



BUSINESS CO-ORDINATION BOARD

APPROVED MINUTES

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| Date: | 23rd January 2020 | Time: | 13:30 |
| Location: | Conference Room 3, Cambridgeshire Constabulary Headquarters | | |
| Members: | Ray Bisby | Acting Police and Crime Commissioner | |
| | Nick Dean | Chief Constable, Cambridgeshire Constabulary | |
| | Dorothy Gregson | Chief Executive, Office of the Police & Crime Commissioner | |
| | Jane Gyford | Deputy Chief Constable, Cambridgeshire Constabulary | |
| | Jon Lee | Director of Finance & Resources, Cambridgeshire Constabulary | |
| | Matthew Warren | Interim Chief Finance Officer, Office of the Police & Crime Commissioner | |
| In Attendance: | Chris Bockham | Staff Officer, Cambridgeshire Constabulary | |
| | Aly Flowers | Senior Policy Officer, Office of the Police & Crime Commissioner | |
| | Jim Haylett | Head of Business Development, Office of the Police & Crime Commissioner | |
| | Laura Hunt | Superintendent, Cambridgeshire Constabulary | |
| | Catherine Kimberley | Communications & Engagement Manager, Office of the Police & Crime Commissioner | |
| | Chas McDevitt | Head of Finance, Office of the Police & Crime Commissioner | |
| | Nicky Phillipson | Head of Strategic Partnerships and Commissioning, Office of the Police & Crime Commissioner | |

1. Welcome and Apologies

1.1 Apologies were received from Sharn Basra.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. To approve the minutes of the Business Co-ordination Board meeting held on the 8th January 2020

3.1 The Business Co-ordination Board (the “Board”) approved the minutes from the meeting held on the 8th January 2020 as a true record of the meeting. The minutes were then signed.

4. Business Co-ordination Board Action Log

4.1 The Chief Executive took the Board through the Action Log.

5. Police and Crime Plan – Communities Theme

5.1 The Communications & Engagement Manager took the Board through the report on the Office of the Police and Crime Commissioner (OPCC) work to deliver broader partnership support on the Communities Theme of the Police and Crime Plan (the “Plan”).

5.2 The Board noted and discussed the following key points from the report:

- Think Communities – work continues internally and externally to build the partnership and resilient approach, with an Executive Board established to further facilitate joint working. Further work needs to be undertaken within the Constabulary, possibly through the use of case studies, and with neighbourhood policing, to more fully embed the Think Communities approach within the force.
- Engaging communities – positive progress being made on scams partnership with Anglian Water now joining the partnership.
- Place-based delivery – Community Safety Partnerships are stepping up to continue the development of leadership and delivery on prevention actions and priorities.
- Road safety partnership – the review of the Cambridgeshire and Peterborough Road Safety Partnership’s strategic approach to preventing road deaths and injuries was welcomed.

5.3 The Chief Constable took the Board through the Constabulary’s work to deliver actions against the Communities Theme within the Plan, with the key points being:

- Call handling – whilst the number of 101 and 999 call volumes fell month on month, November 2019 saw the highest number of 999 calls received in the last 10 years. In the Chief Constable’s opinion this appears to be as a result of the

over-grading of 999 calls but gave assurance that this did not impact on the Constabulary's ability to answer calls. Assurance was given that the Assistant Chief Constable is working with the Constabulary's Demand Hub to understand the basis of this over-grading further.

- Prosecution possible – the rate has increased to over 11%, the highest achieved during 2019, but it was acknowledged that further work needs to continue to ensure this rate increases further.
- Out of Court Disposals – the Constabulary's team, which was put in place in December 2019, is delivering positive outcomes for disposals which otherwise would have resulted in no further action.
- Neighbourhood policing – the police officers recruited as a result of the 2019 precept rise are now embedded into the Constabulary's neighbourhood policing teams.
- Communications update – the use of the new GoodSam software, which is a video streaming platform used by call handlers in the Demand Hub to view live footage and track GPS locations from incidents and emergencies, has proved really useful in its initial trial with 'go-live' planned for February. Benefits realisation will be monitored by the Constabulary's Change Board in six months time.
- Specials – the Chief Constable expressed his thanks to the Special Constabulary for the number of hours that have been given voluntarily to policing.

6. Draft Medium Term Financial Strategy and Precept Setting Update

- 6.1 The Chief Finance Officer opened up the discussion on this report by providing the context as to current position following the Government's announcement the previous day of the central funding for policing and the precept scope for Commissioners. The settlement notification provided for a £10.9 million increase in funding for Cambridgeshire which included both the central grant funding element of £6.8m and an assumption that the Commissioner would increase the precept by £10 on Band D properties, which combined with the expected growth in housing subject to council tax, would raise the remaining £4.1m.
- 6.2 The Board noted and agreed that the objective of the Medium Term Financial Strategy (MTFS) is to achieve financial sustainability in a period of budget inflexibility to influence change and movement in respects of the five strands of: collaboration; reducing costs; minimise borrowing for capital projects; income generation; prevention.
- 6.3 The Chief Constable felt that there was a real understanding of investment within the Constabulary, such as custody moving towards a harm reduction centre, out of court diversion suite, and the need to expand the prevention agenda.
- 6.4 The Chief Executive stated that funding prevention intervention work would need to be informed by an evidence base as opposed to a bidding process. A strategy would be required which would need to understand the wider work and how much prevention work would contribute to a reduction in crime.

