

Number	Meeting	Date	Action	Owner	Target Date	Status	Comments
1	JAC	31-Oct-18	Estates Management IA Report to be monitored through ESG	NL	Mar-19	Closed	Added to ESG Agenda
2	JAC	31-Oct-18	RSM to collate themes/cultural issues across BCH for Tri-Force meeting in February 2019	RSM	Feb-19		On Tri-Force agenda
3	JAC	31-Oct-18	ESG papers and minutes send to members	NL	Mar-19	Ongoing	
4	JAC	31-Oct-18	BDO to provide audit programme after Christmas 2018	BDO	Jan-19	Closed	On agenda
5	JAC	31-Oct-18	A diagram of meeting structures to be provided to committee members.	NL	Jan-19	Ongoing	
6	JAC	31-Oct-18	ToR to be amended and published	NL	Jan-19	Closed	