



**To:** Business Coordination Board

**From:** Chief Executive

**Date:** 04 April 2019

### **Terms of Reference for the Business Coordination Board**

#### **1. Purpose**

1.1 The purpose of this report is to ask the Business Coordination Board (“the Board”) to note the Police and Crime Commissioner’s (the Commissioner) Terms of Reference for this Board.

#### **2. Recommendation**

2.1 The Board is recommended approve the attached Terms of Reference

#### **3. Background**

3.1 The Board previously met on a scheduled six weekly basis, from April 2019 these meetings have been scheduled to meet monthly, where possible. Attendees include the Police and Crime Commissioner (Commissioner), Deputy Commissioner, Cambridgeshire constabulary Chief officer group and senior officers from the Office of the Police and Crime Commissioner (OPCC), chaired by the Commissioner. The BCB takes a risk-based approach with papers, unless commercially or operationally sensitive, published on the Commissioner’s website prior to the commencement of the meeting. The minutes of the meeting will be published when approved.

3.2 The Commissioner pro-actively sets the agenda by calling for reports to ensure the Constabulary are held to account for an efficient and effective force including matters relating to integrity, and delivery of the their objectives within the Police and Crime Plan and holding the Chief Constable to account for the performance of the Constabulary. Key/significant decisions made by the Commissioner, such as those in respect of collaboration with other police forces, financial spend, estates disposal, will be considered by the Board.

**4. Terms of Reference**

4.1 The Business Coordination Boards Terms of Reference can be found in Appendix 1.

**5. Recommendation**

5.1 The Board is recommended approve the attached Terms of Reference

**BIBLIOGRAPHY**

<b>Source Document(s)</b>	
<b>Contact Officer(s)</b>	Dorothy Gregson, Chief Executive and Monitoring Officer, Office of the Police and Crime Commissioner