



BUSINESS COORDINATION BOARD

DRAFT MINUTES

Date: 11th May 2017

Time: 14:00

Location: Conference Room 1, Cambridgeshire Constabulary Headquarters

Members:

Jason Ablewhite	Cambridgeshire Police and Crime Commissioner
Alan Baldwin	Deputy Chief Constable, Cambridgeshire Constabulary
Niki Howard	Director of Finance and Resources, Cambridgeshire Constabulary
Dan Vajzovic	Acting Assistant Chief Constable, Cambridge Constabulary
Matthew Warren	Acting Chief Finance Officer, Office of the Police and Crime Commissioner

In Attendance:

Louise Angel	Inspector, Cambridgeshire Constabulary
Charles Kitchin	Director of Engagement and Communications, Office of the Police and Crime Commissioner
Claire George	Executive Support Officer, Office of the Police and Crime Commissioner
Mark Greenhalgh,	Chief Inspector, Cambridgeshire Constabulary
Andy Lunn	Sergeant, Corporate Development, Cambridgeshire Constabulary
Nicky Phillipson	Head of Strategic Partnerships and Commissioning, Office of the Police and Crime Commissioner

Vicky Simms	Corporate Development, Cambridgeshire Constabulary
Cristina Strood	Head of Police and Performance, Office of the Police and Crime Commissioner

1. Welcome and Apologies

1.1 Apologies were received from Alec Wood, Chief Constable, Cambridgeshire Constabulary, Graham Oliver, Interim Head of Finance, Office of the Police and Crime Commissioner (“OPCC”), Dorothy Gregson, Chief Executive OPCC, Mark Greenhalgh, Chief Inspector, Corporate Development, Cambridgeshire Constabulary and Colin Luscombe, Director of Estates, Cambridgeshire Constabulary

2. Declarations of Interest

2.1 There were no declarations of interest.

3. Approval of the minutes of the Business Coordination Board meeting held on the 14th March 2017.

3.1 The Business Coordination Board (the “Board”) approved the minutes from the last meeting of 14th March 2017.

3.2 Resolved:

(i) *The minutes of the meeting held on the 14th March 2017 were agreed and signed.*

4. Draft Police and Crime Commissioner’s Annual Report

4.1 The purpose of this report is to provide the Board with a draft copy of the Police and Crime Commissioner’s (the “Commissioner”) Annual Report for the period April 2016 to March 2017.

4.2 Charles Kitchin, Director of Engagement and Communications introduced the Annual Report, which is a statutory report on progress against the Police and Crime Plan for 2016/17. The Annual Report will be considered by the Police and Crime Panel at their meeting on the 14th June 2017 and the Commissioner requested the Board members review the content and feedback any comments to OPCC by the 19th May.

4.3 The Board noted the report

5. Performance Report year ending March 2017

5.1 The paper provided an update to the Board on the Constabulary’s performance against priorities identified in the Police and Crime Commissioner’s Police and Crime Plan for the 12 months to March 2017.

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5.2 Dan Vajzovic, the Constabulary's Acting Assistant Chief Constable (ACC) presented the report and highlighted the significant rise in recorded crime during the financial year ending March 2017. The three crime types which accounted for the largest proportion of the increase were Violence against the Person, Theft Offences and Public Order Offences. Better recording compliance was considered to be the most significant driver given the recent improvements. This was reinforced by the fact that there had **not** been a corresponding increase in the number of calls for service relating to violence. However, there are likely to have been genuine increases in some crime types over this period in terms of vehicle crime, shoplifting and making off without payment. This would be monitored. On domestic abuse, the ACC advised there had not been an increase in incidents. Call handling data showed a deterioration in 101 call handling performance in February and March. The ACC advised that this was owing to some exceptional circumstances and performance had subsequently stabilised to normal levels.

5.3 The Board noted the report.

6. HMIC Update

6.1 The paper provided an overview to the Board on progress on Her Majesty's Inspectorate of Constabulary (HMIC) PEEL 2016 inspections

6.2 The report was introduced by Chief Inspector Mark Greenhalgh. The Board were given an update on recent HMIC inspections and the systems in place to monitor progress against the Areas for Improvement identified by HMIC inspectors. In addition, the Chief Inspector outlined the time scales for the forthcoming HMIC inspections and the development of a web site by HMIC to publish the Areas for Improvement for each Police Force.

