



To: Business Co-Ordination Board

From: Chief Finance Officer, Constabulary and Chief Finance Officer, PCC

Date: 16 December 2016

CAPITAL OUTTURN MONTH 6 2016/17

1. Introduction

1.1 This report provides the Business Co-ordination Board (“BCB”) with a financial overview of the Capital Programme for the six months ending 30 September 2016.

2. Recommendation

- 2.1 BCB is asked to:
- (a) Note the report;
 - (b) Approve the additions to the capital programme to be proposed to the PCC (paras 5.1 and 5.2);
 - (c) Note the technical additions to the capital programme (paras 5.3 and 5.4).

3. Background

3.1 The Capital Programme comprises a range of schemes covering maintenance and development of the Force information infrastructure and specific technology/change schemes, estates schemes and the vehicle replacement programme.

3.2 Budgeted capital payments for 2016/17 comprise the original Capital Programme approved by the Police and Crime Commissioner (“PCC”) on 30 March 2016, with amendments for schemes brought forward from 2015/16 as approved by the PCC on 23 June 2016, and other changes subsequently approved by the Force Executive Board and/or the PCC.

4. Financial Overview

4.1 A summary of spend against the 2016/17 Capital Programme for the six months ending 30 September 2016, and the financing of this, is shown at Appendix 1. A scheme by scheme breakdown of spend and commitments against budget is set out at Appendix 2. Schemes approved in-year to be funded by Revenue Contribution to Capital Outlay ("RCCO") are shown at Appendix 3. A brief progress report for each scheme is included at Appendix 4.

4.2 Capital Payments

4.2.1 Appendix 1 shows that 64.7% of the 2016/17 Capital Programme has been spent and committed at the end of September (end of August: 63.4%). Principal spends in the year to date have been: the Vehicle Workshop scheme (£1,287k), the Vehicle Replacement Programme (£1,244k), the Org Support BCH ERP Purchase scheme (£863k) and the Major Repairs Planned Scheme (£416k).

4.2.2 'Actual & Committed YTD' represents invoices paid plus outstanding purchase orders expected to be paid in the current financial year.

4.3 Capital Financing

4.3.1 Capital resources received to date include:

- Grants from Central Government (£299k)
- Receipts from the sale of vehicles (£62k)
- Capital receipts of £581k, being the sale of a vehicle (£10k) and sale of the Papworth and Sawtry properties (£264k and £307k, respectively).

5. Matters to note

5.1 The 2016/17 Capital Programme includes £624k for Cambridgeshire's share of a tri-force capital scheme to purchase a joint Enterprise Resource Planning (ERP) system, following the approval of the business case by the three PCCs and the three Chief Constables. The approved business case included the purchase of a Learning Management System ("LMS"), however the figure entered into the Capital Programme omitted the budget for this part of the system.

Following the approval of the purchase of the LMS solution by the Organisational Support Board, an addition to the 2016/17 Capital Programme of £56k (Cambs' share) is to be proposed to the PCC which is to be funded, in line with the rest of the ERP budget, from the Budget Assistance Reserve.

5.2 On 17 March 2016, the PCC approved the relocation of the Sexual Assault Referral Centre from Peterborough to Huntingdon (decision notice CPCC 2016-013), with refurbishment costs of the new site to be funded jointly with the NHS. Detailed plans have been agreed and an addition to the 2016/17 Capital Programme of £621,662 is to be proposed to the PCC with 50% to be funded by NHS partnership funding (via Revenue Contribution from Capital Outlay ("RCCO")), 25% from the Carry Forward Project Reserve (via RCCO) and 25% from the Budget Assistance Reserve.

5.3 In recognition of the increasing number of submissions to the Digital Forensic Unit, the Constabulary took the decision to increase the resources in this area. As a result, it has been necessary to purchase additional software licences for the ICT systems used by the team at a cost of £45k. The purchase was approved by Niki Howard, Cambridgeshire Constabulary's CFO, and as such a technical addition to the 2016/17 Capital Programme of £45k is proposed, funded by RCCO within the Chief Constable's delegation.

5.4 On 6 September 2016 the Board approved the purchase of kiosk facilities for the Digital Forensic Unit to support the examination of mobile devices. The purchase includes £12k of capital expenditure, therefore a technical addition to the 2016/17 Capital Programme is proposed, funded by RCCO within the Chief Constable's delegation.

