



Creating a safer
Cambridgeshire

To: Business Coordination Board

From: Chief Constable

Date: 16 January 2018

Monks Wood – Lease to CamSAR

1. Purpose

1.1 To seek approval of the Business Coordination Board (the “Board”) to grant a lease of land amounting to circa 153m² at Monks Wood to Cambridgeshire Search & Rescue (CamSAR).

2. Recommendation

2.1 The Board is recommended to approve the lease of land (circa 153m²) at Monks Wood to Cambridgeshire Search & Rescue (CamSAR) at an annual rent of £1 (if requested).

3. Background

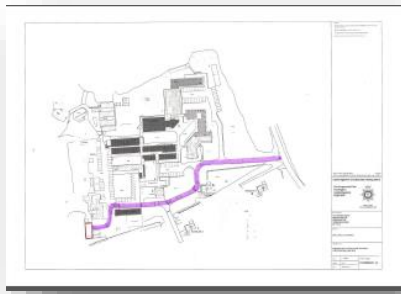
3.1 In June 2017 the PCC met with CamSAR and offered to assist with their accommodation requirements and explore options including space at Monks Wood.

3.2 An area of land was agreed in the overflow car park at Monks Wood and office accommodation was explored to the adjoining building. Due to the dilapidated condition of the offices heads of terms were agreed for the external area only.

3.3 The following lease terms were discussed at the Estates Sub Group on 8th November 2017 and reported to the Force Executive Board on 8th January.

4. Heads of Terms for Lease to CamSAR

- 4.1 Land amounting to c153m² to be leased to CamSAR for parking & storage of their vehicles and equipment in the area marked red n the below plan:



- 4.2 Use of ancillary facilities such as toilets, showers and meeting rooms is on a non-exclusive basis and subject to booking. The Constabulary have the right to charge for room bookings.
- 4.3 The lease is for 5 years at a rent of £1pa (if requested) and subject to three months' notice by either party at any time.
- 4.4 The tenant and all representatives must successfully obtain Police vetting.

5. Recommendation

- 5.1 The Board is recommended to approve the lease of land (circa 153m²) at Monks Wood to Cambridgeshire Search & Rescue (CamSAR) at an annual rent of £1 (if requested).

BIBLIOGRAPHY

Source Document	Cambridgeshire Constabulary Estate Management – Property Files
Contact Officers	Elly McKee Estates Management Surveyor and Colin Luscombe, Director of Estates , Cambridgeshire Constabulary