



To: Business Co-Ordination Board

From: Chief Finance Officer, Constabulary and Chief Finance Officer, PCC

Date: 14 March 2017

CAPITAL OUTFURN MONTH 9 2016/17 AND NEW CAPITAL PROGRAMME 2017/18 – 2020/21

1. Introduction

1.1 This report provides the Business Co-ordination Board (“BCB”) with a financial overview of the Capital Programme for the nine months ending 31 December /2016 and the new capital programme for the period 2017/18 – 2020/21.

2. Recommendation

2.1 BCB is asked to:

- (a) Note the report;
- (b) Approve the additions to the capital programme to be proposed to the PCC (para 5.1);
- (c) Note the technical additions to the capital programme (para 5.2).
- (d) The Board is asked to approve the proposed capital programme for 2017/18 and to note the proposed capital programme from 2018/19 to 2020/21 (Appendix 5).
- (e) The Police and Crime Commissioner (“the Commissioner”) signs the Decision Notice to approve the proposed capital programme for 2017/18.

3. Background

3.1 The Capital Programme comprises a range of schemes covering maintenance and development of the Force information infrastructure and specific

technology/change schemes, estates schemes and the vehicle replacement programme.

- 3.2 Budgeted capital payments for 2016/17 comprise the original Capital Programme approved by the Police and Crime Commissioner (“PCC”) on 30 March 2016, with amendments for schemes brought forward from 2015/16 as approved by the PCC on 23 June 2016, and other changes subsequently approved by the Force Executive Board and/or the PCC.
- 3.3 The Commissioner is required to approve the capital programme for the coming year 2017/18.

4. Capital Programme 2016/17

- 4.1 A summary of spend against the 2016/17 Capital Programme for the nine months ending 31 December 2016, and the financing of this, is shown at Appendix 1. A scheme by scheme breakdown of spend and commitments against budget is set out at Appendix 2. Schemes approved in-year to be funded by Revenue Contribution to Capital Outlay (“RCCO”) are shown at Appendix 3. A brief progress report for each scheme is included at Appendix 4.

4.2 Capital Payments

- 4.2.1 Appendix 1 shows that 82.0% of the 2016/17 Capital Programme has been spent and committed at the end of December (end of November 74.9%) with indications that expected outturn will reach 89.6%. Principal spends in the year to date have been: the Vehicle Workshop scheme (£1,471k), the Vehicle Replacement Programme (£1,299k), the Org Support BCH ERP Purchase scheme (£867k), the Conversion Work – Replacement SARC site (£864k), the Major Repairs Planned scheme (£425k) and the New Vehicle Equipment scheme (£424k).
- 4.2.2 ‘Actual & Committed YTD’ represents invoices paid plus outstanding purchase orders expected to be paid in the current financial year.

4.3 Capital Financing

- 4.3.1 Capital resources received to date include:

- Grants from Central Government (£449k)
- Receipts from the sale of vehicles (£98k)
- Capital receipts of £1,111k, being the sale of a vehicle (£35k) and sale of the Papworth, Sawtry and 11/12 Ferrars Road, Huntingdon properties (£264k and £307k and £505k respectively).

4.4 Matters to note

- 4.4.1 The 2016/17 Capital Programme includes £93,576 for CRM/Contact, approved subject to further business case. It has now been identified that this budget will not be required in the current financial year and deletion of this scheme, and

matching RCCO requirement, and it is therefore proposed that this is removed from the capital programme.

- 4.4.2 The 2016/17 Capital Programme includes £35k, approved subject to further business case, for the IMD DP FOI scheme (CP16/22). Delivery of this system is a fundamental requirement for success of the collaboration of the Information Management Department between Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary, in line with the Section 22A Agreement signed by the PCC on 30th March 2016. As such a technical adjustment to release £35k within the 2016/17 Capital Programme is proposed.
- 4.4.3 As previously reported, a corporate decision was made to include the purchase of additional devices for new recruits within the Rolling Replacement Mobile Technology scheme (CP16/04) which could result in a requirement for additional budget. The position of this scheme has been kept under review, and the level of additional funding has now been identified. An addition of £56k to the 2016/17 Capital Programme has been agreed for funding by RCCO within the Chief Constable's delegation.

