



BUSINESS CO-ORDINATION BOARD

APPROVED MINUTES

Date:	3rd September 2020	Time: 14:00
Location:	Via Microsoft Teams	
Members:	Ray Bisby	Acting Police and Crime Commissioner
	Nick Dean	Chief Constable, Cambridgeshire Constabulary
	Jim Haylett	Acting Chief Executive, Office of the Police & Crime Commissioner
	Jane Gyford	Deputy Chief Constable, Cambridgeshire Constabulary
	Vicki Evans	Assistant Chief Constable, Cambridgeshire Constabulary
	Jon Lee	Director of Finance & Resources, Cambridgeshire Constabulary
In Attendance:	Claire Dicker	Business Support Officer, Office of the Police & Crime Commissioner
	Aly Flowers	Head of Compliance, Office of the Police & Crime Commissioner
	Colin Luscombe	Director of Estates, Cambridgeshire Constabulary

1. Welcome and Apologies

1.1 Apologies were received from Matthew Warren, Interim Chief Finance Officer, OPCC.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. To approve minutes of the Business Coordination Board meetings held on the 2nd July and 28th July 2020

3.1 The Business Co-ordination Board (the “Board”) approved the minutes from the meetings held on the 2nd and 28th July 2020 as true records of both meetings. Both sets of minutes were then signed.

4. Business Co-ordination Board Action Log

4.1 The Acting Chief Executive confirmed to the Board that there was one action to be closed, item 44, as this is to be covered at Agenda Item 7.2 of this meeting

5. Southern Policing Hub Update

5.1 The Director of Finance and Resources took the Board through the paper. The purpose of the report is to follow-up on an action arising from a previous Board meeting to provide an update on any imminent key milestones regarding the Southern Policing Hub.

5.2 The Acting Commissioner noted the successful level of engagement and public consultation that had taken place through a number of means and was particularly pleased how innovative the consultation was given the Covid circumstances, such as the virtual public exhibition, the live digital live chat sessions, along with the more traditional methods of engagement.

5.3 The Acting Commissioner noted at paragraph 5.11 of the report the issues that have been raised and that a full analysis of these and the responses would be contained within the Statement of Community Involvement which is to be published on the OPCC’s website.

5.4 The key points the Board were asked to note and take assurance on were:

- The final stage of consultation went well with support in relation to location and use of site.
- There was concern over traffic levels, noise and detainees being released from custody, with reassurance that the detainees will be risk assessed and released in the correct manner dependent on the risk level.
- In addition, those involved in the consultation have been advised that the site is to be environmentally sustainable. The Director of Estates is currently working with partners as to ways of delivering this.
- On the conclusion of the consultation a final report will be published by the Director of Finance and Resources.
- The Director of Estates said that initially only 58% were originally in favour of the Police Station being built, this has since increased to 70% in favour. It was felt that this increase is due to design planning, and communication with consultees and residents. It was also noted that the main issues raised at the start of the initial consultation, for example, the harshness of the site, amount of parking, orientation, landscaping and soak away have been taken into account. As a result, the harshness has been toned down, the parking has been reduced, and the orientation has been slightly changed. There is also a better link to the Park and Ride, and safer route for cyclists. There will also be a second access point into the site.

