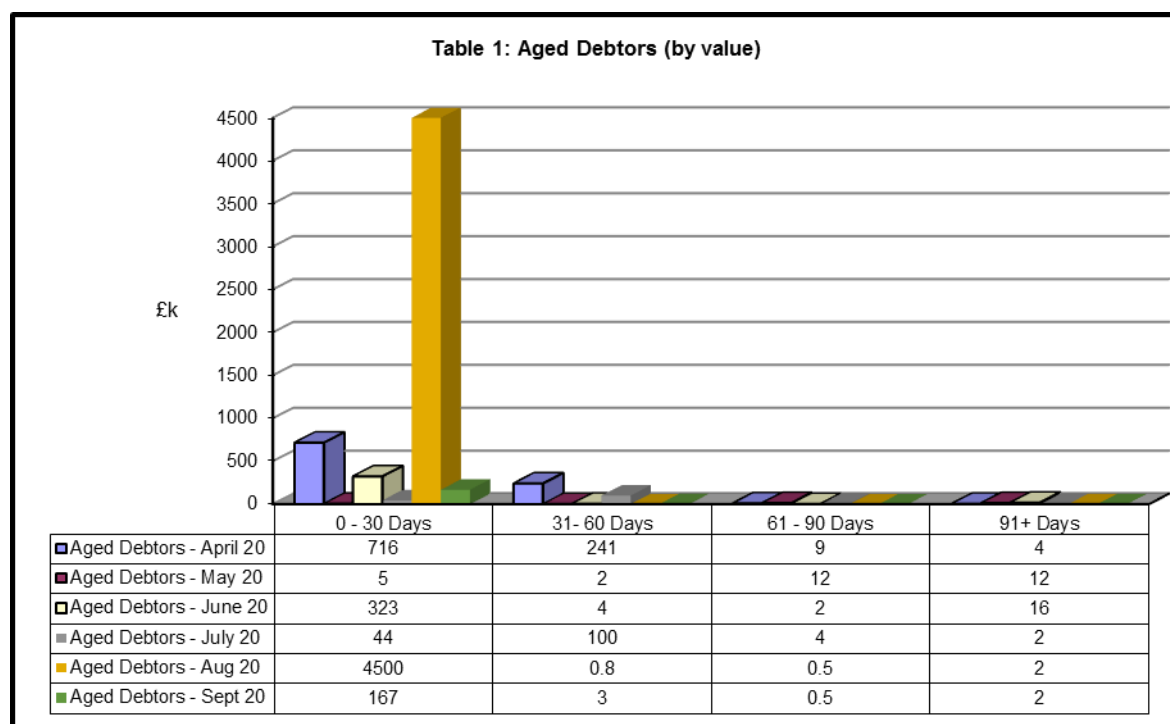
6.1 SALES LEDGER & CREDIT CONTROL KPI

6.1.1 The overall sales ledger balance at 30th September 2020 was £171k; this compares with £4.5m for the end of August 2020. This is a decrease due to the main recharge invoices being paid during the month. The Finance Officer and Supervisors efforts continue on a regular basis to reduce the level of outstanding debt.

6.1.2 The difference between August and September 2020 has decreased as the overall sales ledger balance decreased due to the larger invoices that were raised during August have now been cleared. The debt recovery process continues to be very efficient.

2016/17	2017/18	2018/19	2019/20	2020/21 Ytd
106.3 days	28.3 days	11.4 days	7.08 days	4.3 days

6.1.3 Table 1 shows there was a small amount of outstanding debt at 91+ days for September 2020 which has decreased slightly from August as customers are becoming easier to contact with lockdown having eased over recent months.



6.2 PURCHASE LEDGER & SUPPLIER KPI

- 6.2.1 The Acting Commissioner seeks to achieve the prompt payment of invoices within 30 days for all suppliers.
- 6.2.2 97% of invoices were paid within the 30 day target for the 6 months to 30 September 2020, this is against a target of 95%.
- 6.2.3 Covid has not affected the ability to pay invoices on time due to the team working flexibly as required between office and home as some of the processes can only be completed in the office.

	2017/18	2018/19	2019/20	2020/21
Invoices Paid no.	16,419	13,613	13,142	4,431
Paid within 30 days (no)	15,971	13,294	12,730	4,306
Paid within 30 days (%)	97%	98%	97%	97%
Target	95%	95%	95%	95%

7. Cash Position and Reserves

7.1 LOANS

The table below shows a summary of our loans and balances outstanding loan balances at 30th September 2020. Repayments and interest are paid quarterly. There are no new loans planned this year.

