



To: Business Coordination Board

From: Chief Constable

Date: 26 March 2020

TEMPORARY AGENCY WORKER CONTRACT AWARD

1. Purpose

1.1 This report provides the Business Coordination Board (the Board) with an overview of the procurement process undertaken for Cambridgeshire Constabulary's supply of temporary agency workers with its tri-force partners Bedfordshire and Hertfordshire through the 7 Force procurement function.

2. Recommendation

2.1 The Board is recommended to approve the contract for temporary agency workers and for the contract to be signed and sealed.

3. Executive Summary

3.1 A 7 Force procurement has been undertaken for the provision of temporary agency workers. Whilst the 7 Force collaboration arrangements were put in place Sharpe Pritchard led this procurement as the 7 Force Delivery Partner. The procurement was undertaken via an existing framework with Randstad Solutions Ltd being the successful bidder. The contract award is divided into four Lots of which BCH is one and is therefore entering a call of contract with Randstad Solutions via the framework with Bedfordshire and Hertfordshire Police Forces. The procurement has been through the appropriate procurement processes and due to the expected value of the contract over the contract period it requires signing and sealing by the OPCC.

4. Procurement Update

4.1 Cambridgeshire Constabulary has joined other police forces in the eastern region to collaborate its procurement function. The collaboration consists of Bedfordshire, Hertfordshire, Norfolk, Suffolk, Kent and Essex Police Forces alongside Cambridgeshire. Over time this will drive efficiencies in the procurement processes

and deliver financial savings through aggregating demand as procurement activity is aligned to create economies of scale and joint procurement becomes standard practice.

- 4.2 Whilst the 7 Force procurement function was being established a Delivery Partner, Sharpe Pritchard, was engaged to support the early procurements of the 7 Force function. One such procurement was for temporary agency workers across the region to contract for the provision of a managed service for the supply of temporary workers.
- 4.3 The procurement was led by Kent Police and Essex Police as the lead authorities for the 7 Force. The procurement was divided into four lots reflecting the more local collaboration arrangements that the Forces have between them. This means Cambridgeshire Constabulary was in a lot with it's tri-force partners Bedfordshire and Hertfordshire as BCH.
- 4.4 A mini-competition was used under an existing Framework Agreement available to all authorities. Out of the ten suppliers on the Framework nine joined the project on the e-tendering portal and received the Invitation to Tender. All communication throughout the procurement process, including clarification questions and responses, was also conducted via the e-tendering portal.
- 4.5 The specification and contract terms and conditions are the same for each of the lots and ultimately are designed to enable the Forces to source temporary agency workers in general business areas as well as more specialist and hard to fill functions. The contract period is 2 years initially with an option to extend for a further year followed by a second year (2+1+1). Subject to OPCC approval separate contracts will be called off for each of the four lots meaning BCH will have its own contract with the successful bidder.
- 4.6 Two bids were received and the evaluation of the bids identified the successful bidder as Randstad Solutions Ltd. It is now the intention of Cambridgeshire Constabulary with its tri-force partners to contract with the preferred bidder for the supply of temporary agency staff.

5. Recommendation

- 5.1 Following a compliant procurement process the Board is recommended to approve the contract for Temporary Agency Workers and for the contract to be signed and sealed.

BIBLIOGRAPHY

Source Document(s)	Procurement Services Contract Award Report, note document is commercially sensitive
Contact Officer(s)	Jon Lee - Chief Finance Officer and Director of Resources, Cambridgeshire Constabulary