



## BUSINESS CO-ORDINATION BOARD

### APPROVED MINUTES

<b>Date:</b>	<b>11<sup>th</sup> June 2019</b>	<b>Time:</b>	<b>15:30</b>
<b>Location:</b>	<b>Conference Room 3, Cambridgeshire Constabulary Headquarters</b>		
<b>Members:</b>	Jason Ablewhite	Police and Crime Commissioner	
	Nick Dean	Chief Constable, Cambridgeshire Constabulary	
	Dorothy Gregson	Chief Executive, Office of the Police & Crime Commissioner	
	Ray Bisby	Deputy Police and Crime Commissioner	
	Jane Gyford	Deputy Chief Constable, Cambridgeshire Constabulary	
	Niki Howard	Director of Finance & Resources, Cambridgeshire Constabulary	
	Dan Vajzovic	Assistant Chief Constable, Cambridgeshire Constabulary	
	Matthew Warren	Interim Chief Finance Officer, Office of the Police & Crime Commissioner	
<b>In Attendance:</b>	Jim Haylett	Head of Business Development, Office of the Police & Crime Commissioner	
	Cristina Strood	Head of Policy for Police & Fire, Office of the Police & Crime Commissioner	
	Claire Dicker	Business Support Officer, Office of the Police and Crime Commissioner	

## 1. Welcome and Apologies

1.1 No apologies were received.

## 2. Declarations of Interest

2.1 There were no declarations of interest.

## 3. To approve the minutes of the Business Co-ordination Board meeting held on the 16<sup>th</sup> May 2019

3.1 The Business Co-ordination Board (the "Board") approved the minutes from the meeting held on the 16<sup>th</sup> May 2019 as a true record of the meeting. The minutes were then signed.

## 4. Business Co-ordination Board Action Log

4.1 The Board received an update regarding the actions marked 'On-going' on the Action Log as follows:

4.1.1 *Action 3.0 – Agenda Item 10.6, 28<sup>th</sup> February 2019 Board meeting – The ACC to highlight the risk to the Safeguarding Board regarding the funding position post-2020 regarding the domestic abuse outreach provision and counselling offer for children affected by domestic abuse and sexual violence. **Update: Issue raised at Safeguarding Board on 20<sup>th</sup> May 2019 – see Action Log. Action: Closed***

4.1.2 *Action 5.0 – Agenda Item 12.0, 19<sup>th</sup> April 2019 – Constabulary to provide further information to the May 2019 Board meeting to enable the Commissioner to consider making an informed decision to sign the Section 50 permits for the ANPR installations. **Update: Permits signed by Constabulary and Commissioner, returned to relevant authority. Action: Discharged***

4.1.3 *Action 6.0 – Agenda Item 8.1, 16<sup>th</sup> May 2019 – Chief Constable to report back to the July 2019 Board on the reasons for the increase in sickness. **Update: Overview given - there had been a reduction in short term sickness, an increase in long-term sickness due mainly to psychological illness, a slight increase in self-certification, with an increase in sickness over the winter months. Action: Chief Constable to report back to the Board in November 2019***

## 5. Force Management Statement Update

5.1 The Chief Constable updated the Board on the work that Cambridgeshire Constabulary (the "Constabulary") had undertaken and reported that they had submitted their Force Management Statement (FMS2) to Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) on the 31<sup>st</sup> May 2019.