5. Capital Programme 2017/18 and Draft Capital Programme 2018/19 - 2020/21

- 5.1 The Capital Programme (Appendix 5) comprises a range of schemes covering maintenance and development of the force information infrastructure and specific technology/change schemes, estates schemes and the vehicle replacement programme, as summarised in Table 1 below:

Table 1: Capital Programme 2017/18 – 2020/21

Schemes	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000
Funding approved in previous years	161	0	0	0
Approved schemes and rolling programmes	4,501	2,740	2,450	2,450
Provisional approval subject to business case	94	94	0	0
Future Schemes subject to business case	3,500	11,200	4,500	0
TOTAL	8,256	14,034	6,950	2,450

- 5.2 Bids have been provided by budget managers from across Cambridgeshire Constabulary ("the Constabulary") and the Tri-Force Units. All schemes outlined in the capital programme are fully funded.
- 5.3 The major schemes within the new capital programme are:
- The vehicle replacement programme £1,300k 2017/18 and each subsequent year.
 - ICT Consolidated workstream £850k

- Parkside Custody Replacement £18m over the life of the programme £3.5m in 2017/18.

5.3 The Commissioner receives a capital grant from the government (£506k 2017/18) and that is used to part fund the fleet expenditure. The majority of the rest of the programme is funded by a contribution from the budget surplus reserve of £3.836m in 2017/18 with the Parkside Custody replacement being funded from borrowing in 2017/18.

6. Recommendation

6.1 BCB is asked to:

- (a) Note the report;
- (b) Approve the additions to the capital programme to be proposed to the PCC (para 5.1);
- (c) Note the technical additions to the capital programme (paras 5.2);
- (d) approve the proposed capital programme for 2017/18 and to note the proposed capital programme from 2018/19 to 2020/21 (Appendix 5);
- (e) The Police and Crime Commissioner (“the Commissioner”) signs the Decision Notice to approve the proposed capital programme for 2017/18.

Summary of Capital Expenditure and Financing at 31 December 2016

	B/Fwd from previous years	Original 2016/17 Capital Programme	Previously Authorised Programme Amendments	Proposed Programme Amendments	Revised 2016/17 Capital Budget	Actual & Committed YTD	%	Expected Outturn 2016/17	Expected Outturn % of Revised Capital Budget	Predicted C/Fwd 2016/17	Estimated Year End Position
All figures £'000											
Capital Payments:-											
Land & Buildings	536	1,975	771	-	3,282	2,779	84.7%	2,950	89.9%	500	
IT & Communications	70	479	279	56	884	524	59.3%	739	83.6%	137	
Fleet	349	1,700	-	-	2,049	1,725	84.2%	2,051	100.1%	-	
Collaboration	55	786	442	35	1,318	1,172	88.9%	1,031	78.2%	-	
Schemes approved subject to further business case	-	279	(123)	(129)	28	-	-	-	0.0%	-	
TOTAL	1,010	5,219	1,369	(38)	7,560	6,201	82.0%	6,771	89.6%	637	
Capital Financing:-											
Capital Grants	-	597	-	-	597	449	75.2%	597		-	597
Capital Reserves	-	500	-	-	500	*	-	363		137	500
Budget Assistance Reserve	-	1,065	214	-	1,279	*	-	1,016		-	1,016
Carry Forward Reserve	1,010	-	-	-	1,010	*	-	1,010		-	1,010
Capital Receipts	-	1,395	149	-	1,544	1,111	-	1,416		128	1,544
Vehicle Receipts (RCCO)	-	150	-	-	150	98	65.6%	150		-	150
Collaboration Vehicle Recharges (RCCO)	-	300	-	-	300	*	-	300		-	300
RCCO - Original Capital Programme	-	1,212	-	(94)	1,119	*	-	935		350	1,285
RCCO - Approved In-year from Savings (Chief Constable)	-	-	300	56	356	*	-	300		-	300
RCCO - Approved In-year by PCC	-	-	614	-	614	*	-	592		22	614
RCCO - From Force JPS Revenue Budget	-	-	92	-	92	*	-	92		-	92
Borrowing	-	-	-	-	-	-	-	-		-	-
TOTAL	1,010	5,219	1,369	(38)	7,560	1,658	21.9%	6,771		637	7,408

