



BUSINESS COORDINATION BOARD

DRAFT MINUTES

Date: 10th November 2016 **Time:** 14:00

Location: Conference Room 2, Cambridgeshire Constabulary Headquarters

Members:

Andy Coles	Deputy Cambridgeshire Police and Crime Commissioner
Alan Baldwin	Deputy Chief Constable, Cambridgeshire Constabulary
Josie Gowler	Director of Finance, Office of Police and Crime Commissioner
Dorothy Gregson	Chief Executive, Office of Police and Crime Commissioner
Niki Howard	Director of Finance and Resources, Cambridgeshire Constabulary

In Attendance:

Claire George	Executive Support Officer, Office of the Police and Crime Commissioner
Mark Greenhalgh	Chief Inspector in Corporate Development, Cambridgeshire Constabulary
Cristina Strood	Head of Policy and Performance, Office of the Police and Crime Commissioner

1. Welcome and Apologies

1.1 Apologies were received from Jason Ablewhite, Police and Crime Commissioner, Alec Wood, Chief Constable, Cambridgeshire Constabulary, Nav Malik, Assistant Chief Constable, Cambridgeshire Constabulary, Nicky Phillipson, Head of Strategic Partnership and Commissioning, Office of the Police and Crime Commissioner (“OPCC”), Natalie Benton, Temporary Head of Corporate Development, Cambridgeshire Constabulary, Charles Kitchin, Director of Public Engagement and Communications, OPCC and Colin Luscombe, Director of Estates, Cambridgeshire Constabulary.

2. Declarations of Interest

2.1 There were no declarations of interest.

3. Approval of the minutes of the Business Coordination Board meeting held on the 21st September 2016

3.1 The Board approved the minutes from the last meeting of 21st September 2016

3.2 Resolved:

(i) *The minutes of the meeting held on the 21st September 2016 were agreed and signed.*

4. Matters Arising

4.1 Actions from the previous meeting were approved and subsequently signed off as an accurate record.

5. HMIC Update

5.1 The Deputy Police and Crime Commissioner introduced the update by thanking the Constabulary for attending the Police and Crime Panel on the 9th November and providing a useful update regarding the HMIC inspection regime. The Panel recognised the complexities of the inspection regime and were surprised by the burden it placed on the Constabulary.

5.2 Chief Inspector Greenhalgh provided a verbal update on current and future inspections. The PEEL Efficiency report had been published and a full report would be brought to the next meeting. A discussion relating to the HMIC Inspection was held with an agreed outcome that the Police and Crime Commissioner (“the Commissioner”) and Chief Constable would produce a joint letter to be sent to the Home Secretary.

5.4 The Board noted the update.

5.5 Action:

- (i) A joint letter is to be sent from the Constabulary and OPCC to the Home Secretary relating to the HMIC Report.*

6. Quarterly Performance Report Year Ending September 2016

6.1 The Deputy Chief Constable presented the report to the Board. The purpose of which was to provide an update on the Constabulary's performance against the priorities identified in the Police and Crime Commissioner's Police and Crime Plan ("the Plan") in the 12 months to September 2016.

6.2 A discussion was had regarding the continued rise in total recorded crime and increase in recorded Domestic Abuse. It was noted that these increases are likely to be due to continued focus on recording standards and a rise in public confidence when reporting crime. Prosecutions Possible has also increased over the last 12 months.

6.3 The Deputy Commissioner questioned the Constabulary regarding hate crime and the drop in victim satisfaction. A discussion was held with an agreed outcome that the Constabulary's hate crime strategy which was currently being finalised would be brought back to a future meeting for information alongside information on victim satisfaction.

6.4 The Chief Executive commented on the rise of the perception of drug misuse and a discussion took place regarding the reason behind this. It was agreed that analysis of whether there had been a corresponding increase in intelligence/incidents was required.

6.5 Action:

- (i) Constabulary's finalised hate crime strategy to be brought back to a future meeting alongside information on victim satisfaction.*
- (ii) Analysis of a corresponding increase in intelligence/incidents required.*

7. Developing a Performance Framework for the Police and Crime Plan

7.1 The Head of Policy and Performance presented this report to the Board, the purpose of which was to provide an update on the development of the performance framework for the Police and Crime Plan.

