

**FINANCE EXTERNAL AUDIT / INTERNAL AUDIT ACTION PLAN**

**Area: Budgetary Control**

Action No.	Recommendation Description and Source Document	Responsible Officer	Milestones	Progress to Date	Status		
					Red	Amber	Green

**Area: General Ledger**

Action No.	Recommendation Description and Source Document	Responsible Officer	Milestones	Progress to Date	Status		
					Red	Amber	Green

**Area: Payroll and Expenses**

Action No.	Recommendation Description and Source Document	Responsible Officer	Milestones	Progress to Date	Status		
					Red	Amber	Green

**Area: Financial Planning**

Action No.	Recommendation Description and Source Document	Responsible Officer	Milestones	Progress to Date	Status		
					Red	Amber	Green







**Area: Financial Reporting / MTFP**

Action No.	Recommendation Description and Source Document	Responsible Officer	Milestones	Progress to Date	Status		
					Red	Amber	Green
	<p>Although the Constabulary has been successful in achieving its savings plans in previous years in the absence of a formal project management process, there is a risk that future savings schemes will not be adequately scoped, monitored and delivered.</p> <p>There is not a project management process to support individual savings schemes that require more than the removal of a post.</p>	CFO Niki Howard	Sept 2016	A formal process for the development and approval of savings plans has now is now in place through the FEB	Green – in progress		

**Area: Capital**

Action No.	Recommendation Description and Source Document	Responsible Officer	Milestones	Progress to Date	Status		
					Red	Amber	Green
	Capital reports are not prepared or received consistently for all capital projects being carried out across Cambridgeshire or through a collaborated function. The requirements on such reporting have not been documented.	Capital Accountant	Oct 2016	Where updates on capital monitoring are deemed to be not required (due to nature or size of project) or obtained from an alternative source (such as operational updates to the Chief Officers Group or a collaborated governance function); this will be documented within the respective report.	Green – in progress		

## Summary

Recommendations		Milestones					
Area	No.	No.	Not Agreed	Red	Amber	Green	Green Complete
Budgetary Control							
General Ledger							
Payroll & Expenses							
Financial Planning	1	1				1	
Asset Management							
Payment & Creditors							
Cash, Bank Treasury							
Financial Reporting							
Income and Debtors							
Capital	1	1				1	
<b>Total</b>	<b>2</b>	<b>2</b>				<b>2</b>	
<b>Percentage complete</b>						<b>100%</b>	

1 New Actions

1 New Recommendations

0 removed as reported and completed