Note: figures may not cast due to roundings

* year end adjustments

Appendix 2

Scheme by Scheme Budgetary Control Report to 30 September 2016

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Notes at Para.	Scheme Title	Scheme No.	Budget B/Fwd £'000	Original Capital Programme as amended* £'000	Proposed Programme Amendments £'000	Revised Capital Budget 2016/17 (D+E+F) £'000	Actual YTD £'000	Commitments YTD £'000	Committed & Spent YTD (H+I) £'000	Expected Outturn 2016/17 £'000	Variance at year end (K-G) £'000	Predicted C/Fwd 2016/17 £'000	Estimated (Under)/Over-spend (L+M) £'000
	Land & Buildings												
	HQ Bld 11 Structural Renovation	CP14/07	2	-	-	2	1	-	1	1	(1)	-	(1)
	Thorpe Wood Custody Ligature Risk Remedy	CP14/13	-	-	-	-	11	7	18	-	-	-	-
	Vehicle Workshop	CP15/10	264	1,149	-	1,413	1,461	10	1,471	1,549	136	33	169
	Major Repairs Planned	CP16/01	270	580	-	850	268	157	425	500	(350)	350	-
	Wisbech Fire Station Ext for Police Purposes	CP16/08	-	395	-	395	-	-	-	300	(95)	95	-
	Conversion Work - Replacement SARC site	CP16/18	-	622	-	622	665	199	864	600	(22)	22	0
	Land & Buildings Total		536	2,746	-	3,282	2,407	372	2,779	2,950	(332)	500	168
	ICT & Communications												
	Athena	CP12/09	-	270	-	270	57	-	57	133	(137)	137	-
	WiFi	CP13/18	-	-	-	-	-	-	0	0	-	-	-
	Switchboard Resilience	CP14/04	55	15	-	70	-	-	0	55	(15)	-	(15)
	Multi-functional Devices - Software and Equipment	CP14/15	-	-	-	-	-	-	0	0	-	-	-
	Child Abuse Images Database - National Programme	CP15/04	15	-	-	15	-	-	0	15	-	-	-
	Mobilisation	CP15/06	-	108	-	108	89	6	95	108	-	-	-
	L&D Classroom IT Refresh	CP15/12	-	-	-	-	1	0	1	1	1	-	1
4.3	Rolling Replacement Mobile Technology	CP16/04	-	159	56	215	142	60	202	215	-	-	-
	Specialist Equipment Renewal	CP16/06	-	50	-	50	8	35	42	50	-	-	-
	Custody Virtual Courts	CP16/09	-	22	-	22	19	3	22	22	-	-	-
	Special Constabulary Mobile Technology Roll Out	CP16/17	-	77	-	77	48	36	84	83	6	-	6
	Digital Forensic Unit Additional Software Licences	CP16/19	-	45	-	45	22	-	22	45	-	-	-
	Digital Forensic Unit Kiosk Technology	CP16/20	-	12	-	12	-	-	0	12	-	-	-
	ICT & Communications Total		70	758	56	884	386	139	524	739	(145)	137	(8)