- 5.2 The Board noted the report, in particular that FMS2 would be used to inform the Constabulary's decision making, with those risks identified which are above tolerance tracked through appropriate governance boards and each allocated a chief officer owner.
- 6. Office of the Police and Crime Commissioner – Medium Term Financial Strategy 2019/20 to 2022/23 and Medium Term Financial Plan as at 31<sup>st</sup> March 2019 as a variation to Police and Crime Plan**
- 6.1 The interim Chief Finance Officer presented the report, and the appendices, to the Board for them to note. The Board noted that these reports had previously been submitted to the Board as working drafts to transparently reflect the budget build process and financial position.
- 6.2 The Board further noted that Appendix 2, showing the Medium Term Financial Plan as at the 31<sup>st</sup> March 2019 would be submitted to the Police and Crime Panel as a variation to the Police and Crime Plan.
- 7. Office of the Police and Crime Commissioner – Annual Governance Statement 2018/19**
- 7.1 The Chief Executive presented the Annual Governance Statement for the Office of the Police and Crime Commissioner (OPCC) to the Board for their consideration prior to it being signed as part of the 2018/19 Annual Financial Accounts, at the Joint Audit Committee meeting on the 25<sup>th</sup> July 2019.
- 7.2 The Board noted and welcomed that there had been a review of governance across the Bedfordshire, Cambridgeshire, and Hertfordshire (BCH) Strategic Alliance, in particular the work included the review work on the apportionment of BCH collaboration costs.
- 7.3 The Board approved the Annual Governance Statement and recommended that the Commissioner and Chief Executive sign it.
- 8. Police and Crime Plan – Offenders Theme**
- 8.1 The Head of Policy for Police and Fire presented the OPCC and broader partnership report to the Board. The report details the partnership work underway to make people less likely to reoffend when they go through the criminal justice system, building on the priority areas identified by the needs assessment on offending prevention and management.
- 8.2 The Board were asked to note key elements of the Criminal Justice Board offender sub group action plan for 2019/20, in particular in relation to accommodation; health; employment, education and training; drugs and alcohol; and female offenders. The importance of working in partnership across the criminal justice system and beyond was highlighted. The significance of the new probation arrangements to be put in place by April 2021 was noted. The Commissioner commented on the need for strategic partnership support.

- 8.3 There was a discussion about the partnership landscape. The Assistant Chief Constable highlighted the National Police Chiefs Council (NPCC) work to develop a more holistic approach to tackling issues of risk and vulnerability.

***Action: Assistant Chief Constable to approach the NPCC lead on vulnerability coordination to present at a future Cambridgeshire Countywide Community Safety Strategic Board meeting.***

- 8.4 The Commissioner commented on the government focus on developing a smarter justice system, with an increased focus on community sentencing and electronic monitoring. It was unclear how this may impact on police demand. The Constabulary provided reassurance about the level of electronic monitoring breaches and the impact would be monitored.
- 8.5 The Assistant Chief Constable presented the Constabulary's report to the Board, including the update on performance. On performance, the all crime prosecution possible outcome rate had continued to decline. It was highlighted that although this reflected national trends, work was underway to better understand why the fall had occurred and appropriate mitigating action.

## **9. Serious Violence Strategy**

- 9.1 The Chief Constable presented the paper to the Board to update on the progress that the Constabulary is taking to reduce serious violence in line with Government's Serious Violence Strategy.
- 9.2 The national strategy has been adopted in Cambridgeshire, working with local partners and with policing partners regionally. Operational successes, in particular the work of the Southern Impact Team, were highlighted.
- 9.3 The Commissioner had welcomed the recent Constabulary presentation on this issue, including police action, to the Cambridgeshire Countywide Community Safety Strategic Board. It highlighted the impact the drugs market can have, including exploiting young people. The Board noted that a partnership bid to the Youth Endowment Fund was under development.

## **10. Police and Crime Commissioner's Annual Report April 2018-March 2019.**

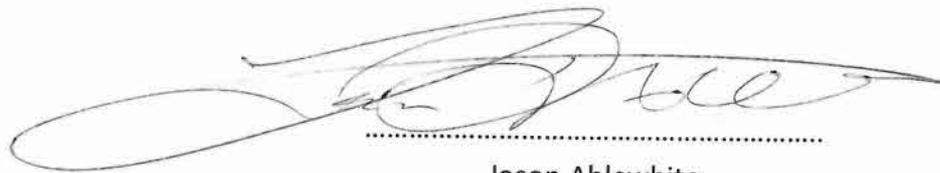
- 10.1 The Chief Executive presented the draft Annual Report to the Board, ahead of it being submitted to the Police and Crime Panel.
- 10.2 The Board noted that the report provides an opportunity to review the work carried out over the last year to deliver the priorities set out in the Police and Crime Plan and also to look ahead at how some the key challenges will be addressed.

## **11. Precept increase and proposed officer deployment**

- 11.1 The Chief Constable gave a verbal update to the Board as to how he envisaged the precept increase would impact on the Constabulary over the next 12 months.

**12. Any Other Business**

12.1 No further business was discussed at the meeting.

A handwritten signature in black ink, appearing to read 'Jason Ablewhite', is written over a horizontal dotted line. The signature is fluid and cursive, with a large initial 'J' and 'A'.

Jason Ablewhite