7.2 A discussion was had regarding the framework, indicators of progress and the transparency the Plan brings. The Deputy Chief Constable commented that the Constabulary welcomed the richer picture this provided.

7.3 The Board noted the report.

8. Police 2025 Vision and Transformation Fund

8.1 The Chief Executive presented the report. The purpose was to update the Board on the Policing 2025 Vision and the work of the Police Transformation Board.

8.2 It was noted that the 2025 Vision was still being finalised and would be presented at the APCC/NPCC Joint Conference on 16 November 2016. The strands of policing, accountability and on a challenging vision were discussed. The report was noted.

9. Equality and Diversity Annual Report

9.1 Chief Inspector Greenhalgh presented the report and provided an update to the Board on how the Constabulary are exercising their statutory duties under the Equality Act relating to equality and diversity.

9.2 A discussion was had on the local work taking place regarding BME recruitment. It was noted that work was still required to ensure the Constabulary's BME workforce better reflects the communities they serve. It was agreed that an update be brought back to the Board in six months.

9.3 Action:

- (i) *Future report to come to the Board in six months' time showing the impact of the Constabulary's actions for a more representative workforce.*

10. Use of Force

10.1 The Deputy Chief Constable presented the report to the Board, the purpose of which was to provide an update on the Constabulary's use of force. The report also set out the work underway between Bedfordshire, Cambridgeshire and Hertfordshire to implement new National Police Chief's Council ("NPCC") recording requirements and address recommendations arising from a national report by the Independent Police Complaints Commission on the police use of force.

10.2 A discussion was held and Chief Inspector Greenhalgh commented that there might be an increase in the use of force seen due to the reporting of handcuff use. An agreed outcome was reached that a report would be brought back to the Board in 12 months' time on this important topic.

10.3 Action:

- (i) *Use of Force report to come back to the Board in 12 months' time.*

11. Privacy Compliance

11.1 The Chief Executive outlined the report providing an update on the Constabulary's compliance with surveillance legislation following the Privacy Compliance report brought to the Board in March 2016.

11.2 A discussion was had regarding the reassurance of appropriate governance over Privacy Compliance and the need for continued work in this area.

11.3 The Board noted the contents of the report.

12. Volunteer Cadets

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12.1 The Chief Executive presented the report to the Board, to provide an update on the integration of the Cambridgeshire's Volunteer Police Cadet ("VPC") Scheme into the Constabulary's wider Citizen in Policing agenda.

12.2 The Board noted the report and approved the revised agreement setting out the governance and operational arrangements for the scheme in Cambridgeshire.

13. Appropriate Adults Provision

13.1 The Chief Executive presented the report, the purpose of which was to update the Board with outline proposals to initiate a three month pilot which will ensure a quality, out of hours appropriate adult provision across Cambridgeshire for children and mentally vulnerable adults who are held in police custody overnight.

13.2 The Deputy Commissioner acknowledged the report and commented that he looked forward to seeing benefits from the pilot.

13.3 The Board noted the contents of the report.

14. Peterborough Prevention and Enforcement Service

14.1 The Deputy Chief Constable presented the report to the Board, the purpose of which was to make the Board aware of the Community Safety Accreditation Scheme (CSAS) powers the Chief Constable has delegated to the Peterborough Prevention and Enforcement Service.

14.2 A discussion was held regarding the opportunity the CSAS provides to accredit organisations where appropriate. The Deputy Commissioner questioned the level of governance of the new joint team. It was agreed that a progress report on governance would be presented to the Board in three months' time.

14.3 Action:

(i) Progress updated report to be provided to the Board in 3 months' time regards to the Peterborough joint team.

15. Section 22A Collaboration Agreements Update

15.1 The OPCC Director of Finance outlined the report, the purpose was to provide details of the progress on Section 22A Collaboration Agreements under the Police Act 1996 (as amended).

15.2 A discussion was held regarding the Agreements for Public Contact and Criminal Justice (Phase 2) and the Board noted and welcomed the signing of the updated S22A Agreements and intention to sign updated S22A Agreements relating to CJS.

15.3 Action:

(i) Commissioner to sign Decision Notices relating to the updated S22A Agreements.

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Date of next meeting

The next meeting will be held on 16th December 2016 at 10:00 at Police Headquarters.

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