- 6.5 The Board discussed the potential governance requirements regarding the responsibilities for funding and monitoring the prevention initiatives. The Deputy Chief Constable suggested that one option could be for partners to contribute to the Constabulary's Strategic Threat and Risk Assessment (STRA) planning process in order to provide an early indication as to possible initiatives, which would then feed into a prevention strategy.
- 6.6 The Medium Term Financial Planning (MTFP) still has gaps in it for future years. The funding gap over the remaining three year MTFP period is likely to be under £8 million assuming a Council Tax growth of 1% per year, from 2021/22. Whilst the 2020/21 financial settlement was good, and the STRA process will begin in March 2020 to understand longer term future funding requirements, a number of key factors will need to be factored in, such as rising borrowing and interest costs, reserves position, pension costs, and the future funding for the police officer uplift.
- 6.7 The Board discussed the proposed precept rise in respect of the operational funding requirements of the Constabulary and recommended that the Commissioner consider a precept rise of £10 per year for a Council Tax Band D property in line with the Government's expectation. The Commissioner confirmed that he would be proposing this position to the Panel for its consideration.

7. 2020/21 Treasury Management Strategy Development

- 7.1 The Chief Finance Officer provided a verbal update to the Board on the strategy following the Government's police funding settlement. The Board noted the considerable capital programme going forward so there would be a consequential borrowing requirement. The 2020/21 Treasury Management Strategy report would be submitted to the February 2020 Board meeting for consideration.

Action: 2020/21 Treasury Management Strategy report to be submitted to the February 2020 Board meeting for consideration.

8. Commissioning services for victims and survivors of sexual violence (SARC and Support Services)

- 8.1 The Head of Strategic Partnerships and Commissioning informed the Board that this report was to provide an update of the progress made in re-commissioning both the Sexual Assault Referral Centre (SARC) and the support services for victims and survivors of sexual violence.
- 8.2 The Board were taken through the co-commissioning process for the SARC that was undertaken by the Constabulary and NHS England in partnership with the OPCC. The Board noted and welcomed the level of engagement and consultation that had been undertaken with stakeholders and survivors.
- 8.3 The tendering for the SARC services is still ongoing and it expected that nominated senior parties from the OPCC, local authority, and NHS will be asked to sign off the contracts within the next month.
- 8.4 The Board noted that a successful tender process for the sexual violence support services had been completed.

- 8.3 The Board noted the significant progress made, the significant partnership working that had been undertaken between the Constabulary and the OPCC to provide these services in Cambridgeshire, and agreed for nominated parties to sign off the contracts in due course, and that the Commissioner would sign a Decision Notice to fund the services.

Action: agreed for nominated parties to sign off the contracts in due course, and that the Commissioner would sign a Decision Notice to fund the services.

9. Enterprise Resource Planning – Commercial in Confidence

- 9.1 The Chief Constable took the Board through the report, the contents of which the Board noted.

10. Asset Recovery Incentivisation Scheme / Proceeds of Crime Act Funds – Update

- 10.1 The Chief Constable provided the Board with the background as to how projects are funded from monies from the Asset Recovery Incentivisation Scheme (ARIS) via the Home Office, along with Proceeds of Crime Act (POCA) and drug forfeiture funds.
- 10.2 The Board noted the funding position for 2019/20, that being a balance of £316,171, and the projects that were being funded.
- 10.3 The Chief Executive raised a broader point as to how the MTFs needs to take account of the scale and importance of prevention work, and how this can bring further understanding to the mechanisms by which funds under the Chief Constable's control are prioritised.

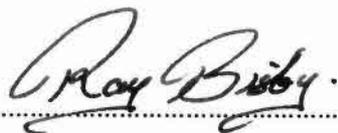
11. Police Use of Force

- 11.1 The Chief Constable asked the Board to note the purpose of the report was to provide an update on developments over the last year in the recording and scrutiny of the use of force by officers and staff against members of the public.
- 11.2 The Board were asked to note that interpretation of data is now more meaningful than previously given the national data recording requirements, and is being used to inform a national review on safety.
- 11.3 The Commissioner asked if the Chief Constable was satisfied with the assurance he was receiving around the Constabulary's governance and scrutiny of use of force. The Chief Constable felt that now there was this richer and standardised management data coming through it would be easier to compare the Constabulary with other police forces to interpret what is right for Cambridgeshire.
- 11.4 The Deputy Chief Constable described the change in governance arrangements across the Bedfordshire, Cambridgeshire, and Hertfordshire collaboration, which would provide a more structured approach to scrutiny.
- 11.5 The Chief Executive welcomed the report in that it provided statistical transparency but requested that future reports also provide reassurance regards how scrutiny, complaints handling, reflective practice and learning has assisted in driving cultural change in the Constabulary's approach to use of force.

- 11.6 Superintendent Hunt informed the Board about a recent Association of Police and Crime Commissioners and National Police Chiefs' Council workshop where OPCCs are being encouraged to work with their police forces to consider the external scrutiny of stop and search and use of force.
- 11.7 The Board recommended the following action that Superintendent Hunt and the Senior Policy Officer work together to:
- i. ensure future annual reports on the use of force capture statistical, scrutiny arrangements, and cultural change indicators and drivers; and
 - ii. consider future approaches to the external scrutiny of the Constabulary's use of stop and search.

Action: Constabulary and OPCC work together to ensure future annual reports on the use of force capture statistical, scrutiny arrangements, and cultural change indicators and drivers; and consider future approaches to the external scrutiny of the Constabulary's use of stop and search.

12. **Joint Protective Services - Range and Training facilities for the Operational Support (commercial in confidence)**
- 12.1 There was a discussion regarding the finance and changes required to ensure future policing training needs were met.


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Ray Bisby