Appendix 2

Scheme by Scheme Budgetary Control Report to 30 September 2016

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Notes at Para.	Scheme Title	Scheme No.	Budget B/Fwd £'000	Original Capital Programme as amended* £'000	Proposed Programme Amendments £'000	Revised Capital Budget 2016/17 (D+E+F) £'000	Actual YTD £'000	Commitments YTD £'000	Committed & Spent YTD (H+I) £'000	Expected Outturn 2016/17 £'000	Variance at year end (K-G) £'000	Predicted C/Fwd 2016/17 £'000	Estimated (Under)/Over-spend (L+M) £'000
	Fleet												
	Fleet Management System Replacement	CP15/08	-	-	-	-	2	-	2	2	2	-	2
	New Vehicle Equipment	CP16/02	209	400	-	609	275	149	424	609	-	-	-
	Vehicle Replacement Programme	CP16/03	140	1,300	-	1,440	887	412	1,299	1,440	-	-	-
	Fleet Total		349	1,700	-	2,049	1164	561	1,725	2,051	2	-	2
	Collaboration												
	JPS CTC Camera Enforcement Vehicle Replacement	CP15/07	55	-	-	55	29	18	47	55	-	-	-
	Org Support BCH ERP Purchase	CP16/05	-	680	-	680	590	277	867	398	(282)	-	(282)
	Org Support ICT Infrastructure for BCH - WAN	CP16/07	-	212	-	212	-	183	183	212	0	-	0
	Org Support ICT Infrastructure for BCH - Identity	CP16/07	-	16	-	16	6	6	13	11	(5)	-	(5)
	Org Support ICT Infrastructure for BCH - Email Archiving	CP16/07	-	57	-	57	50	-	50	57	-	-	-
	JPS Equipment Replacement Rolling Programme	CP16/10	-	92	-	92	-	-	0	92	-	-	-
	JPS ANPR	CP16/16	-	150	-	150	-	-	0	150	-	-	-
	BCH Property Management System	CP16/21	-	21	-	21	-	-	0	21	-	-	-
	IMD DP FOI	CP16/22	-	-	35	35	-	13	13	35	-	-	-
	Collaboration Total		55	1,228	35	1,318	675	497	1,172	1,031	(287)	-	(287)
	Schemes Approved Subject to Further Business Case												
4.2	ICT Infrastructure for BCH	CP16/07	-	28	-	28							
4.1	IMD DP FOI		-	35	(35)	-							
4.1	CRM/Contact		-	94	(94)	-							
	Grand Total		1,010	6,588	(38)	7,560	4,632	1,569	6,201	6,771	(762)	637	(125)

*Approved Capital Programme + / - previously authorised additions, deletions & virements

Note: figures may not cast due to roundings

Scheme No.	Scheme Title	Budget	Notes	Approval	RCCO Funded by
CP16/10	JPS Equipment Replacement Rolling Programme	£92,000		FEB 05/07/2016	Revenue budget
CP16/13	JPS Authorised Firearms Officer (AFO) Uplift	£69,284		FEB 05/07/2016	Revenue budget savings
CP16/14	Uniformed JPS Mobile Technology Roll Out	£20,860		FEB 05/07/2016	Revenue budget savings
CP15/06	Mobilisation	£13,000		FEB 05/07/2016	Revenue budget savings
CP15/06	Mobilisation	£75,000		FEB 05/07/2016	ICT Development Reserve
CP16/09	Custody Virtual Courts	£22,000		FEB 05/07/2016	Revenue budget savings
CP14/04	Switchboard Resilience	£15,000		FEB 02/08/2016	Revenue budget savings
CP16/17	Special Constabulary Mobile Technology Roll Out	£77,000		FEB 02/08/2016	Revenue budget savings
CP16/19	Digital Forensic Unit Additional Software Licences	£45,000		FEB 07/11/2016	Revenue budget savings
CP16/20	Digital Forensic Unit Kiosk Technology	£12,000		FEB 07/11/2016	Revenue budget savings
CP15/06	Mobilisation	£14,000		FEB 06/12/2016	Revenue budget savings
CP16/21	BCH Property Management System	£21,000		FEB 06/12/2016	Revenue budget savings
CP15/06	Mobilisation	£6,000		FEB 10/01/2017	Revenue budget savings
CP16/04	Rolling Replacement Mobile Technology	£56,000	4.3		Revenue budget savings
		£448,000			

