



To: Business Co-ordination Board

From: Chief Executive

Date: 26 May 2016

RELOCATION OF THE OFFICE OF THE POLICE AND CRIME COMMISSIONER

1. Purpose

- 1.1 The purpose of this paper is to update the Business Coordination Board (“the Board”) so that the Board can consider the matters relating to the relocation of the Office of the Police and Crime Commissioner (OPCC) from Cambourne to Cambridgeshire Constabulary (“the Constabulary”) HQ at Hinchingsbrooke Park.

2. Recommendation

- 2.1 To relocate the OPCC staff from Cambourne (South Cambridgeshire District Council Offices) to Constabulary HQ (Hinchingsbrooke Park).
- 2.2 Serve Notice to terminate the current occupation Agreement with South Cambridgeshire District Council.
- 2.3 To empower the Chief Executive officer to carry out the staff consultation.

3. Background

- 3.1 Following his election, Jason Ablewhite commenced his appointment as Cambridgeshire Police and Crime Commissioner (“the Commissioner”) on the 12th May 2016, and is based at Constabulary HQ. The Commissioner is clear this location provides optimum interaction with the Constabulary.
- 3.2 In order to deliver an efficient support service to the Commissioner, OPCC staff co-location is required.

4. Proposed Next Steps

- 4.1 A formal consultation on the relocation will be undertaken with OPCC staff in a timely and expedient manner, under the direction of the Chief Executive. The consultation will consider staff views, which will inform the move to Constabulary HQ. OPCC staff will be kept updated throughout this consultation process regarding timescales for the move.
- 4.2 Notice to terminate the Agreement on the current accommodation should be given for 1 August 2016. This will provide sufficient time, following vacation, to remove all items, make good and leave in a neat and tidy condition.

5. Recommendation

- 5.1 To relocate the OPCC staff from Cambourne (South Cambridgeshire District Council Offices) to Constabulary HQ (Hinchingsbrooke Park).
- 5.2 Serve Notice to terminate the current occupation Agreement with South Cambridgeshire District Council.
- 5.3 To empower the Chief Executive officer to carry out the staff consultation.

BIBLIOGRAPHY

Source Document	
Contact Officer	Dorothy Gregson Chief Executive, Cambridgeshire Office of the Police and Crime Commissioner