6.3 The Board noted the report.

6.4.1 Action:

- (i) *Following an HMIC inspection and the areas of improvement identified the Constabulary to agree an approach to publishing information on progress.*

7. Final Medium Term Financial Plan 2017/18/ to 2020/21

7.1 The report provided the Board with an update on the current financial planning process the OPCC are undertaking in order to ensure that there is a robust Medium Term Financial Plan (MTFP) in place and all risks and issues are understood.

7.2 Matthew Warren provided the Board with an update of the financial planning progress, for the next financial year and beyond. Risks around Athena, police funding review were discussed as were the processes being worked through to mitigate these risks.

7.3 The Board noted the report.

8. Commissioning and Grants

- 8.1 The report updated the Board on the grants awarded for the financial year 2017/18 to enable the Commissioner to support the delivery of the objectives set within the Police and Crime Plan – Community Safety and Criminal Justice (the “Plan”).
- 8.2 Nicky Phillipson presented the report to the Board and provided an overview of the Grant and commissioning models used. The Board were made aware of the highlights of 2016 /17 including the countywide support for victims of sexual violence, securing a two year contract for a counsellor for young victims of sexual violence, the merger of the Victims Hub with Witness Care and the provision of specialist support for over 100 young victims of crime.
- 8.3 The Board noted the report.

9. Cambridgeshire Constabulary – Black and Minority Ethnic Recruitment Activity

- 9.1 The report provided an update to the Board on Black and Minority Ethnic (BME) recruitment between 2014 to date, and an overview of positive action recruitment activity currently being undertaken by the Constabulary.
- 9.2 Louise Angel presented the report to the Board and outlined the recent positive action recruitment activities undertaken by Cambridgeshire Constabulary in order to increase BME representation. This has resulted in a small but steady increase of BME officers in post (2.4% to 2.6%) between 2014 and 2016. The good work undertaken by the Constabulary will continue to further increase the percentage of BME officers within the Constabulary.
- 9.3 The Board noted the report.

10. Citizens in Policing Strategy

- 10.1 The report shared the jointly commissioned Citizens in Policing (CiP) Strategy (the “Strategy”) for Cambridgeshire Constabulary and OPCC with the Board for approval, and to obtain signatures to the joint Strategy.
- 10.2 Charles Kitchin on behalf of the OPCC and Constabulary presented the paper to the Board and outlined how this high level Strategy sets out the principles of how we will jointly deliver an innovative and transformational approach to engaging volunteers to support policing, protect the vulnerable in our communities and attack criminality. This will be an integral part of policing in Cambridgeshire and the local policing review.
- 10.3 The Board noted the report and approved the strategy.

11. Project Athena update – *Commercial in Confidence*

- 11.1 The Board noted the report and the Commissioner signed the Decision Notice.

12. National Ballistics Intelligence Service - Section 22A Agreement

- 12.1 The ACC presented the report the purpose of which is to update the Board on the National Ballistics Intelligence Service (NABIS). The NABIS collaboration agreement sets out the basis for future collaboration, funding and engagement between police

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forces. NABIS builds upon the work of the National Police Co-ordination Centre (NPoCC) which is responsible for coordinating the deployment of police officers and staff from across UK policing to support forces during large scale events.

- 12.2 The Board agreed to the signing of the NABIS Sec 22A agreement and to that the Commissioner signs the Decision Notice.

13. Impact of Body Worn Video

- 13.1 The Chief Inspector gave a verbal update to the Board on the use of Body Worn Video (BWV) by front line officers within the constabulary. The BWV has been well received by front line officers especially when dealing with incidents of Domestic violence in addition BWV footage has and will be used to identify future trends and training requirements.

- 13.2 The Commissioner requested that data on the impact on of BWV regards to increased prosecutions and impact on complaints are brought back to a future BCB in early 2018. The Chief Inspector advised that so far they had not seen a reduction in complaints but when a complaint was received the investigating officer could look objectively at the evidence provided by BWV.

13.3 Action:

- (ii) *BWV video data brought back to BCB in January/February 2018*

Date of next meeting

The next meeting will be held on 22nd June at 14:00 at Police Headquarters.