



Creating a safer  
**Cambridgeshire**

## MINUTES OF MEETING

SUBJECT: Force Executive Board (FEB)

HELD ON: Tuesday 2 February 2016

AT: Conference Room 3, Force HQ

PRESENT: Alec Wood, Chief Constable (Chair)  
Alan Baldwin, Deputy Chief Constable  
Mark Hopkins, Assistant Chief Constable  
Andy Hebb, Head of Investigations  
Laura Gunn, Deputy Director of Resources  
Laura Kosciwicz, Staff Officer to Chief Constable  
Jenny Bristow, Staff Officer to Deputy Chief Constable  
Sarah Cooper, Head of Corporate Communications  
Colin Luscombe, Director of Estates  
Mat Newman, Head of Corporate Development  
Shaun Ryan, Police Federation  
Mel Dales, Peterborough Area Commander  
Kevin Vanterpool, Head of Crime & Operational Support  
Vicky Skeels, Local Policing Commander  
Sue Ratcliffe, Head of Performance  
Nick Knight, Director of Intelligence  
Chris Mead, Head of Public Protection  
Sharon Carman, Unison  
  
Gary Etherington, Athena Deputy Business Change Manager  
(For agenda item 4 only)

### ***ACTION***

#### **1. APOLOGIES & WELCOME**

Apologies were received from the Head of ICT and Chief Finance Officer.

The Chief Constable welcomed the Deputy Chief Constable and his Staff Officer to their first FEB meeting.

#### **2. MINUTES OF MEETING HELD ON 1 DECEMBER 2015**

The minutes were agreed.

#### **3. MATTERS ARISING**

##### **3.1 6.3.1 – Storage of Fully Charged Airwave Batteries – Nimbus Article**

The Deputy Head of Corporate Communications is progressing this with ICT.

3.2 10.5 – Undercover Policing Inquiry

The Director of Intelligence will submit a report for the next meeting.

**4. ATHENA UPDATE**

The Deputy Athena Business Change Manager provided an update on the Athena programme.

A decision had been reached at today's Joint Chief Officer Board in relation to the Athena IMU model, which will now be progressed. A scoping paper in relation to the Intelligence model will be submitted to the ACCs this month.

Preparations for an ERSOU go-live date are currently on hold, but it is hoped this will be resolved by the end of the month.

Staff training will re-commence from May for the proposed Beds/Cambs/Herts launch in November 2016.

**5. ORGANISATIONAL CHANGE**

Collaboration Update

The Chief Constable provided a brief update on the three force collaboration programme. HR, ICT and Information Management are all progressing well and Firearms Licensing is taking shape. Contact Management is currently causing some concern, due to the impact proposed shift patterns may have. Further information on this is expected within the next few weeks.

There is growing appetite for scoping a six or seven force collaboration programme. DCC Julia Wortley, Director of the Seven Force Strategic Collaboration Programme, has a small team looking at possible areas for collaboration, including procurement, vetting and anti-corruption.

It is anticipated that in the in long term the Service will be steered towards collaborative projects involving more than three forces.

**6. CORPORATE RESOURCES**

6.1 Revenue Monitoring

The Deputy Director of Resources referred members to the latest Revenue Budget Monitoring report.

The Constabulary is on track to underspend. The budget at the end of November 2015 was underspent by £1,996k (2.1% of net revenue).

The Board noted the report.

6.2 Capital Monitoring Report

The Board noted the latest Capital Programme Monitoring report.

At the end of December 2015 57.9% of the 2015/16 Capital Programme had been spent or committed. Principal spends to date have been the Vehicle Replacement Scheme (£1,063k), Major Planned Repairs (£825k) and New Vehicle Equipment (£333k).

Capital resources received to date include grants from Central Government (£740k), receipts from the sale of vehicles (£91k) and NPAS credit in relation to the transfer of the helicopter (£156k) and sale of a vehicle (£16k).

The purchase of body worn video cameras has been approved by the Deputy PCC, therefore an addition to the 2015/16 Capital Programme of £433k has been made, funded by RCCO from underspending in the current year.

Brief discussion took place on the timescales for roll-out of the cameras, and the need to progress this as quickly as possible. The Assistant Chief Constable will be monitoring the situation.

The construction of a replacement vehicle workshop at a cost of £1.3m has been approved by the PCC. The land purchase (£300k) is scheduled to be completed in 2015/16, with construction commencing in April 2016. Therefore an addition to the 2015/16 Capital Programme of £300k has been made, funded from underspending in the current year. The remainder of the budget has been included in the draft 2016/17 Capital Programme.