In-year RCCO Schemes Approved by the Police and Crime Commissioner

Scheme No.	Scheme Title	Budget	Notes	Approval	RCCO Funded by
CP16/15	JPS Scientific Support Transformation Investment	£125,160			ICT Development Reserve
CP16/16	JPS ANPR	£150,000		CPCC 2016-029	ICT Development Reserve
CP16/18	Conversion Work - Replacement SARC site	£621,622		CPCC 2016-037	50% NHS partnership funding, 25% Carry Forward Project Reserve, 25% Budget Assistance Reserve
		£771,622			

JPS capital projects above will now be financed from JPS other staff and non-staffing budgets underspend for 2016/17. In addition, a Police Transformation Fund bid is in progress for the JPS Scientific Support Transformation Investment.

Progress Report

Scheme Title	Capital Proj No	2016/17 Budget £'000	Highlight Comments
Land & Buildings			
HQ Bld 11 Structural Renovation	CP14/07	2	Project was completed 2015/16; final retention invoice awaited.
Vehicle Workshop	CP15/10	1,413	Building work initially anticipated to complete in September. Additional works identified as project progresses currently approximately £100k, additional budget to be requested once further detail known. Fit out contract underway with occupation due in New Year.
Major Repairs Planned	CP16/01	850	Delivery of 2016/17 work plan underway. Includes asbestos removal, new ceilings and lighting across the Estate, replacement air conditioning, heating and plant upgrades at HQ, refurbishment of buildings at Monks Wood and unexpected work to Firing range at HQ.
Wisbech Fire Station Ext for Police Purposes	CP16/08	395	Plan is being reviewed prior to planning application. Consultant commissioned to assess feasibility of change of layout, with results now received. Discussions with the Fire Service to decide the way forward are continuing.
Conversion Work - Replacement SARC site	CP16/18	622	Conversion completed and building to be occupied in January 2017.
ICT& Communications			
Athena	CP12/09	270	Planned delivery date delayed until January 2018 with financial forecasts updated accordingly. Expected carry forward required at year end.
Switchboard Resilience	CP14/04	70	The order was placed for the system in July 2016. Following project reprioritisation, the system was expected to go live by the end of November 2016. Discussions with supplier in progress regarding some additional multi-media requirements; completion of project likely to be delayed to early 2017.
Child Abuse Images Database - National Programme	CP15/04	15	National project awaiting invoicing.
Mobilisation	CP15/06	102	Work streams progressing and additional work being scoped.
Rolling Replacement Mobile Technology	CP16/04	159	A 2016/17 plan to replace the oldest devices has been drawn up with initial devices being deployed. As previously reported, a corporate decision was taken to provide additional recruit devices as part of this project leading to pressure on the budget. Additional budget requirements now understood; request for additional budget at para. 4.3.
Specialist Equipment Renewal	CP16/06	50	Outstanding equipment to be delivered early January 2017 and will be evaluated prior to final orders being placed in February 2017.

