



Cambridgeshire
Police & Crime
Commissioner

BUSINESS COORDINATION BOARD

APPROVED MINUTES

Date: 30th September 2015

Time: 13.15

Location: Swansley A Room, Cambourne

Members:	Sir Graham Bright	Cambridgeshire Police and Crime Commissioner
	Alec Wood	Chief Constable Cambridgeshire Constabulary
	Brian Ashton	Deputy Police and Crime Commissioner
	Dorothy Gregson	Chief Executive, Office of Police and Crime Commissioner
	Josie Gowler	Director of Finance Office of the Police and Crime Commissioner
	Mark Hopkins	Temporary Deputy Chief Constable Cambridgeshire Constabulary
	Niki Howard	Director of Finance and Resources, , Cambridgeshire Constabulary
In Attendance:	Aly Flowers	Senior Policy and Performance Officer, Office of Police and Crime Commissioner
	Claire George	Executive Support Officer, Office of Police and Crime Commissioner
	Jim Haylett	Head of Policy and Performance (Collaboration) Office of Police and Crime Commissioner
	Jon Hutchinson	Head of Corporate Development, Cambridgeshire Constabulary
	Colin Luscombe	Director of Estates, Office of Police and Crime Commissioner
	Howard Thackray	Business Manager, Office of the Police and Crime Commissioner
	Dan Vajzovic	Local Policing Commander Cambridgeshire Constabulary

1. Welcome and Apologies

- 1.1 Apologies were received from, Andy Hebb Temporary Assistant Chief Constable, Cambridgeshire Constabulary, Charles Kitchin Director of Public Engagement and Communication, Office of Police and Crime Commissioner, Cristina Strood Head of Policy and Performance, Office of Police and Crime Commissioner.

2. Declarations of Interest

- 2.1 There were no declarations of interest.

3. Approval of the minutes from the last meeting held on the 27th August 2015

- 3.1 There were no outstanding actions from the last meeting of the 27th August 2015.

3.2 Resolved:

- (i) *The minutes of the meeting held on the 27th August 2015 were agreed and signed.*

4. Appointment of Chief Constable

- 4.1 Dorothy Gregson provided an update to the Board of the Commissioners appointment of Alec Wood to the role of Chief Constable for Cambridgeshire Constabulary. This included a brief description of recruitment process and the positive feedback from the Police and Crime Panel confirmation hearing in support of the appointment. The Commissioner signed the Decision Record confirming the appointment, effective from the 22nd September 2015

5. Operational Update

- 5.1 Mark Hopkins presented the Operational update, confirming that the Her Majesties Inspectorate of Constabulary inspection (HMIC) would commence for Efficiency Effectiveness and Legitimacy (PEEL) on the 26th October. HMIC would be visiting the Constabulary on the 8th October 2015 as part of this inspection.
- 5.2 The College of Policing Peer Team would be undertaking a review of child sexual exploitation (CSE) in Cambridgeshire week commencing the 12th October. The purpose of the review is to consider the arrangements in place to tackle CSE, in line with the objectives of the National Police Chief Council CSE Action Plan.
- 5.3 There is an anticipated increase in CSE and therefore demand management will be an issue. Dan Vajzovic commented that the increase fits with the national picture and there seems to be no levelling off with this type of crime. This is also being fuelled by use of the internet. The challenge of this agenda was noted.
- 5.4 A discussion was had with regards to the 20mph speeding zones and bespoke 20mph speeding courses that will be available from the 1st September 2015 as an educational options to receiving points on the licence, where appropriate. The Board felt that

20mph zones needed more than road signs to distinguish them from 30 mph zones and noted that Local Authorities had a role to play in this.

- 5.5 With regards to the motorcyclist accident on the Constabulary's boarder at Tilbrook the Commissioner was clear that there should not be delay by checking force boarders and a timely response was of paramount importance. To help progress this Alec Wood agreed to work with partners to reinforce this. Mark Hopkins confirmed that there would be a wider debate between the Ambulance service and the Constabulary.

6. Performance Update

- 6.1 Alec Wood presented the quarterly performance report (12 months to June 15) to the Board.
- 6.2 Alec commented that is pleasing to see public confidence improving in each of the local areas. Also, victim satisfaction remained high and had improved from the 12 months ending March 15. There has been an improvement in Burglary prosecution possible and a reduction in the number of burglaries.
- 6.3 Areas of concern were discussed, these being; prosecution possible for Domestic Abuse, victim based crime and secondary call handling. Alec Wood commented that the Constabulary were working hard to improve **Domestic Abuse** response times and make arrests wherever appropriate. **Victim based** crime in the 12 months to March 2015 were higher than the most similar group of forces, and the regional, however remained lower than the national. More recent data (the 12 months to June 2015) has seen some stability emerge in the monthly crime levels, although they remain marginally higher than at the year-end position (up by 2%). **101 secondary call handling** was proving a challenge. In response to this a commitment has been made regards to implementing technological solutions in order to facilitate an improved service to the public; 'Queuebuster' has been implemented, close monitoring of progress is continuing; on average this is proving to be managing approximately 15% of the demand entering into 101. There are a number of vacancies within Contact Management and recruiting into these posts has proved difficult.
- 6.4 The Commissioner commented regards to 101 call handling that the longest wait, in excess of 50 minutes was unacceptable and that he wants to see this improve and reiterated that the public need to have confidence in 101 as it is part of the front line. Mark Hopkins commented that 'Queuebuster' should help to reduce the longest wait time. The commitment to improve the service and the continued effort to recruit to the vacant posts were noted.
- 6.5 It was reported that there had been a reduction in the number of Special Constables and currently at 266 falls short of the Commissioners pledge of 300. However, the hours worked had seen a significant increase (77,100 hrs v the benchmark of 67,829hrs). The Commissioner passed on his thanks to the Special Constables for all their hard work.