- The planning application was submitted on the 21st September 2020, alongside the design document, and an Equality Impact Statement. The package has come across as positive with the planners and will be presented to members. A press release signposting members of the public and stake holders to the planning documents is published on the Acting Commissioner’s website.
 - Subject to gaining planning permission it is envisaged that the work on the site will commence in February/March 2021.
- 5.5 The Acting Commissioner sought further details on what the Statement of Community Involvement contains and the timescales for publishing this. The Constabulary confirmed that the document was submitted as part of the planning application and is available, alongside the other planning application documents, on South Cambridgeshire District Council’s website.
- 5.6 The Board are asked to note the report.
- 6.1 Police and Crime Plan – Victims Theme – OPCC work to deliver broader partnership approach – Victims Service**
- 6.1.1 The Acting Chief Executive introduced the report, the purpose of which is to update the Board on the OPCC activity to deliver the broader partnership support priorities set out in the Victims theme of the Police and Crime Plan (the “Plan”). The report also provided an update on the provision of victim support services commissioned or co-commissioned by the OPCC. The Board was asked to note the contents of the report.
- 6.1.2 The OPCC paper highlighted the following additional funding worth more than £600K since January including:
- Three additional Independent Sexual Violence Advisors (ISVAs) funded for two years – worth £220K.
 - Extraordinary Covid-19 Domestic Abuse and Sexual Violence funding – worth £279k.
 - Additional Rape Support Fund monies – worth £123k
- 6.1.3 The Assistant Chief Constable advised that the OPCC/Cambridgeshire Constabulary (the “Constabulary”) are not bidding into the Domestic Abuse Perpetrator fund as there was a short time span to bid into it and the amount of money that is required for bid for then would need to be matched to allow the continued work. She also advised that they were reviewing different ways of perpetrator funding, with the Constabulary working with the Multi Agency Tasking and Coordination Team (MATAC).
- 6.2 Police and Crime Plan Victims Theme & Performance Update**
- 6.2.1 The Chief Constable introduced the Constabulary provides an update on the Constabulary’s performance against the Victims theme in the Plan and a performance update for the 12 months ending June 2020. The priority areas for June were domestic abuse, child exploitation and serious sexual offences.
- 6.2.2 The Acting Commissioner noted that the levels of satisfaction for the victims of crime remain similar to that of 12 months ago with the exception of those who suffered violent crime and asked if improved follow up is the key to increased levels of satisfaction what are the Constabulary doing to address this for victims of violent crime.

- 6.2.3 The Chief Constable responded that public satisfaction for July 2020 stood at 60.8% compared to July 2019 which was 44.4%, with the rolling 12 months at 62.8%. Violent crime is one of the three areas that the Constabulary are focussing on along with the review of the Victim Care Contracts. Support for victims has increased over the last month. In addition to this there is to be a campaign around victim awareness, run by the Constabulary's Corporate Communications. A review of victim satisfaction is due to start in October, under the leadership of the Assistant Chief Constable, which will look the findings of which will be brought to the Constabulary's Force Executive Board. The review will look at a number of areas, including mapping the victim's journey, the Victims Code, and to work alongside the Victim and Witness Hub.
- 6.2.4 The Acting Commissioner stated that it is good to see the prosecution possible rate continues to improve and it is hoped that this improvement can be maintained.
- 6.2.5 The Acting Commissioner asked the Chief Constable if he can explain the reason for the increase in recorded Stalking and Harassment crimes and is this linked to changes in reporting practice and if so how were crimes recorded previously.
- 6.2.6 The Chief Constable responded by stating that crime recording has changed a lot. With cases of Stalking and Harassment there are a number of other offences that will be crimed separately. In April, the National Crime Recording Standard (NCRS) advised that these crimes are to be crimed as primary offences with the Stalking and Harassment crimes crimed separately. This will cause an increase in these crimes as per the NCRS requirements.
- 6.2.7 The Acting Commissioner welcomed that the crime rate per 1,000 population is lower than the national average.
- 6.2.8 The Acting Commissioner asked that it needs to be appreciated that some victims are not ready to report their experiences to the police but that support services are seeing a 'surge' in support. The local Countywide support service for victims of sexual violence has reported a 20% increase in first time callers.
- 6.2.9 The Acting Commissioner said that he would like to reassure colleagues that all victim support services remained open during lockdown so victims could access support. He appreciated that many grass roots charities who have relied on 1-1 or group work in local family centres did stop running for a short time however many of these have now benefited from the Home Office Domestic Abuse/Sexual Violence (DA/SV) Covid funding and have developed new operating models.