- 6.3 The Deputy Director of Resources informed colleagues that the medium term budget position was better than previously predicted following the Government's recent announcement. However, the Constabulary is still facing a funding gap of £5-6m over the next two years.

## **7. CORPORATE PERFORMANCE**

### **7.1 Corporate Development Department (CDD) Update**

The Head of CDD referred colleagues to his update paper.

The HMIC report on Regional Organised Crime Units was published on 1 December 2015. An action plan to address the force level recommendation contained within the report is being progressed in consultation with ERSOU.

The HMIC PEEL Vulnerability Inspection Report was published on 15 December 2015. The Head of PPD is progressing the recommendation and area for improvement identified within the report.

The final PEEL Inspection Reports for the Constabulary will be published this month.

Discussion took place on the Constabulary's arrest rates for domestic violence and domestic abuse, which was a cause of concern last year. It was acknowledged that there is now a more defined data set, with the rates being

tracked more formally. In addition to this, Senior Managers are more engaged in the process.

## 7.2 Performance Summary

The Head of Performance referred colleagues to her report, which provided a summary of key performance concerns relating to Police & Crime Plan outcome objectives discussed at the Performance Board on 28 January.

Although the 'all crime prosecution possible' rate in the 12 months to December had deteriorated, there had been an upturn in January.

It was acknowledged that the focus on burglary dwellings had resulted in improved burglary victim satisfaction rates during January.

The Chief Constable reiterated the need to focus on improving the outcome for victims. He was encouraged by January's figures and thanked colleagues.

The Assistant Chief Constable provided a brief summary of a recent performance meeting he had held with Area Commanders and Crime Managers. A summary of the matters discussed at that meeting will be circulated with the minutes.

## 8. **CORPORATE GOVERNANCE**

### Principal Risks Register

The Deputy Chief Constable provided a brief summary of the risks outlined in the Register, which were discussed at the last Risk Review Board meeting.

*The remainder of this item is closed due to operational sensitivity*

## 9. **ITEM FOR RESOLUTION**

### Sexual Assault Referral Centre Relocation (SARC)

The Assistant Chief Constable presented a paper which outlined a proposal to move the SARC from its current location in Peterborough to Huntingdon.

The proposed location is ACER Ward within Hinchingsbrooke Hospital, which is a stand-alone building. It is proposed that the whole building is taken over, which is double the floor space of the existing accommodation.

The new premises would accommodate enhanced SARC facilities including Sexual Assault Referral Services, Rape Crisis and Independent Sexual Violence Advocates.

An independent consultant has been commissioned to scope the cost of the move to the proposed new premises. The SARC costs are currently split 50/50 with NHS England, and it is anticipated that the capital funding requirements of the move would be financed in the same way, although this has yet to be confirmed.

It was noted that Revenue costs would increase and there would be additional cleaning costs.

Following a brief discussion about possible collaborative options, it was agreed that the proposal would continue to be explored further and the costs clarified. A paper would be submitted to the Estates Sub-Group in due course.

## **10. ITEMS FOR INFORMATION ONLY**

### **10.1 FEB Agenda Plan**

The Agenda Plan was noted. The Head of Investigations suggested an additional item to provide updates on meetings such as Chief Constables' Council, Joint Chief Officer Board and collaboration meetings.

The Deputy Chief Constable asked colleagues to forward any suggestions for changes to the Agenda Plan to either the Chief Constable or Head of CDD.

*All*

### **10.2 Corporate Communications Update – Get Closer**

The Corporate Communications update for February was noted.

### **10.3 Estates Sub-Group Minutes**

The minutes of the Estates Sub-Group meeting held on 10 December were noted.

### **10.4 Custody Update**

Members noted the Custody update, and in particular the information in relation to the detention of juveniles. Between 1 October and 31 December 2015 seven juveniles were charged and detained overnight.

Statutory responsibility for the provision of overnight accommodation for juveniles sits with the Local Authority. This matter has been discussed at the Children & Young People Board and the Head of PPD has escalated it to the Local Safeguarding Children Board. It was suggested early intervention with partner agencies was required following overnight detention, or that Chief Officers may need to escalate this matter further.

The Head of PPD will prepare an escalation policy in relation to this issue.

*Head of PPD*

## **11. ANY OTHER BUSINESS**

### **11.1 Chairman's Items**

The Chairman did not have any additional items.

### **11.2 Items Notified at the Start of the Meeting**

No additional items were notified at the start of the meeting.

**12. DATE OF NEXT MEETING**

Tuesday 1 March 2016, 2pm.