7. Bottisham and Papworth Police Stations Sites

- 7.1 Colin Luscombe presented the report to the Board the purpose of which is to approve the freehold disposal of Bottisham and Papworth Police Station sites, which had been identified as surplus to operational requirement.
- 7.2 The Board approved the freehold disposal of Bottisham and Papworth Police Station sites, by auction, at the earliest dates considered reasonable by the Director of Estates for the Office of the Police and Crime Commissioner (OPCC). The Commissioner will sign the Decision Notice following consideration of the Force Executive Board on the 6th October 2015.

8. Midlands and South Fleet Buying Group

- 8.1 Josie Gowler presented the report to the Board the purpose of which is to make the Board aware that the Commissioner, Director of Finance and the Chief Constable of Cambridgeshire Constabulary have signed the Vehicle Procurement Consortium Collaboration Agreement under section 22A of the Police Act 1996 (as amended) (the "Agreement") to become members of the Group.
- 8.2 The purpose of the Group is to minimise risk and financing costs and maximise financial savings by purchasing as a consortium. It strives to combine the interests of multiple authorities into a strategic and unified approach to achieve the very best for participating members. West Midlands will lead the procurement process and will award a single contract on behalf of all Group members, with members then responsible for placing their own orders thereafter.
- 8.3 A Decision Notice has been signed by the Commissioner.

9. Proposal for Funding for Tuserv and Metis Developments

- 9.1 Josie Gowler presented the report to the Board the purpose being to seek approval for funding for the Constabulary for the continued development of Tuserv, the purchase of Metis Mobile devices and phone cradles and in-vehicle chargers, as follows:
- £197k for tuServ development work
 - £599k for further Metis Mobile Devices
 - £15k for a vehicle-based solution for Metis

- 9.2 The Board approved the funding and the Commissioner signed the Decision Notice.

10. Police and Crime Commissioner's Decisions

- 10.1 Dorothy Gregson introduced the report, the purpose of which was to inform the Board of the decisions made by the Commissioner since the Board meeting on the 27th August 2015 and the decisions taken since that meeting.
- 10.2 The Board noted the paper

11. Finance Sub-Group

- 11.1 Brian Ashton, Deputy Commissioner presented the minutes of the meetings on 30^h July 2015
- 11.2 The Camera, Ticket and Collisions underspend will be apportioned and go back to each of the Tri forces. As reported to the Business Co-ordination Board, a Casualty Reduction fund has been created.
- 11.3 Collaboration; it is the intention to show the financial benefit on a month by month basis including the probability of success and identifying when costs will be incurred and where savings will be made.

12. Force Executive Board

- 12.1 Alec Wood presented the report to the Board, giving an overview of the meeting held on the 14th July and the 4th August 2015.
- 12.2 The Board noted the reports

13. Professional Standards Department Alliance Sub Group.

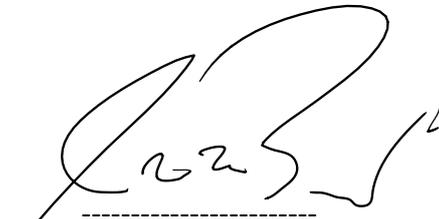
- 13.1 Brian Ashton presented the report to the Board, giving an overview of the meeting held on the 19th May 2015.
- 14.2 Attention was drawn to the Public Misconduct Hearings and the fact there appears to be a lack of clarity as to whether filming or recording in the hearing would be allowed. The Board were advised that we should treat the hearings as a normal court.
- 14.3 It was confirmed that there had been over 150 applications received for the post of Legally Qualified Chair. Dorothy Gregson complemented Aly Flowers, from the Commissioner's office, for the work she had done to facilitate this process.
- 14.3 The minutes were approved by the Board.

15. AOB

- 15.1 Alec Wood drew the Boards attention the National Contingency plan and the requirement for the Civil Nuclear Section 22A agreement. This is to legally deploy police officers onto nuclear sites if required. The collaboration was agreed.
- 15.2 A collaboration update was provided by Jim Haylett from the Police and Crime Commissioners office. Following a rigorous business case process a number of S22A collaboration agreements will be ready for signing in the near future, these are Human Resources and Learning and Development and Public Contact. Further business cases being developed are for; Information and Communication Technology, Custody and Criminal Justice.

17. Date of Next Meeting

- 16.1 The next meeting will be held on 27th October 2015 at 14.00 in the Monkfield Room Cambourne.



Sir Graham Bright