



Cambridgeshire Police & Crime Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date: 17 December 2015

Time: 09:30 hours

Location: OPCC Office at Police HQ

Members:

| | |
|-----------------|--------------------------------------|
| Brian Ashton | Deputy Police and Crime Commissioner |
| Niki Howard | Director of Finance & Resources |
| Josie Gowler | Director of Finance for OPCC |
| Dorothy Gregson | Chief Executive, OPCC |

In Attendance:

| | |
|----------------|----------------------|
| Nancy Leversha | Strategic Accountant |
|----------------|----------------------|

1. Welcome and Apologies

The DPCC welcomed everybody to the meeting.

Apologies were received from Alec Wood Chief Constable.

2. Actions arising from minutes of meeting 26th November 2015

Under AOB Grants, the group discussed that now the Grants have all been brought together there needs to be a review of wider governance of Grants to partners including capturing resources in kind for example the MASH; progress of this will be monitored through the FSG

The CCJB has been confirmed as not a Grant as a Section 22 agreement is about to be signed for the service. DG to link with Marianne Vits to ensure that is their perspective too.

The minutes were agreed and signed by the DPCC.

3. Force Revenue Monitoring report Month 7 2015/16

The report shows a steady state for this year. There will be changes to 16/17 due to Athena and Public Contact.

The table is to be published on the PCC website with notes explaining any movements to the budget.

NH informed the group that the Collaboration Change Team's costs for 16/17 will not be available until 19th January. The table for 16/17 has split the Change Team into headings: Collaboration Change Team, Collaboration Change Team – Athena, Athena Management Organisation (AMO) and Regional Business Support.

The group agreed that the transparency over the expenditure for the BCH Change Team could be improved and that sight of their budget and expenditure should be reported to the Strategic Alliance meeting on a regular basis. Initially the budget and expenditure for the team for the first six months would be requested and then it could become a regular agenda item on a quarterly basis, to increase transparency and visibly holding them to account for delivery.

- (i) The group noted the report.*
- (ii) Josie Gowler to ensure budget monitoring table is published on PCC website by the end of January 2016.*
- (iii) Dorothy Gregson to request a budget report for the Collaboration Change Team for the Strategic Alliance Holding to Account meeting on 28 January 2016.*

4. Capital Programme Monitoring M7

The group were informed there is a mandated national migration from the Police National Network to the Police Secure Network which will cost £21k, added to the Capital programme with a RCCO from the Constabulary.

Due to the delay in Athena there will be an impact on Capital for 15/16 which will be requested to carry forward into 16/17 at year-end.

NH stated the draft Capital Programme for 16/17 will be presented at the January FSG.

The DPCC requested a table be added for the Casualty Reduction Fund to allow transparent monitoring of income and expenditure. The group also agreed that a process for delegating an element of the fund to the Road Safety Partnership needed to be developed with the Cambridgeshire and Peterborough Road Safety Partnership.

- (i) The group approved the recommendations and noted the report.*
- (ii) Capital Programme for 16/17 to be added to January FSG agenda.*
- (iii) Casualty Reduction Fund to be added for monitoring purposes.*
- (iv) JG to work with NP to develop a Process for working with Cambridgeshire & Peterborough Road Safety Partnership to*

inform decisions regarding the element of new Casualty Reduction Fund "delegated" to them.

5. Cashflow

The figures are as anticipated with the pension pay-outs going out in December.

(i) The group noted the report.

6. Treasury Management Mid-year review

JG presented the mid-year report for 15/16. Section 4 shows revised Prudential indicators which occurred due to regularisation of the accounts.

(i) The group noted the report.

7. Body Worn Video replacement

The report outlines the options with the preferred option being purchase of Body Worn Videos for personal issue with a pool available for Special Constables etc at a cost of £443k.

The Constabulary have recently been inspected by HMIC and an area for concern was recorded over the use of body worn devices.

The group agreed to the recommendation and requested an update report for BCB to follow to demonstrate how the HMIC recommendations have been implemented with reference to the benefits of use of BWV.

(i) The group agreed to the recommendation and noted the report.

(ii) A decision note to be signed by the Commissioner for the purchase of Body Worn Video.

(iii) An update report is requested for BCB to demonstrate how the HMIC recommendations have been implemented with reference to the benefits of the use of BWV.

8. Drugs Expert Business Case

There was a request for £27.6k to continue the Drugs Expert Post in the Constabulary to be funded from the Drugs Forfeiture Reserve. The group agreed to this recommendation.

There was an additional recommendation requesting the force advertise for an additional drugs expert (Constable). The group agreed this was an operational matter but no further funding would be available.

(i) The group noted the report and agreed the recommendation to use £27.6k from the Drugs Forfeiture reserve.

(ii) Decision notice to be created for the Commissioner to sign.

9. ESG Minutes

The group received the minutes and noted them.

The group requested that a Building Reserve be created from the income of underutilised assets sales for The Lakes/Custody replacement.

- (i) *The group noted the minutes.*
- (ii) *A Building Reserve to be set up for income from property sales to include Barnack.*

10. AOB

Following resubmission of the request for a reduced amount of space at HQ for the Dog Section this has now been agreed by the Chief Constable and the FSG agreed to support the request.

9. Date of next meeting

Wednesday 27th January 2016 at 10:00 hours, OPCC Cambourne.



Brian Ashton