



BUSINESS COORDINATION BOARD

APPROVED MINUTES

Date: 12th December 2017 **Time:** 14:00
Location: Conference Room 4, Cambridgeshire Constabulary Headquarters

Members:

Jason Ablewhite	Cambridgeshire Police and Crime Commissioner
Alan Baldwin	Deputy Chief Constable, Cambridgeshire Constabulary
Niki Howard	Director of Finance and Resources, Cambridgeshire Constabulary
Dorothy Gregson	Chief Executive, Office of the Police & Crime Commissioner

In Attendance:

Charles Kitchin	Director of Communications & Engagement, Office of the Police & Crime Commissioner
Natalie Benton	Head of Corporate Development, Cambridgeshire Constabulary
Chris Savage	Chief Inspector, Cambridgeshire Constabulary
Cristina Strood	Head of Policy and Performance, Office of the Police and Crime Commissioner
Claire George	Executive Support Officer, Office of the Police and Crime Commissioner

1. Welcome and Apologies

1.1 Apologies were received from Alec Wood Chief Constable, Cambridgeshire Constabulary and Dan Vajzovic Assistant Chief Constable, Cambridgeshire Constabulary.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. Approval of the minutes of the Business Coordination Board meeting held on the 9th November 2017

3.1 The Business Coordination Board (the “Board”) approved the minutes from the last meeting on 9th November 2017 which were signed after the meeting.

4. Police and Crime Plan – Delivery Plan

4.1 The Chief Executive, Office of the Police and Crime Commissioner presented the report and updated the Board on the progress of creating the delivery mechanisms to ensure the success of the Police and Crime Plan (“the Plan”).

4.2 The Board discussed the changes that had taken place since the last time the Delivery Plan was brought to the meeting.

4.3 The Police and Crime Commissioner (“the Commissioner”) commented on the level of ambition in the plan, the significant degree of change required in some areas and its reliance on delivery through partners. The Board discussed the positive steps forward in partners referring to priorities within the plan and the establishment of appropriate mechanisms to address the issues identified.

4.4 The Board noted the report.

5. Local Policing Review – Verbal Update

5.1 The Deputy Chief Constable provided a verbal update to the Board.

5.2 The Board heard that the review of the current force operating model was ongoing and that business cases had been agreed and are subject to a period of consultation before moving to implementation commencing in April 2018.

5.3 The Commissioner commended all staff members leading the project and delivering the final business cases.

5.4 The Board noted the report.

6. HMICFRS – PEEL Efficiency Update

6.1 The Deputy Chief Constable presented the report to the Board. The purpose of which was to inform the Board of two publications by Her Majesty’s Inspectorate of Constabulary and Fire and Rescue Services (“HMICFRS”) during November and December 2017. The two publications were:

“PEEL: Police efficiency (including Leadership) 2017. An inspection of Cambridgeshire Constabulary” (Published 9th November 2017).

“A progress report on the police response to domestic abuse” (the third in a series of national thematic reports). (Published 14th November 2017).

6.2 The Board noted that the force had been awarded an overall judgement of being ‘good’ in the efficiency with which it keeps people safe and reduces crime as a result of the PEEL Efficiency Report. It was also noted that a governance structure was in place and progress of “areas for improvement” was monitored at monthly meetings.

6.3 The Commissioner expressed his gratitude and admiration to all officers and staff staff involved in achieving this result at a time of exceptional challenge. He thanked all staff in the Constabulary, both staff and force, for doing a remarkable job keeping the community safe.

6.4 The Board noted the report.

7. BCH Collaboration Update

7.1 The Head of Corporate Development, Cambridgeshire Constabulary presented the report to the Board, updating on the progress of change projects within the collaboration between Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary.

7.2 The Board noted the report.

8. Equality and Diversity Annual Report and Race Disparity within Cambridgeshire

8.1 The Deputy Chief Constable, Cambridgeshire Constabulary presented the report to the Board. He commented that changes have been made throughout the last year, including strengthened governance and transparency through the Ethics, Equality and Inclusion Board chaired by the Deputy Chief Constable.

Key areas for improvement would be shaped by the objectives set. Engagement with underrepresented groups would be achieved through the Workforce Representation Group linked to the People Board.

8.2 The Board noted the contents of the report.

9. Fire Governance Update

9.1 The Chief Executive presented the paper to the Board and gave an update on the progress following recent consultation on the local business case for fire and rescue governance options. An independent assessment of the Cambridgeshire proposal had been undertaken with the intention that the findings would be provided to the Home Office by 20th December 2017.

9.2 Interim arrangements for the Deputy Chief Executive of Cambridgeshire Fire Authority to be the OPCC Acting Chief Finance Officer were extended to April 2018.

9.3 The Commissioner signed the Decision Notice.

10. Complaints Reform and Policy Update

10.1 The Chief Executive presented the report and updated the Board on the forthcoming complaints reform legislation. Approval of the Commissioner's revised Policy Statement was sought from the Board. It will be scheduled for review in December 2018.

10.2 The Board welcomed the proposal for designated Office of the Police and Crime Commissioner's officers to have restricted access to PSD's complaint handling system.

10.3 The Commissioner signed the Decision Notice.

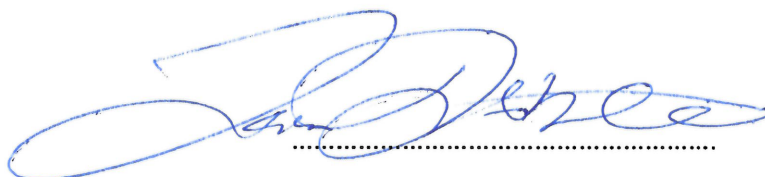
11. Use of Force

- 11.1 The Deputy Chief Constable presented the report to the Board. Updates were provided on the developments in implementing changes in the recording and scrutiny of the use of force by officers and staff. A new recording process is now embedded and quarterly data has been published on the force website from July 2017. The force is now working towards fulfilling the Home Office Annual Data Requirement at the end of the financial year.
- 11.2 The Board noted the report.

Action i) The Constabulary are to bring a report back to BCB in twelve months to review which should include more learning from analysis of the data.

Date of next meeting

The next meeting will be held on Thursday 4th January 2018 at 14:00 at Police Headquarters.



Jason Ablewhite