PWLB Loans	Balance as at 30/09/2020	Cash Balance as at 30/09/2020
Loan 1	£851,654.11	£851,654.11
Loan 2	£1,343,034.77	£1,343,034.77
Loan 3	£2,698,339.82	£2,698,339.82
Loan 4	£2,680,107.67	£2,680,107.67
Loan 6	£10,000,000.00	£10,000,000.00
Total	£17,573,136.37	£17,573,136.37

7.2 CASHFLOW FORECAST

The table below shows our cash flow forecasted to 31 March 2021. Included in this is the £4.0m spend on CSPA Land if purchased, however, following meetings this week the Land is now expected to be purchased during Summer 2021. Therefore, we will adjust cashflow accordingly next month. The inflows are low in March as we do not receive precept in this month.

Cash Flow 2020/21

	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Actual</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>	<i>Projected</i>
Cash Flow (£ 000's)	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Cash Balance *	10,872	9,402	9,948	11,832	27,223	21,926	23,624	23,515	20,475	19,585	18,255	17,410
<i>Cash Inflows</i>	<i>17,275</i>	<i>15,086</i>	<i>16,410</i>	<i>30,272</i>	<i>8,597</i>	<i>19,266</i>	<i>15,824</i>	<i>15,700</i>	<i>15,983</i>	<i>15,483</i>	<i>15,707</i>	<i>9,148</i>
<i>Cash Outflows</i>	<i>18,745</i>	<i>14,540</i>	<i>14,526</i>	<i>14,881</i>	<i>13,894</i>	<i>17,568</i>	<i>15,933</i>	<i>18,740</i>	<i>16,873</i>	<i>16,813</i>	<i>16,552</i>	<i>17,913</i>
Net Cash Flow	-1,470	546	1,884	15,391	-5,297	1,698	-109	-3,040	-890	-1,330	-845	-8,765
Closing Balance	9,402	9,948	11,832	27,223	21,926	23,624	23,515	20,475	19,585	18,255	17,410	8,645
2019/20												
Period Closing Balance	5,253	5,168	11,152	27,146	27,892	26,194	25,880	22,009	20,850	20,330	18,742	10,552

7.3 RESERVES

7.3.1 Group usable reserves are expected to decrease overall by £1.3m by the end of 2020/21 which is set out in the table below. The main movements are in the planned application of the Estates Development Reserve (£860k) and the use of capital receipts from the Capital Receipts Reserve (£537k). Work is ongoing to review the reserves as part of the Medium Term Financial Strategy which will be updated in future month's reports.

Group Usable Reserves

	Balance 31 March 2020		Forecast Balance 31 March 2021
	£000	Forecast £000	£000
Carry Forward Projects Reserve	1,075		1,075
Insurance Reserve	976		976
Ill-Health Retirement Reserve	398		398
Capital Reserve	-		-
Drug Forfeiture (Operational) Reserve	372	39	411
Budget Assistance Reserve	1,887		1,887
Uplift Reserve	-	-	-
Capital Carry Forward Reserve	1,464		1,464
Asset Incentivisation Reserve	466	26	492
Road Casualty Reduction & Support Fund	1,050	159	1,209
Collaboration & Commissioning Reserve	564	(115)	449
ICT Development Reserve	-		-
Estates Development Reserve	860	(860)	-
Total Earmarked Reserves	9,112	(751)	8,361
General Reserve	7,198		7,198
Total General and Earmarked Reserves	16,310	(751)	15,559
Capital Receipts Reserve	537	(537)	-
Unapplied Capital Receipts Reserve	189	-	189
Total Usable Reserves	17,036	(1,288)	15,748

7.3.2 Further analysis is provided in respect of the Drug Forfeiture Reserve and the Asset Incentivisation Reserve. These reserves are available to support operational policing and crime prevention. To date there has been limited applications for contributions from these reserves, which the ACC is keeping under review with the Senior Leadership Team to identify eligible schemes that can be funded from these reserves.

Recovered Asset/POCA at the end of September 2020	
	£
Reserves	466,042.60
Spend	-37,092.00
Income in year	62,756.44
Balance available	491,707.04

Drugs Forfeiture at the end of September 2020	
	£
Reserves	372,265.56
Spend	
Income in year	38,875.32
Balance available	411,140.88

8 Recommendation

8.1 The Board is recommended to note the contents of the report.

BIBLIOGRAPHY

Source Document	
Contact Officer	Jon Lee, Director of Finance and Resources

Appendix 1

As noted above, all budgets and spend on Operational Policing have been allocated, as well as separating Level 2 spend. This work to assess and re-code Officer budgets will be completed by the end of September monthly reporting.