6. Recommendation

6.1 BCB is asked to:

- (a) Note the report;
- (b) Approve the additions to the capital programme to be proposed to the PCC (paras 5.1 and 5.2);
- (c) Note the technical additions to the capital programme (paras 5.3 and 5.4).

Summary of Capital Expenditure and Financing at 30 September 2016

All figures £'000	B/Fwd from previous years	Original 2016/17 Capital Programme	Previously Authorised Programme Amendments	Proposed Programme Amendments	Revised 2016/17 Capital Budget	Actual & Committed YTD	%
Capital Payments:-							
Land & Buildings	536	1,975	-	622	3,133	1,875	59.9%
IT & Communications	70	479	202	57	808	288	35.6%
Fleet	349	1,700	-	-	2,049	1,523	74.4%
Collaboration	55	786	308	56	1,205	1,104	91.6%
Schemes approved subject to further business case	-	279	(66)	-	213	-	-
TOTAL	1,010	5,219	444	735	7,408	4,791	64.7%

Capital Financing:-							
Capital Grants	-	597	-	-	597	299	50.2%
Capital Reserves	-	500	-	-	500	*	-
Budget Assistance Reserve	-	1,065	-	214	1,279	*	-
Carry Forward Reserve	1,010	-	-	-	1,010	*	-
Capital Receipts	-	1,395	-	-	1,395	581	-
Vehicle Receipts (RCCO)	-	150	-	-	150	62	41.6%
Collaboration Vehicle Recharges (RCCO)	-	300	-	-	300	*	-
RCCO - Original Capital Programme	-	1,212	-	-	1,212	*	-
RCCO - Approved In-year from Savings (Chief Constable)	-	-	202	57	259	*	-
RCCO - Approved In-year by PCC	-	-	150	464	614	*	-
RCCO - From Force JPS Revenue Budget	-	-	92	-	92	*	-
Borrowing	-	-	-	-	-	-	-
TOTAL	1,010	5,219	444	735	7,408	943	12.7%

Note: figures may not cast due to roundings

* year end adjustments

Appendix 2

Scheme by Scheme Budgetary Control Report to 30 September 2016

A	B	C	D	E	F	G	H	I	J	K
Notes at Para.	Scheme Title	Scheme No.	Budget B/Fwd £'000	Original Capital Programme as amended* £'000	Proposed Programme Amendments £'000	Revised Capital Budget 2016/17 (D+E+F) £'000	Actual YTD £'000	Commitments YTD £'000	Committed & Spent YTD (H+I) £'000	Variance (J-G) £'000
	Land & Buildings									
	HQ Bld 11 Structural Renovation	CP14/07	2	-	-	2	-	7	7	5
	Thorpe Wood Custody Ligature Risk Remedy	CP14/13	-	-	-	-	-	6	6	6
	Vehicle Workshop	CP15/10	264	1,000	-	1,264	1,164	124	1,287	23
	Major Repairs Planned	CP16/01	270	580	-	850	206	210	416	(434)
	Wisbech Fire Station Ext for Police Purposes	CP16/08	-	395	-	395	159	-	159	(236)
	Conversion Work - Replacement SARC site	CP16/18	-	-	622	622	-	-	-	(622)
	Land & Buildings Total		536	1,975	622	3,133	1,529	346	1,875	(1,257)
	ICT & Communications									
	Athena	CP12/09	-	270	-	270	31	-	31	(239)
	Programme Metis	CP13/12	-	-	-	-	-	-	-	-
	WiFi	CP13/18	-	-	-	-	-	1	1	1
	Switchboard Resilience	CP14/04	55	15	-	70	-	-	-	(70)
	Child Abuse Images Database - National Programme	CP15/04	15	-	-	15	-	-	-	(15)
	Mobilisation	CP15/06	-	88	-	88	76	44	119	31
	L&D Classroom IT Refresh	CP15/12	-	-	-	-	1	0	1	1
	Rolling Replacement Mobile Technology	CP16/04	-	159	-	159	4	83	87	(72)
	Specialist Equipment Renewal	CP16/06	-	50	-	50	8	-	8	(42)
	Custody Virtual Courts	CP16/09	-	22	-	22	19	22	41	19
	Special Constabulary Mobile Technology Roll Out	CP16/17	-	77	-	77	-	-	-	(77)
5.3	Digital Forensic Unit Additional Software Licences	CP16/19	-	-	45	45	-	-	-	(45)
5.4	Digital Forensic Unit Kiosk Technology	CP16/20	-	-	12	12	-	-	-	(12)
	ICT & Communications Total		70	681	57	808	138	149	288	(520)

