



Cambridgeshire Police & Crime Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date: 30th September 2015

Time: 10:00 hours

Location: OPCC Office at Cambourne

Members: Brian Ashton Deputy Police and Crime Commissioner
Niki Howard Director of Finance & Resources
Josie Gowler Director of Finance for OPCC

In Attendance: Nancy Leversha Strategic Accountant

1. Welcome and Apologies

The DPCC welcomed everybody to the meeting.

Apologies were received from Dorothy Gregson, Chief Executive OPCC and Alec Wood, Chief Constable.

2. Actions arising from minutes of meeting 27th August 2015

3(i) NH reported there is no single reason for new officers not joining the pension scheme. The Federation are undertaking some research which we will look at. Automatic pension enrolment is now in place which may make a difference.

7(i) The Home Office response was shared and a combined response was submitted.

The minutes were agreed and signed.

3. Force Revenue Monitoring report Month 4 2015/16

The report shows the Revenue Contribution to Capital Outlay (RCCO) approved in Month 3. The £14k shown against Innovation Fund is the last of 13/14 expenditure.

NH informed the group that police officer pay is on target. Supplies and services are currently forecasting overspend and the detailed report shows this as within the Equipment and materials, Police National Computer Charges and Insurance and Risk Management lines.

The Finance team have completed their first police staff reconciliation against vacancies and this will assist with budget preparation for 16/17. This will contribute approximately £1.6m to underspend.

The DPCC asked whether Beds, Cambs and Herts build their budgets using the same principles/rules. NH stated there are some anomalies such as PNC Charges where Beds and Herts charge against ICT, but Cambs charge against corporate costs.

JG stated the CFO's had raised the issue over a set of rules at a recent collaboration meeting in relation to S22 documents that refer to a financial protocol that needs revision.

(i) The group noted the report.

4. Capital Programme Monitoring

NH informed the group of previously agreed £15k for Mobile signal boosting is shown on the report. The group noted the additions to the capital programme in regards to Athena of £28k and £25k. In 2014/15 a number of smartphones was purchased utilising the Innovation Fund grant. Purchase of licences is now required to roll out these devices, at a cost of £80k. The release of £80k from the Mobilisation scheme (CP15/06) for this purpose is to be proposed to the PCC. The group approved the £80k for licences for Smartphones.

The group reiterated that requests for inclusion on the capital programme from collaborated units need to follow the relevant force procedure. NH stated this will be raised at a collaboration meeting next week.

(i) The group approved the recommendations and noted the report.

(ii) Appendix 3 to have an additional box added showing how the RCCO is funded.

5. Cash Flow September 2015

JG informed the group she had attended a PACCTS Treasurers event which was aimed at public services which had been interesting.

The group noted that the Director of Estates is liaising with the Treasury Manager with regard to the Fleet workshop and when cash will be required.

(i) The group noted the report.

6. Operation of Casualty Reduction and Support fund

The paper provides an overview of how to bid in and that bids must be in line with the Road Safety Strategy.

- (i) *The group noted the report.*
- (ii) *NH to provide a report on Speedwatch costs for October FSG.*

7. ESG Minutes from 13th August 2015

The minutes were noted.

- (i) *The group noted the report.*

8. Any Other Business

There was no other business to discuss.

9. Date of next meeting

Thursday 29th October 2015 at 10:00am, OPCC Cambourne.



Brian Ashton