7. Her Majesty's Inspectorate of Constabulary Fire & Rescue (HMICFRS) Reports

7.1 Call for Help – Police contact management through call handling and control rooms in 2018/19

- 7.1.1 The Chief Constable presented the report to the Board, the purpose of which is to provide an update on the Constabulary's response to the report to enable the Acting Commissioner to discharge his duties under Section 55 of the Police Act 1996
- 7.1.2 The Chief Constable took the Board through the recommendations in the report in more detail. The Acting Commissioner noted that the Constabulary's Demand Hub was cited several times in relation to some of the recommendations, and referred to the report the Board had received at its July meeting regarding the review of the Demand Hub, and sought clarification how the HMICFRS recommendations had fed into that review or if findings of the review would be revisited to take account of these

recommendations. The Chief Constable confirmed that the recommendations will be taken forward to see how they can be implemented.

- 7.1.3 The Acting Commissioner sought more information from the Chief Constable around the new social media operating model that the Bedfordshire, Cambridgeshire, and Hertfordshire (BCH) Digital Innovation Team are developing and the timescale for this going live. The Board were informed of the project milestones of December 2020 'go live' and the June 2021 for further implementation.
- 7.1.4 The Acting Commissioner commented that the HMICFRS recommendation regarding resolution without deployment seemed a sensible operating model to reducing demand. He noted the national guidelines on quality assurance and assessment are awaited but sought reassurance whether the Constabulary had done their own assessment on how efficient and effective this operating model is and how much demand has been reduced, and in particular how calls relating to vulnerable people are dealt with as part of this operating model.
- 7.1.5 The Chief Constable responded that the Constabulary's Incident Resolution Team (IRT) are now well established with their operating model working efficiently by using the THRIVE+ model to risk assess before the need to deploy any frontline officers. As such they are currently seeing a decrease of about 130 incidents a month. IRT officers endeavour to assist the Force Control Room and officers by researching backgrounds for incidents and highlighting any potential issues or information that attending officers should be aware of.

7.2 Roads Policing Not Optional – An inspection of roads policing in England and Wales

- 7.2.1 The Chief Constable presented the report to the Board, the purpose of which is to enable the Acting Commissioner to respond to the recommendations to enable the Acting Commissioner to discharge his duties under Section 55 of the Police Act 1996.
- 7.2.2 The Acting Commissioner noted that whilst the Constabulary, nor any of the forces that make up the BCH Roads Policing team were inspected, this will of course provide valuable recommendations. The Acting Commissioner also commented that he was very pleased that the Vision Zero Road Safety Strategy has been developed and formally adopted for the county, and it would be interesting to see how the recommendations informs the work of the Constabulary and the Vision Zero Partnership Board.
- 7.2.3 The Board noted the report.

7.3 PEEL Spotlight Report: The Hard Yards – Police-to-police Collaboration

- 7.3.1 The Chief Constable presented the report to the Board. The purpose of the paper is to provide an update to the Board on the Constabulary's response to the HMICFRS report and to enable the Acting Commissioner to respond to the report under Section 55 of the Police Act.
- 7.3.2 The Board noted the report and that its findings had been specifically supplemented by cases studies, including reference to the seven-force collaboration that the Constabulary are part of.

8. Strategic Police and Fire Interoperability – Operational Update

- 8.1 The report was presented by the Deputy Chief Constable, who took the Board through the report, the purpose of which is to provide an update on the Police/Fire/Ambulance initiatives that are currently being delivered as well as those that are being planned.

8.2 The Acting Commissioner noted that there were some really good and innovative examples of collaborative working across the emergency services across the county and there has been even more of a demonstration of this with other partners through the Local Resilience Forum during the Covid pandemic. He also noted that the financial and operational pressures faced by all of the emergency services mean that it is important that further opportunities to collaborate need to be explored.

9. Cambridgeshire Constabulary Covid Update

9.1 The report was presented by the Chief Constable, the purpose of which is to provide an update to the July Board meeting to give public reassurance regarding policing provision within Cambridgeshire; the identification of further support requirement and mitigation of emerging risks; and outline of recovery plans. The Constabulary are continuing to policing the restrictions through applying the Engage, Explain, Encourage, Enforce approach, using enforcement as a last resort.

