



Creating a safer
Cambridgeshire

To: Business Coordination Board

From: Chief Constable

Date: 25 February 2020

OUTSTANDING ESTATE MATTERS

1. Purpose

1.1 The purpose of this report is to seek formal agreement by the Business Coordination Board (“the Board”) in order to progress two lease matters.

2. Recommendation

2.1 The Board is recommended to approve the two agreements and sign and seal both agreements.

3. Estate Matters

3.1 Estate matters regarding leases and utilisation of estates were dealt with by the Estates Sub Group (ESG). From January 2020 the Estates Sub Group and the Finance Sub Group have been combined to form a Resources Group which has a more strategic focus.

3.2 At ESG on 25 July 2019, ESG agreed that a Deed of Variation to the lease of Hampton Police Station was agreed to allow subletting of surplus space to partner agencies. This would utilise space in an underutilised asset and potentially generate additional income.

3.3 The Deed of Variation has been prepared by solicitors and is ready to be signed and sealed.

3.4 At ESG on the 25 November 2019, the lease of part of the ground floor at Copse Court to Embrace Child Victims of Crime was discussed and a lease has been drafted. There is a rental income of £23,000 per annum for the lease which is for five years, the first two years are rent free. This lease has now been drawn up and requires signing and a seal.

4. Recommendation

4.1 The Board is recommended to approve the signing and sealing of both agreements.

BIBLIOGRAPHY

Source Document(s)	ESG Minutes 25/07/2019 – Hampton – Commercially Sensitive ESG Minutes 28/11/2019 – Copse Court – Commercially Sensitive
Contact Officer(s)	