



## **BUSINESS COORDINATION BOARD**

### **APPROVED MINUTES**

**Date:** 7<sup>th</sup> August 2017 **Time:** 10:00

**Location:** Conference Room 4, Cambridgeshire Constabulary Headquarters

**Members:**

Jason Ablewhite	Cambridgeshire Police and Crime Commissioner
Alec Wood	Chief Constable, Cambridgeshire Constabulary
Niki Howard	Director of Finance and Resources, Cambridgeshire Constabulary
Dan Vajzovic	Assistant Chief Constable, Cambridge Constabulary

**In Attendance:**

Graham Oliver	Interim Head of Finance, Office of the Police and Crime Commissioner
Alasdair Baker	Partnership & Communities Officer, Cambridgeshire Constabulary
Colin Luscombe	Director of Estates, Cambridgeshire Constabulary
Howard Thackray	Business Manager, Office of the Police and Crime Commissioner

#### **1. Welcome and Apologies**

- 1.1 Apologies were received from Alan Baldwin, Deputy Chief Constable, Cambridgeshire Constabulary, Dorothy Gregson, Chief Executive Office of the Police and Crime Commissioner and Matthew Warren, Acting Chief Finance Officer, Office of the Police and Crime Commissioner.

## **2. Declarations of Interest**

2.1 There were no declarations of interest.

## **3. Approval of the minutes of the Business Coordination Board meeting held on the 22<sup>nd</sup> June 2017**

3.1 The Business Coordination Board (the "Board") approved the minutes from the last meeting on 22<sup>nd</sup> June 2017.

### **3.2 Resolved:**

*(i) The minutes of the previous meeting held on the 22<sup>nd</sup> June 2017 were agreed and signed after the meeting.*

## **4. Performance Report year ending June 2017**

4.1 The purpose of this paper is to provide an update to the Business Co-ordination Board ("the Board") on the Constabulary's performance against strategic themes identified in the Commissioner's Police and Crime Plan.

4.2 The Assistant Chief Constable (ACC), Dan Vajzovic presented the paper and informed the board regards the areas of increased demand such as 999 calls and violent crime. The ACC confirmed that recorded crime had increased and some of this increase can be attributed to the Constabulary's compliance with National Recording Standards (NRS), as identified in the recent Crime Data Integrity (CDI) inspection by HMIC. This was also mirrored by other Police forces who have also had CDI inspection this year.

4.3 The Police and Crime Commissioner (the "Commissioner") and the ACC discussed the increase in recorded crime (domestic abuse, low level violence, public order offences) and the impact of people with mental health disorders and what the constabulary were doing to address this. The ACC confirmed that there was a "prevention" strategy in place and further analysis will be undertaken and considered by the Strategic Assessment Group in September 2017. In addition the Chief Constable commented that officers are now recording more low level crimes than two years ago, some of which would not have been recorded, this is due to compliance with NRS.

4.4 The Commissioner commented on the time spent by officers recording very low level crime (required by the NRS but with no positive impact for the public) and the subsequent time then spent completing the necessary paperwork was taking officers off the front line. The Commissioner offered to hold partner agencies to account where their lack of service provision was having a direct impact on the constabulary in terms of increased demand.

4.5 The Board noted the report.

## **5. Medium Term Financial Strategy 2018/19-2021/22**

- 5.1 The Interim Head of Finance (IHF), Graham Oliver, presented the paper to the Board.
- 5.2 The IHF commented that this was the start of the process to review the MTFS prior to the new financial year commencing in April 2018. The initial focus being on the risks, issues and potential income generation opportunities.
- 5.4 The IHF confirmed that the modelling of the increased expenditure caused by an increased demand on police services requires some refinement. Also, the original saving forecast anticipated by collaboration within Bedfordshire, Cambridgeshire and Hertfordshire were looking less likely to be realised.
- 5.5 The Commissioner commented that rural police forces did not receive a fair allocation of the settlement grant and it was time to challenge the government regards to Cambridgeshire's settlement grant.
- 5.6 The Board noted the report.