Scheme Title	Capital Proj No	2016/17 Budget £'000	Highlight Comments
ICT& Communications cont.			
Custody Virtual Courts	CP16/09	22	Work at Parkside has now been completed, with work at Thorpe Wood underway. Completion planned for February 2017.
Special Constabulary Mobile Technology Roll Out	CP16/17	77	Final devices received and being deployed. Small overspend expected due to Supplier price rises.
Digital Forensic Unit Additional Software Licences	CP16/19	45	Licences and equipment partly received.
Digital Forensic Unit Kiosk Technology	CP16/20	12	New project; details awaited.
Fleet			
New Vehicle Equipment	CP16/02	609	Vehicle conversion work progressing alongside the Vehicle Replacement Programme; underspend in the region of £100k now likely.
Vehicle Replacement Programme	CP16/03	1,440	Rolling programme of vehicle replacement is progressing to schedule.
Collaboration			
JPS CTC Camera Enforcement Vehicle Replacement	CP15/07	55	Conversion work completed and final invoice awaited.
Org Support BCH ERP Purchase	CP16/05	680	A Police Transformation Fund grant has been awarded, which has a match-funding requirement of 49%. Detailed work to forecast expenditure and amount of grant to be claimed is underway.
Org Support ICT Infrastructure for BCH - WAN	CP16/07	212	Detailed project plan for design and implementation of proof of concept sites now in place, with high level plan in place for remainder of design and implementation phases. Preparatory work at various sites being undertaken, as resources allow. Some failures in the initial testing have been experienced, but the first sites will go live in January 2017, with a roll-out taking three to four months.
Org Support ICT Infrastructure for BCH - Identity	CP16/07	16	Orders for migration of some systems have been placed, with requirements for further systems still being explored. Migration to commence in January 2017 for Cambs users, then Beds and completion with Herts in March/April. Migration being undertaken with workarounds in place for those systems not yet adapted; request to release further budget for further systems will be made once detailed costings are available.
Org Support ICT Infrastructure for BCH - Email Archiving	CP16/07	57	All Cambs users have been successfully migrated, and migration of JPS users almost completed. Department by department roll out to continue, with planned completion by the end of the financial year.
JPS Equipment Replacement Rolling Programme	CP16/10	92	The project is being managed by Bedfordshire (lead Force); recharging to take place at year end.
JPS ANPR	CP16/16	150	Further information on the progress of this project is awaited.
BCH Property Management System	CP16/21	21	New project; details awaited.

Capital Programme 2017/18 to 2020/21

Capital Programme No.	Description of Bid	Forecast Programme 2017/18 £	Forecast Programme 2018/19 £	Forecast Programme 2019/20 £	Forecast Programme 2020/21 £
Section A	Funding Approved in Previous years				
1	Wisbech Fire Station Ext for Police Purposes				
2	Athena	161,000			
	Section A Totals	161,000	0	0	0
Section B	Approved 2017/18 Expenditure				
3	Estates Major Repairs Planned	510,000	500,000	500,000	500,000
4	New Vehicle Equipment	400,000	400,000	400,000	400,000
5	Vehicle Replacement Programme	1,300,000	1,300,000	1,300,000	1,300,000
6	Rolling Replacement Mobile Technology	350,000	350,000	250,000	250,000
7	Replacement of SAN (ICT area network	60,000			
8	Replacement of UPS	70,000			
9	ERP system	247,000			
10	ICT consolidated workstreams	850,000			
11	ESMCP ICCS	263,000			
12	ANPR 3 Year Investment Strategy	140,000	140,000		
13	Website	30,000			
14	Covert Equipment Renewal	50,000	50,000		
15	Telematics	189,000			
16	Digital Interview Recording Equipment Refresh	42,000			
	Section B Totals	4,501,000	2,740,000	2,450,000	2,450,000

Section C	Schemes Requiring Approval During the Year				
16	CRM / Contact	93,576	93,576		
	Section C Totals	93,576	93,576	0	0
Section D	Future Schemes				
17	Parkside Custody Replacement	3,500,000	10,000,000	4,500,000	
18	ESMCP Devices and Fitting		1,200,000		
	Section D Totals	3,500,000	11,200,000	4,500,000	0
	Totals for All Schemes	8,255,576	14,033,576	6,950,000	2,450,000

Funding Proposal

Section D	Capital Financing:-	2017/18	2018/19	2019/20	2020/21
	Capital Grants	506,231	506,231	506,231	506,231
	ESMCP Grant	263,000	213,500		
	Vehicle Receipts (RCCO)	150,000	150,000	150,000	150,000
	Capital Receipts	0		1,200,000	0
	Capital Reserves			3,093,769	
	ICT Development Reserve		458,000		
	Budget Reserve	3,836,345	2,705,845	500,000	793,769
	Revenue Contribution to Capital Outlay (RCCO)			1,000,000	1,000,000

	RCCO from Savings In-Year				
	Borrowing	3,500,000	10,000,000	500,000	
	Agreed Funding	8,255,576	14,033,576	6,950,000	2,450,000
	Gap	0	0	0	0