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5.1	Fleet										
	Fleet Management System Replacement	CP15/08	-	-	-	-	2	-	2	2	
	New Vehicle Equipment	CP16/02	209	400	-	609	27	250	277	(332)	
	Vehicle Replacement Programme	CP16/03	140	1,300	-	1,440	594	649	1,244	(196)	
	Fleet Total		349	1,700	-	2,049	624	900	1,523	(526)	
	Collaboration										
	JPS CTC Camera Enforcement Vehicle Replacement	CP15/07	55	-	-	55	29	18	47	(8)	
	Org Support BCH ERP Purchase	CP16/05	-	624	56	680	444	419	863	183	
	Org Support ICT Infrastructure for BCH - WAN	CP16/07	-	162	-	162	-	183	183	21	
	Org Support ICT Infrastructure for BCH - Identity	CP16/07	-	9	-	9	6	5	11	2	
	Org Support ICT Infrastructure for BCH - Email Archiving	CP16/07	-	57	-	57	-	-	-	(57)	
	JPS Equipment Replacement Rolling Programme	CP16/10	-	92	-	92	-	-	-	(92)	
	JPS Authorised Firearms Officer (AFO) Uplift	CP16/13	-	-	-	-	-	-	-	-	
	Uniformed JPS Mobile Technology Roll Out	CP16/14	-	-	-	-	-	-	-	-	
	JPS Scientific Support Transformation Investment	CP16/15	-	-	-	-	-	-	-	-	
	JPS ANPR	CP16/16	-	150	-	150	-	-	-	(150)	
	Collaboration Total			55	1,094	56	1,205	480	624	1,104	(100)
	Schemes Approved Subject to Further Business Case										
	ICT Infrastructure for BCH	CP16/07	-	-	85	-	85	-	-	-	-
	IMD DP FOI		-	-	35	-	35	-	-	-	-
	CRM/Contact		-	-	94	-	94	-	-	-	-
Grand Total			1,010	5,663	735	7,408	2,771	2,020	4,791	(2,404)	

*Approved Capital Programme + / - previously authorised additions, deletions & virements

Note: figures may not cast due to roundings

In-year RCCO Schemes from Savings in the Chief Constable's Budget

Scheme No.	Scheme Title	Budget	Notes	Approval	RCCO Funded by
CP16/10	JPS Equipment Replacement Rolling Programme	£92,000		FEB 05/07/2016	Revenue budget
CP16/13	JPS Authorised Firearms Officer (AFO) Uplift	£69,284		FEB 05/07/2016	Revenue budget savings
CP16/14	Uniformed JPS Mobile Technology Roll Out	£20,860		FEB 05/07/2016	Revenue budget savings
CP15/06	Mobilisation	£13,000		FEB 05/07/2016	Revenue budget savings
CP15/06	Mobilisation	£75,000		FEB 05/07/2016	ICT Development Reserve
CP16/09	Custody Virtual Courts	£22,000		FEB 05/07/2016	Revenue budget savings
CP14/04	Switchboard Resilience	£15,000		FEB 02/08/2016	Revenue budget savings
CP16/17	Special Constabulary Mobile Technology Roll Out	£77,000		FEB 02/08/2016	Revenue budget savings
CP16/19	Digital Forensic Unit Additional Software Licences	£45,000	5.3		Revenue budget savings
CP16/20	Digital Forensic Unit Kiosk Technology	£12,000	5.4		Revenue budget savings
		£351,000			

In-year RCCO Schemes Approved by the Police and Crime Commissioner

Scheme No.	Scheme Title	Budget	Notes	Approval	RCCO Funded by
CP16/15	JPS Scientific Support Transformation Investment	£125,160			ICT Development Reserve
CP16/16	JPS ANPR	£150,000		CPCC 2016-029	ICT Development Reserve
CP16/18	Conversion Work - Replacement SARC site	£621,622	5.2		50% NHS partnership funding, 25% Carry Forward Project Reserve, 25% Budget Assistance Reserve
		£771,622			

JPS capital projects above will now be financed from JPS other staff and non-staffing budgets underspend for 2016/17. In addition, a Police Transformation Fund bid is in progress for the JPS Scientific Support Transformation Investment.

