



## BUSINESS COORDINATION BOARD

### APPROVED MINUTES

<b>Date:</b>	<b>6<sup>th</sup> February 2017</b>	<b>Time:</b>	<b>14:00</b>
<b>Location:</b>	<b>Conference Room 2, Cambridgeshire Constabulary Headquarters</b>		
<b>Members:</b>	Alan Baldwin	Deputy Chief Constable, Cambridgeshire Constabulary	
	Andy Coles	Deputy Cambridgeshire Police and Crime Commissioner	
	Dorothy Gregson	Chief Executive, Office of the Police and Crime Commissioner	
	Niki Howard	Director of Finance and Resources, Cambridgeshire Constabulary	
<b>In Attendance:</b>	Claire George	Executive Support Officer, Office of the Police and Crime Commissioner	
	Mark Greenhalgh	Chief Inspector in Corporate Development, Cambridgeshire Constabulary	
	Charles Kitchin	Director of Engagement and Communications, Office of the Police and Crime Commissioner	
	Chris Savage	Inspector/Acting Head of Performance, Cambridgeshire Constabulary	
	Howard Thackray	Business Manager, Office of the Police and Crime Commissioner	
	Emmeline Watkins	Acting Director of Epidemiology and Evidence, Office of the Police and Crime Commissioner	

**1. Welcome and Apologies**

1.1 Apologies were received from Jason Ablewhite, Cambridgeshire Police and Crime Commissioner, Alec Wood, Chief Constable, Cambridgeshire Constabulary, Nav Malik, Assistant Chief Constable, Cambridgeshire Constabulary, Colin Luscombe, Director of Estates, Cambridgeshire Constabulary, Nicky Phillipson, Head of Strategic Partnerships and Commissioning, Office of the Police and Crime Commissioner ("OPCC") and Cristina Strood, Head of Policy and Performance, OPCC.

**2. Declarations of Interest**

2.1 There were no declarations of interest.

**3. Approval of the minutes of the Business Coordination Board meeting held on the 17<sup>th</sup> January 2017.**

3.1 The Board approved the minutes from the last meeting of 17<sup>th</sup> January 2017. It was noted that the Precept for 2017/2018 had been reviewed by the Police and Crime Panel on 1<sup>st</sup> February 2017.

**3.2 Resolved:**

*(i) The minutes of the meeting held on the 17<sup>th</sup> January 2017 were agreed and signed.*

**4. Strategic Risk Register**

4.1 The Chief Executive presented the report, the purpose of which was to provide an update to the Business Coordination Board (the "Board") following the quarterly review of the Strategic Risk Register.

4.2 A conversation was had regarding the updates and changes that had been made and that the Register would be tabled at the next Joint Audit Committee meeting in June 2017.

4.3 The Board noted the contents of the report.

**5. Devolution Update**

5.1 The report was presented by the Chief Executive, the purpose of which was to update the Board on the current status of devolution in Cambridgeshire and Peterborough.

5.2 The Board were made aware that the Police and Crime Commissioner ("Commissioner") had been given observer status at the Combined Shadow Authority meetings. The current status and future partnership structure for devolution were discussed.

5.3 The Board noted the report.

**6. HMIC Progress Report**

- 6.1 The Deputy Chief Constable provided a verbal update on the progress against Her Majesty's Inspectorate of Constabulary ("HMIC") recommendations and areas for improvement for the recent Efficiency and Legitimacy inspections.
- 6.2 A dialog was had regarding the outcomes and recommendations from the inspections and future progress. The Board took note that the Effectiveness inspection will not be published until the beginning of March 2017.
- 6.3 The Board noted the update.

**7. Performance Report Year Ending December 2016**

- 7.1 The report was presented by the Acting Head of Performance, the purpose of which was to update the Board on Cambridgeshire Constabulary's ("Constabulary") performance against the priorities identified in the Commissioner's Police and Crime Plan in the 12 months to December 2016.
- 7.2 A discussion was had by the Board regards to data provided in the report, including those for recorded crime, victim satisfaction and public confidence. Concerns were expressed around the demand for services and the impact of this demand including the Constabulary's response time to "prompt" graded incidents which was proving challenging to attend within 60 minutes. The Board discussed the low figure for anti-social behaviour and the Deputy Police and Crime Commissioner questioned if this was potentially due to public perception of what counts as an anti-social offence.
- 7.3 The Board noted the report.

**8. Joint Strategic Need Assessment – Offending Prevention and Management**

- 8.1 The Acting Director of Epidemiology and Evidence presented a report to the Board, the purpose of which was to provide an update on the proposed plans for an Offending Prevention and Management strategic needs assessment.
- 8.2 The Board discussed the need and demand for the services and the need to ensure that work is not being duplicated through the Constabulary. It was noted that preliminary results will be available by end of March 2017 and a full report will be available by end of May 2017.
- 8.3 The Board noted the contents of the report.

**9. Local Policing Review**

- 9.1 The report was presented by the Deputy Chief Constable. The purpose of the paper was to provide an overview of the Local Policing Review being carried out within the Constabulary.
- 9.2 The Board heard that a small team had been commissioned to look at the policing model and the Commissioner received an update at a recent Budget Star Chambers meeting. It was agreed that the Board would receive an update in three months' time.

**9.3 Action:**

- (i) An update on the Local Policing Review to come back to the Business Coordination Board in May 2017.*

**10. Public Sector Auditor Appointments**

10.1 The Director of Finance and Resources presented the report to the Board, the purpose of which is to seek approval to allow Public Service Auditor Appointments Limited ("PSAA") to act on behalf of the Commissioner in selecting and appointing an external auditor.

10.2 The Board discussed the demise of the previous audit commissioner and the requirement to appoint an external auditor to undertake the end of year audit of the Commissioner's statutory accounts.

10.3 The Board noted the report and agreed for the Commissioner to sign the Decision Notice.

**10.4 Action:**

- (i) Commissioner is to sign the Decision Notice to approve Public Service Auditor Appointments to act on his behalf in selecting and appointing an external auditor.*

**Date of next meeting**

The next meeting will be held on 14<sup>th</sup> March 2017 at 15:00 at Police Headquarters.



**Jason Ablewhite**