Chief Constable Revenue Budget Period 6 2020/21							
Prior Month Variance £'000		Full Year Budget £'000	Year to date budget £'000	Year to date actual £'000	Year to date Variance £'000	Year end Forecast £'000	Year end Forecast variance £'000
	LP - Inv& Safeguarding						
28	Covert Authorities	1,542	774	812	38	1,606	64
28	Inv Stds & Devt	5,986	2,756	2,798	42	6,211	225
-7	ISCD	6,348	3,069	3,002	-67	6,341	-7
-453	Protecting Vulnerable People	9,551	4,659	4,173	-486	8,697	-854
-2	Safeguarding & Command	131	65	62	-3	125	-5
-405	Total LP - Inv& Safeguarding	23,558	11,323	10,847	-476	22,980	-578
	LP - Ops						
-58	Business Support	1,507	529	449	-81	1,400	-107
79	Command	1,634	809	1,038	230	952	-682
-506	Demand Hub	14,594	7,222	6,604	-618	13,907	-687
360	Northern Hub	24,273	12,026	12,335	309	25,491	1,218
-87	Partner & Ops Support	2,967	1,486	1,357	-129	2,951	-16
-183	Southern Hub	23,632	11,636	11,532	-104	23,862	230
-394	Total LP - Ops	68,607	33,707	33,315	-392	68,564	-43
	Non Operational - in-house						
37	Estates	5,170	2,832	2,811	-21	5,245	75
-2	Finance	573	279	273	-6	562	-11
-29	Organisational Improvement Centre	1,668	764	753	-11	1,687	18
51	NPCC	1,451	738	807	69	1,581	130
-49	Corp Comms	811	401	337	-64	739	-73
-102	Insurance	924	376	238	-138	702	-222
101	Corporate	6,229	4,718	4,757	39	5,887	-342
228	Ops	145	23	300	277	479	334
-173	Fleet	2,570	1,146	911	-235	2,089	-481
0	Non Collab	0	-12	-12	0	0	0
61	Total Non -Operational	19,541	11,263	11,173	-90	18,970	-571
	Collaboration and Partnerships						
0	Collaboration Set up costs						
0	Uplift Programme Board	47	76	75	0	47	0
20	ERP set up costs	0	83	113	30	58	58
4	Athena	307	138	129	-9	290	-17
0	Athena AMO	135	26	26	0	135	0
3	Change team	220	101	108	7	259	39
0	General	296	31	42	11	323	27
	Joint Protective Services						
154	Armed Policing Unit	2,805	1,303	1,401	98	3,042	236
0	CTP	749	653	654	0	749	0
20	Dogs	891	435	454	19	949	59
-31	Major Crime Unit	3,085	1,333	1,279	-54	2,988	-97
7	Operational Planning	366	333	344	12	393	27
-34	RPU	3,860	1,780	1,746	-35	3,770	-91
-33	Scientific Services Unit/Visual Evidence	3,034	1,377	1,345	-32	2,936	-98
27	Protective Services Command	266	213	251	38	323	57
6	Force Resilience	120	76	78	2	122	2
-127	CTC Expenditure	1,889	204	39	-164	1,569	-320
199	CTC Income	-1,889	-370	-283	86	-1,728	161
	Surplus generated by CTC - to reserves					159	159
	Organisational Support						
-16	HR and L&D	5,475	2,582	2,563	-19	5,437	-38
-3	IMD	1,031	630	626	-4	1,026	-5
-8	Payroll	211	149	159	10	230	19
-24	Procurement	380	210	180	-30	311	-69
-9	Professional Standards Unit	1,276	694	688	-6	1,263	-13
	Operational Support						
2	Firearms Licensing	212	187	187	0	212	0
10	CJ phase 1&2	790	245	258	13	818	27
40	CJ/Custody SMT	171	-65	0	65	293	122
13	Public Contact	356	68	81	13	395	39
-62	ICT	7,696	6,748	6,641	-107	7,495	-202
-1	LCJB	0	0	0	0	0	0
	Other Collaboration & Partnerships						
0	Air Support	875	438	438	0	875	0
0	ERSOU	2,419	1,103	1,071	-32	2,355	-64
0	Kings Lynn PIC	802	220	211	-9	776	-26
5	Regional Collaboration	303	67	47	-20	253	-50
-26	SARC	495	248	207	-41	419	-76
136	Total Collaborated and Partnerships	38,674	21,316	21,157	-159	38,541	-133
-603	CHIEFS NET BUDGET REQUIREMENT	150,381	77,609	76,492	-1,117	149,054	-1,326
	NON-FORCE						
-1	OPCC Buildings	-9	-4	0	4	5	14
-8	OPCC Cap/Grants	826	-1,426	-1,400	27	893	67
-87	OPCC Office	1,269	669	528	-141	1,038	-231
-95	Total PCC	2,087	-762	-872	-110	1,936	-150
-698	NET BUDGET REQUIREMENT	152,467	76,848	75,621	-1,227	150,991	-1,477

