



## **Request for Review of outcome of the complaint made against Cambridgeshire Constabulary**

### **Using this form**

The Office of the Police and Crime Commissioner (OPCC) can only review the outcome of complaints handled by Cambridgeshire Constabulary where we are the appropriate review body and for complaints that have been recorded by the Constabulary's Professional Standards Department (PSD) on or after the 1<sup>st</sup> February 2020. The complaint outcome letter you will have received from PSD will have advised you of your right to have the outcome of complaint reviewed..

Please use this form if you are unhappy about the outcome of your complaint.

The law enables the OPCC to consider whether the outcome of the handling of the complaint was reasonable and proportionate. Where we find that it is, , then the review will not be upheld. Where the outcome of the complaint is found not be reasonable and proportionate, we will uphold it, inform the Constabulary, and may make certain recommendations to the Chief Constable

### **Accessibility**

If it is difficult for you to use this form or this service – for example, if English is not your first language or you have a disability – please contact the OPCC:

Telephone: 0300 333 3456

Email: [\\_Review-CambsOPCC@cambs.pnn.police.uk](mailto:_Review-CambsOPCC@cambs.pnn.police.uk)

### **Where to send the completed review form**

Email: [Review-CambsOPCC@cambs.pnn.police.uk](mailto:Review-CambsOPCC@cambs.pnn.police.uk)

Address: Office of the Cambridgeshire Police and Crime Commissioner, PO BOX 688, Huntingdon, Cambs, PE29 9LA

## **Section 1 - About you**

**Title:**

**First name(s):**

**Last name(s):**

**Date of birth:**

*Please provide at least two forms of contact below.*

**Address and postcode:**

**Email:**

**Telephone number**

**Preferred method of contact:**

**Force reference number:**

*(This will be on any correspondence you have had from Cambridgeshire Constabulary).*

Are you requesting a review on behalf of someone else? *If the answer is No, go to section 3.*

**Section 2**

**About the person on whose behalf you are requesting a review.**

Do not complete this section, if you are requesting a review on your own behalf.

If you are making this review on behalf of someone else, please enter their details below. You must have permission from that person.

**What is your relationship to the person requesting the review?**

.....

**Title:**                      **First name(s):**    **Last name(s):**

**Date of birth:**

*Please provide at least two forms of contact below.*

**Address and postcode:**

**Email:**

**Telephone:**

**Preferred method of contact:**

I confirm that I have given my consent for (insert name of above) ..... to request a review on my behalf

Signature ..... Name.....

**Section 3 – Review details**

*The OPCC will request the final decision letter from the Cambridgeshire Constabulary and any additional documents that are relevant.*

**Please note that the OPCC is only able to undertake a review of the outcome of a complaint that has been made to Cambridgeshire Constabulary which is eligible for a review.**

Further information can be found at <https://www.policeconduct.gov.uk/complaints-and-appeals/make-appeal>

**Please explain why you want to request a review.** *Please outline the details of your complaint, date on which your complaint was made, and the date on which you were provided with the details about your right of review.*

*Date your complaint was made.....*

*Date of outcome letter from PSD .....*

***Outline the details of your complaint below:***

*If you are unhappy with the way your case was recorded or handled, the way it was investigated or the final outcome of the case. Please provide details explaining why.*

**Please explain what you would like to happen.**

**Section 4 – Confirmation that information provided is correct**

I confirm the information I have provided is truthful and accurate to the best of my knowledge.

Name:

Date:

**This form should now be emailed to [Review-CambsOPCC@cambs.pnn.police.uk](mailto:Review-CambsOPCC@cambs.pnn.police.uk) or sent to the Office of the Police and Crime Commissioner Review, PO BOX 688, Huntingdon, PE29 9LA,**