Progress Report

Scheme Title	Capital Proj No	2016/17 Budget £'000	Highlight Comments
Land & Buildings			
HQ Bld 11 Structural Renovation	CP14/07	2	Project was completed 2015/16; final retention invoice awaited.
Vehicle Workshop	CP15/10	1,264	On target, anticipated completion September. Additional works identified as project progresses currently approximately £100k, additional budget to be requested once further detail known.
Major Repairs Planned	CP16/01	850	Delivery of 2016/17 work plan underway. Includes asbestos removal, new ceilings and lighting across the Estate, replacement air conditioning, heating and plant upgrades at HQ, and refurbishment of buildings at Monks Wood.
Wisbech Fire Station Ext for Police Purposes	CP16/08	395	Plan is being reviewed prior to planning application. Consultant commissioned to assess feasibility of change of layout, with results now received and decision on the way forward awaited.
ICT& Communications			
Athena	CP12/09	270	The Athena Consortium forces are currently reviewing some aspects of the technical infrastructure supporting the Athena system prior to further Athena forces going live. Further updates to be provided in due course.
Switchboard Resilience	CP14/04	70	The order was placed for the system in July 2016. Following project reprioritised, the system was expected to go live by the end of November 2016. Discussions with supplier in progress regarding some additional multi-media requirements; completion of project likely to be delayed to early 2017.
Child Abuse Images Database - National Programme	CP15/04	15	National project awaiting invoicing.
Mobilisation	CP15/06	88	Work streams progressing and additional work being scoped.
Rolling Replacement Mobile Technology	CP16/04	159	A 2016/17 plan to replace the oldest devices has been drawn up with initial devices being deployed. Corporate decision taken to provide additional recruit devices as part of this project may lead to pressure on the budget; budget will be kept under review and extra resources requested if necessary.

Scheme Title	Capital Proj No	2016/17 Budget £'000	Highlight Comments
ICT& Communications cont.			
Specialist Equipment Renewal	CP16/06	50	Due to long delays in delivery, the new 'camera car' has only been on the road since July 2016. The procurement process is continuing, with technical matters being progressed with suppliers, with completion expected around the end of the calendar year.
Custody Virtual Courts	CP16/09	22	Work at Parkside has now been completed, with orders placed for work at Thorpe Wood. Project completion expected in November 2016.
Special Constabulary Mobile Technology Roll Out	CP16/17	77	New project; details awaited.
Fleet			
New Vehicle Equipment	CP16/02	609	Vehicle conversion work progressing alongside the Vehicle Replacement Programme.
Vehicle Replacement Programme	CP16/03	1,440	Rolling programme of vehicle replacement is progressing to schedule.
Collaboration			
JPS CTC Camera Enforcement Vehicle Replacement	CP15/07	55	Completion of conversion work is expected within Quarter 2.
Org Support BCH ERP Purchase	CP16/05	624	Project is progressing; meeting between SRO and Finance awaited, and a more detailed update will follow this.
Org Support ICT Infrastructure for BCH - WAN	CP16/07	162	Detailed project plan for design and implementation of proof of concept sites now in place, with high level plan in place for remainder of design and implementation phases. Preparatory work at various sites being undertaken, as resources allow. Planned for completion by March 2017.
Org Support ICT Infrastructure for BCH - Identity	CP16/07	9	Orders for migration of some systems have been placed. Requirements for further applications are being explored, but being delayed by pressure on ICT resources; request to release further budget will be made once detailed costings available.
Org Support ICT Infrastructure for BCH - Email Archiving	CP16/07	57	All Cambs users have been successfully migrated, and migration of JPS users almost completed. Department by department roll out to continue, with planned completion by the end of the financial year.
JPS Equipment Replacement Rolling Programme	CP16/10	92	The project is being managed by Bedfordshire (lead Force); recharging to take place at year end.
JPS ANPR	CP16/16	150	Further information on the progress of this project is awaited.