Appendix 2

Scheme Title	Job Code	Budget B/Fwd	Original Capital Programme as amended*	Proposed Programme Amendments	Revised Capital Budget 2020/21	Actual YTD	Commitments YTD	Committed & Spent YTD	Full Year Forecast
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Land & Buildings									
Major Repairs Planned	Various	-	585	(35)	550	124	46	170	550
Wisbech Police Station Refurb	C8068	440	-	-	440	5	-	5	550
HQ Lead Decontamination and Prevention	C8106	7	-	-	7	-	16	16	7
Monks Wood Adaptation	C8108	-	31	-	31	5	-	5	31
Demand Hub - Building Works	C8114	25	-	35	60	-	-	-	60
CSPS Southern Police Station	C8121	-	4,000	-	4,000	66	315	381	451
HQ Car Park Extension	C8127	4	-	-	4	-	-	-	4
Exercise Yard at Thorpe Wood	C8128	-	-	-	-	-	2	2	2
HQ VEU Building	C8130	-	13	-	13	81	-	81	13
Copse Court Car Park	C8131	176	-	-	176	63	101	163	176
Data Centre UPS	C8132	140	-	-	140	92	9	101	140
Replacement of Door Readers	C8134	-	400	-	400	9	-	9	327
Land & Buildings Total		792	5,029	-	5,821	444	489	933	2,311
Fleet									
Vehicle Replacement Programme	C8010	-	1,478	-	1,478	612	803	1,415	1,478
Fleet Total		-	1,478	-	1,478	612	803	1,415	1,478
Non ICT Collaboration									
Covert Equipment Renewal	C8022	28	45	-	73	4	-	4	73
JPS Capital	C8028	-	100	-	100	63	40	104	104
JPS ANPR	C8071	23	-	-	23	18	-	18	23
JPS ERSOU	C8104	-	-	-	-	-	-	-	-
CED Tasers	C8133	-	29	-	29	29	-	29	29
Non ICT Collaboration Total		51	174	-	225	115	40	155	229

Scheme Title	Job Code	Budget B/Fwd	Original Capital Programme as amended*	Proposed Programme Amendments	Revised Capital Budget 2020/21	Actual YTD	Commitments YTD	Committed & Spent YTD	Full Year Forecast
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
ICT Collaborated									
Infrastr - digital forensics (DFU Storage-Cambs)	C8125	-	60	-	60	6	1	8	60
PC/Laptops Replacement	JC0001	-	658	-	658	371	3	374	658
Printers	JC0002	-	41	-	41	2	-	2	41
Networks	JC0005	-	184	-	184	126	-	126	184
Infrastructure - Servers	JC0006	-	19	-	19	4	-	4	19
Infrastructure - Storage	JC0007	-	173	-	173	5	-	5	173
Infrastructure - Back up	JC0008	-	32	-	32	-	24	24	32
Telephony	JC0009	-	289	-	289	1	-	1	242
Mobile Comms - Airwaves	JC0010	-	113	-	113	74	-	74	113
Mobile Comms - Smartphones	JC0011	-	-	-	-	2	-	2	-
Mobile Comms - BWV (Body Worn Video)	JC0012	-	57	-	57	49	-	49	57
Digital Interviewing	JC0013	199	315	-	514	-	146	146	514
Storm	JC0014	19	-	-	19	-	-	-	19
Tetra	JC0016	-	130	-	130	85	-	85	90
Service Design - Confidential Network	JC0017	-	32	-	32	-	-	-	32
Service Design - Management Information	JC0018	-	32	-	32	-	-	-	32
POLICE NOW - Growth	JC0019	-	111	-	111	78	-	78	111
PC Monitor Replacement	JC0020	-	37	-	37	-	-	-	37
Port Replicator Replacement	JC0021	-	12	-	12	-	-	-	12
WAN Replacement	JC0022	-	32	-	32	-	-	-	32
ICT Collaboration Total		218	2,326	-	2,544	803	174	976	2,457
ICT Other									
ESMCP Devices and Fitting	HC8039	173	-	-	173	-	-	-	173
DNSP	BCHCAB	14	-	-	14	-	-	-	14
ESN - ICCS	BCHCAA	-	-	-	-	-	1	1	-
ERP I-Learn (non ICT Budget)	BCHCAG	-	32	-	32	51	37	88	88
Athena	C8035	-	81	-	81	(19)	35	16	81
Seven Forces PSD Monitoring System	C8120	-	-	-	-	-	-	-	-
Applications - Tuserv (non IT Budget)	JC0003	54	-	-	54	23	30	53	54
ICT Other Total		241	113	-	354	56	103	159	410
Schemes Approved Subject to Further Business Case									
Delegated Chief's Budget		-	300	-	300				-
Grand Total		1,302	9,420	-	10,722	2029	1,609	3,638	6,885

