

Service Level Agreement

Appendix A

YMCA Cambridgeshire & Peterborough - Police and Crime Commissioner Cambridgeshire

Introduction to Service:

The YMCA is an approved Appropriate Adult provider and currently is contracted to provide Appropriate Adult services in Cambridgeshire by the Cambridgeshire County Council between the hours of 9am and 10pm.

Delivery:

To provide an appropriate adult under the PACE Code of Practice 1984 to support children and mentally vulnerable adults in police stations in Cambridgeshire and Peterborough between the hours of 10pm and 9.00am for the three months starting on the 1st of November 2016

YMCA Roles and Responsibilities

To provide:

- Qualified Appropriate Adults with suitable disclosures
- Within an hour of receiving a call to attend either Parkside or Thorpewood police stations
- All required reporting conditions.
- To complete a report of services provided at the end of the trial.
- Adhere to national standards of training of Appropriate Adults.
- To keep all records following the confidentiality rules.

Contractor Roles and Responsibilities

To provide:

- Issue agreed protocols for Appropriate Adult out of hours call outs
- Make reasonable attempts to contact parents or carers before Appropriate Adult call out

Cost:

A cost of £25 per day and a further £80 plus mileage (45p per mile) per callout will be charged for the service. This will be invoiced monthly to the contactor.

Review of service delivered:

The Service Level Agreement will be formally reviewed after 3 months. This does not affect the Contractor and YMCA's ability to raise concerns within this period so that any difficulties are resolved quickly and positively. There is no requirement to extend this agreement after three months

Key contacts:

Name: YMCA Cambridgeshire & Peterborough

Lee Adamson

YMCA Youth Justice Manager

Contact details:

01733-373181 Lee.adamson@theymca.org.uk



Signed

Date 25th October 2016

Police & Crime Commissioner Cambridgeshire

Name: Ian Simmons

Signed

Date