9.2 The Acting Commissioner welcomed the report and the work that is being undertaken not only on the response to Covid, but the organisational learning from the last few months which is equally key, and the continued everyday operational policing. He reiterated his thanks to the Constabulary's officers, staff and volunteers for their hard work.

9.3 The Acting Commissioner was pleased to read that the Covid recovery event in July the Constabulary held with HMICFRS and the College of Policing was well received. He understood that HMICFRS will be undertaking an inspection of police force's response to Covid-19 and quick time findings will be available towards the end of this year, and the thematic report published early next year. He asked if there are any areas of good practice that the Constabulary were able to convey at the event in July. The Chief Constable confirmed that there had been good practice adopted across BCH.

9.4 The Acting Commissioner noted that the public's co-operation has been key regarding compliance with the restrictions, but asked how many Fixed Penalty Notices (FPNs) have the Constabulary now issued and when is further national reporting likely. The Chief Constable reported that over 140 FPNs have been issued

9.5 The Board noted the report.

10. OPCC Covid Update

10.1 The Acting Chief Executive presented the report, the purpose of which was to give an update since the last Board report in July 2020. Given the Covid response is now in the 'recovery phase', the Board is recommended to approve that any OPCC reporting on Covid related matters is now undertaken on an exception reporting basis, and as such any reporting will be on a specific business area as required by the Board.

10.2 The Board noted the report and agreed to the recommendation.

11. OPCC Update on Safer Streets Fund

11.1 The Acting Chief Executive presented the Report, the purpose of which was to inform the Board that the OPCC has been awarded £545,693 to tackle residential burglary following a successful partnership bid (made in April) to the Home Office Safer Streets Fund. The bid will focus on home security improvements and community development work in the Arbury ward of Cambridge City.

11.2 The Acting Commissioner thanked the Constabulary, partners and the Partnerships & Communities Officer from the OPCC for putting this submission forward to the Home

Office and successfully being awarded funding. This provides a real positive opportunity to reduce demand in an area disproportionately impacted by residential burglary, which fits with the Constabulary's priorities.

- 11.3 The Acting Commissioner had noted from the report the Constabulary's governance arrangements regarding the delivery of this work, and that the Assistant Chief Constable has been identified as the Chief Officer Single Point of Contact, and asked if there was anything further that the Board need to be informed of at this stage. The Assistant Chief Constable outlined the arrangements for delivery and communications with partners and the OPCC.

12. Any Other Business

12.1 Taser 7

- 12.1.1 The Board were asked to note that all Police and Crime Commissioners have received a copy of a letter that the Policing Minister sent to the National Police Chiefs' Council on authorising the use of the Taser 7 for specially trained officers in accordance with approved operational training and guidance. The Acting Commissioner stated that he is aware of the Code of Practice relating to the use of Taser 7 places certain requirements on Chief Constables and Police and Crime Commissioners and as such asked the Chief Constable if Taser 7 will be used by the Constabulary. The Chief Constable confirmed that the Constabulary are not planning to use the Taser 7.

- 12.1.2 The Acting Commissioner also made the Board aware that the Constabulary's annual Use of Force report will be submitted to the November Board meeting.

12.2 Update on the Extinction Rebellion protest

- 12.2.1 The Chief Constable asked the Board to note that the Constabulary's report at Agenda Item 9 had been written prior to the Extinction Rebellion protests on the August Bank Holiday weekend, and therefore wished to inform the Board that the co-ordinated police response had gone as planned, with nine arrests being made.

12.3 Modern Day Slavery

- 12.3.1 The Deputy Chief Constable informed the Board that she had been liaising with the OPCC's Head of Strategic Partnerships and Commissioning regarding this, and the best way for the Constabulary to work alongside partners and other services. They are currently drafting a template document for 7Force to work proactively to deal with the issues of Modern Day Slavery.



Ray Bisby