*Approved Capital Programme + / - previously authorised additions, deletions & virements

Appendix 3 – Capital Medium Financial Plan

Capital Programme 2020/21 - 2023/24						
Capital Programme No.	Description of Bid	Budget Programme 2020/21 £	Forecast Programme 2020/21 £	Forecast Programme 2021/22 £	Forecast Programme 2022/23 £	Forecast Programme 2023/24 £
Section A	Projects where Funding Approved in Previous years					
1	Athena	81,334	81,334	42,000	42,000	42,000
	Section A Totals	81,334	81,334	42,000	42,000	42,000
Section B	Estate Programme					
2	Cambridgeshire Southern Police Station	4,000,000	451,000	12,500,000.00	15,000,000	7,051,000
3	Estates Major Repairs Planned inc demand hub	585,000	585,000	585,000	585,000	600,000
4	VEU Building HQ	13,000	13,000			
5	Monks Wood		31,000	700,000	7,700,000	
6	Replacement of Door Readers	400,000	327,000			
	Wisbech Police Station Refurbishment		110,000			
	Thorpe Wood Exercise yard		2,000			
7	St Neots		0	0	500,000	
8	St Ives					
	Section B Totals	4,998,000	1,519,000	13,785,000	23,785,000	7,651,000
Section C	Fleet Programme					
6	Vehicle Replacement Programme	1,478,355	1,478,355	1,522,706	1,568,387	1,615,438
	Section C Totals	1,478,355	1,478,355	1,522,706	1,568,387	1,615,438
Section D	ICT Enabling Programme					
7	ICT Programme 2020/21	2,326,346	2,238,666	1,511,588	1,396,146	1,200,000
16	ERP - i-learn completion	31,000	88,000	0	0	0
	Section D Totals	2,357,346	2,326,666	1,511,588	1,396,146	1,200,000
Section E	Operational Programme					
19	JPS General	100,000	104,000	100,000	100,000	150,000
	Covert Equipment	45,000	45,000	45,000	45,000	45,000
20	CED Tasers		29,000			
21	Delegated Chief's Budget	300,000	0	300,000	300,000	300,000
	Section E Totals	445,000	178,000	445,000	445,000	495,000
	Totals for All Schemes	9,360,035	5,583,355	17,306,294	27,236,533	11,003,438

Funding Proposal						
Section D	Capital Financing	2020/21	2020/21	2021/22	2022/23	2023/24
	Capital Grants	135,656	164,656	135,656	135,656	135,656
	Highways Agency Grant (VEU Building)	0				
	RCCO	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
	RCCO (from Colloboration Vehicle recharges)	440,000	440,000	440,000	440,000	440,000
	BAR					
	Capital Receipts	612,000	537,000		3,500,000	
	Capital Reserves	310,000				
	Estates Development Reserve	862,000	860,000			
	Use under borrowed cash	6,000,379	2,581,699	5,400,301		
**	Borrowing			10,330,337	20,669,663	
	Additional Borrowing				1,491,214	9,427,782
	Total Financing	9,360,035	5,583,355	17,306,294	27,236,533	11,003,438

Adjustments have been made to reflect current cost phasing of the CSPS project with the land purchase moving to next year and have included estimated costs for Monks Wood and Cambs contribution to colocation at St Neots Fire Station additional floors.