### **(i) Action the Commissioner to write to the Minister of State for Policing and the Fire Service**

## **6. Finance - Quarter 1 April – June Revenue and Capital monitoring 2017/18**

- 6.1 The report was introduced by the IHF. The report provides the Board with the Constabulary's and the Office of the Police and Crime Commissioner's ("OPCC") revenue and capital outturn at month 3 of 2017/18 and the projected full-year 2017/18 forecast outturn
- 6.2 The Board discussed the report and financial position and agreed that the current overspend was as anticipated. Niki Howard the constabulary's Director of Finance and Resources also confirmed that there had been a £0.5m increase in insurance costs that had not been anticipated or budgeted for.
- 6.3 The Commissioner commented that the reasons for the overspend were, in part, implementation costs of projects that will deliver efficiencies and "spend to save" initiatives. The commissioner is comfortable with the overspend in 2017/18 given the efforts being made to address this.
- 6.3 The Board noted the report.

## **7. Estates – Warboys Mast: Lease Renewal**

- 7.1 The constabulary's Director of Estates, Colin Luscombe presented the paper to the Board, the purpose of which being to seek approval of the Board to renew the lease to Cornerstone Telecommunications Infrastructure Ltd (formerly Telefonica O2 UK Ltd) to site equipment on the mast at Warboys.
- 7.2 The Board noted the report and the Commissioner signed the Decision Notice.

## **8. Hate Crime update**

- 8.1 The ACC presented the report, the purpose of this paper being to inform the Board of ongoing work by Cambridgeshire Constabulary to tackle hate crime across the county, incorporating national policy, strategic and tactical plans, and victim satisfaction.
- 8.2 The ACC confirmed that there had been a 30% increase in hate crime over the past 3 months and the constabulary are not detecting as much of this as they would like. When this is detected the outcome is good, often leading to a prosecution.
- 8.3 The Board noted the report.

## **9. Prevention and Enforcement Service**

- 9.1 The ACC presented the report, the purpose of this paper being to provide the Board with an update on the neighbourhood policing team within Peterborough, referred to locally as the "Prevention and Enforcement Service (PES)".
- 9.2 The governance issues around the PES were discussed as were the use of police resources within the PES. The ACC confirmed that police resources were being used to deliver police priorities as identified within the Police and Crime Plan.
- 9.3 The commissioner commented on the need to refine the PES model and look at the demand and pressures this places on the police.
- 9.4 The Board noted the report.

## **10. BCH HR People Strategy**

- 10.1 The Chief Constable, Alec Wood, presented the report, the purpose of which is to update the Board on the new BCH three year People Strategy and Plan.
- 10.2 The strategy focused on 5 strategic themes; Attract, Retain and Reward, Leadership, Developing and Supporting our People, Transformation, Organisational Effectiveness.
- 10.6 The Board were supportive of the People Strategy and felt this would allow sufficient flexibility and help with recruitment and retention.
- 10.7 The Board noted the report.

## **11. Police and Crime Commissioners Youth and Community Fund**

- 11.1 Alasdair Baker, the Partnership & Communities Officer from the OPCC, presented the report, the purpose of which is to update the Board on the terms of Operation of the Commissioner's new Youth & Community Fund.
- 11.2 AB confirmed that the fund has been set up to enable a wider range of community groups to access small amounts of money to contribute to reducing crime and disorder. This fund will focus on achieving objectives set out in the Police and Crime plan for 2017-20, with an emphasis on diverting young people from criminal activity and anti-social behaviour.
- 11.3 The Board noted the report.

**12. Section 22A Agreement Covert Human Intelligence Sources**

- 12.1 The Chief Constable, Alec Wood presented the report the purpose being to update the Board on the collaboration agreement for Covert Human Intelligence Sources (CHIS). The CHIS collaboration agreement provides a statutory basis for the police function of authorising CHIS.
- 12.2 The scope of the Agreement is to allow cross border authorisation for the conduct or the use of a CHIS – this is allowed in law and therefore this Agreement is just a record of agreement between the parties.
- 12.2 The Board noted the report and the Commissioner signed the Decision Notice to sign the Sec 22A agreement

**13. AOB**

- 13.1 The Commissioner asked if there were any issues that he needed to be aware of following the latest HMIP annual report and HMIC Harassment and Stalking and General Use of Force data from Home Office. The ACC and Chief Constable confirmed there were no issues and that a report would be brought to BCB in coming months

**Date of next meeting**

The next meeting will be held on 21<sup>st</sup> September at 15:30 at Police Headquarters.



**Jason Ablewhite**

