

29<sup>th</sup> June 2017

Dear Member of the Public

I am writing in response to your request for information under the Freedom of Information Act 2000, dated 23<sup>rd</sup> June.

You requested information regarding nature of business travel and the procurement and usage of vehicle ownership, lease or rental. I will respond to each question in turn.

- What type of vehicle(s) are you currently using for business related travel? (e.g. van – fleet/hire, car – fleet/hire/company cars/employee reimbursement/taxi, private hire and bus/train)

**Personal car with reimbursement, and use public transport**

- What is the annual spend on business related travel at Police & Crime Commissioner for Cambridgeshire?

**Details of all Police and Crime Commissioner expenses can be found on our website - <http://www.cambridgeshire-pcc.gov.uk/money/expenses-and-allowances/2016-2017/>**

**Total travel expenses for the Police and Crime Commissioner and Deputy Police and Crime Commissioner for 2016/17 = £3,663.10**

**For other OPCC staff, total 2016/17 = £10,551.24.**

- Who is the person within Police & Crime Commissioner for Cambridgeshire responsible for procuring and /or managing business travel? (Please provide name, job title, telephone, email and address details)

**We have a contract with Capita Business Travel along with the Constabulary. Tenders for contracts will be advertised on Blue Light Procurement Database.**

- When are your aforementioned car/van related transport arrangements due to expire? (Please provide details of each form of transport and each provider)

**N/A**

We trust that the information provided above meets your needs. However, if you are unhappy with this response, please see below 'satisfied with our service', which sets out your rights to appeal.

Kind regards

Office of the Police and Crime Commissioner