



Cambridgeshire
Police & Crime
Commissioner

BUSINESS COORDINATION BOARD

APPROVED MINUTES

Date: 27 August 2015

Time: 13.00

Location: Swansley A Room, Cambourne

Members:

Sir Graham Bright	Cambridgeshire Police and Crime Commissioner
Brian Ashton	Deputy Police and Crime Commissioner
Josie Gowler	Director of Finance Office of the Police and Crime Commissioner
Andy Hebb	Temporary Assistant Chief Constable Cambridgeshire Constabulary
Mark Hopkins	Temporary Deputy Chief Constable Cambridgeshire Constabulary
Niki Howard	Director of Finance and Resources, , Cambridgeshire Constabulary

In Attendance:

Claire George	Executive Support Officer, Office of Police and Crime Commissioner
Jon Hutchinson	Head of Corporate Development, Cambridgeshire Constabulary
Colin Luscombe	Director of Estates, Office of Police and Crime Commissioner
Paul Ormerod	Chief Inspector, Cambridgeshire Constabulary
Nicky Phillipson	Strategic Advisor, Office of the Police and Crime Commissioner

Cristina Strood	Head of Policy and Performance, Office of the Police and Crime Commissioner
Howard Thackray	Policy Officer and Performance, Office of the Police and Crime Commissioner

1. Welcome and Apologies

- 1.1 Apologies were received from, Alec Wood Temporary Chief Constable, Cambridgeshire Constabulary, Dorothy Gregson Chief Executive, Office of the Police and Crime Commissioner, Dan Vajzovic Chief Superintendent, Cambridgeshire Constabulary, Charles Kitchin Director of Public Engagement and Communication, Office of Police and Crime Commissioner.

2. Declarations of Interest

- 2.1 There were no declarations of interest.

3. Approval of the minutes from the last meeting held on the 14th July 2015

- 3.1 There were no outstanding actions from the last meeting of the 14th July 2015.

3.2 **Resolved:**

- (i) *The minutes of the meeting held on the 14th July 2015 were agreed and signed.*

4. Police and Crime Commissioner's Annual Report – April 2014 to March 2015

- 4.1 Josie Gowler, presented the Police and Crime Commissioner's ("the Commissioner") Annual Report for the period 1st April 2014 to 31st March 2015 to the Business Coordination Board ("the Board"). The Board noted that the Annual Report was more comprehensive than in previous years and showed that significant progress had been made against the objectives, pledges and measures in the Commissioner's Police and Crime Plan. The Board recognised all the work undertaken by Cambridgeshire Constabulary ("the Constabulary"), the Commissioner's office, and partners, to contribute to the achievements given in the Annual Report. This led to discussion on particular areas such as the setting up and achievements of the Victims' Hub, maintaining the number of uniformed Police officers and the capacity to respond to emerging threats, and the investment in new technology whilst maintain a balanced budget which had complemented frontline work. The Board acknowledged that all work had been achieved in the context of tough funding challenges.
- 4.2 The Commissioner commented on the significant savings of £4.9m budget savings that had been made in the last financial year which totalled £13.3m since 2013/14 to 2015/16. He also commented that in his opinion Cambridgeshire was getting value for money from both the Constabulary his office, the Office of the Police and Crime Commissioner (OPCC).

4.3 The Commissioner thanked both the Deputy Commissioner and the Constabulary for their contributions to making these savings.

4.4 The Commissioner informed the Board that he would be submitting the Report to the Police and Crime Panel ("the Panel") at their meeting on the 16th September 2015.

4.4 The Board approved the Annual Report.

5. Chief Constable: Proposed appointment

5.1 Cristina Strood presented the paper to the Board and outlined the robust process that the Commissioner had undertaken for the recruitment of the Chief Constable post. The process followed the legislative requirements and best practice guidance. The panel included an Independent member and received expert support from the College of Policing. The Board welcomed the fact that the process had adhered to both The College of Policing and Home Office Guidance, and legislative requirements, and that the College had provided support and guidance throughout the process.

5.2 The Commissioner informed the Board that he had selected his proposed candidate and this was formally notified to the Panel on the 27th August 2015. A Confirmation Hearing would take place on the 16th September 2015.

5.3 It was noted that full details would be provided to the Panel. They must review the proposed appointment; hold a public confirmation hearing; make and publish a report to the Commissioner, including whether the proposed candidate should be appointed.

6. Operational Update

6.1 The Temporary Assistant Chief Constable presented the report, the purpose of which was to provide the Board with an update of the Constabulary operational update.

6.2 The Board noted that the recent Office of National Statistics (ONS) crime data statistics (Year Ending March 2015) indicated that knife crime had an increase. This would be further explored at the Constabulary's Strategic Performance Board later that day.

6.3 The Board were informed that other Performance issues had been covered at the Commissioner's Performance Working Group meeting held on the 18th August 2015, minutes of which will be presented to the Board at a subsequent meeting.

6.4 The Board were informed of the debrief that had taken place in July 2015 following Her Majesty's Inspectorate of Constabulary's Vulnerability Inspection of the Constabulary's work on missing and absent children, domestic abuse and child sexual exploitation. HMIC had identified a number of issues for immediate action, which the Constabulary confirmed were being progressed by the Constabulary's Head of the Public Protection Department.

6.5 A human trafficking awareness campaign informing the public of modern day slavery had been launched by the Constabulary. The Constabulary confirmed to the

- Commissioner following his questioning that they do liaise with local hauliers regarding these crimes. .
- 6.6 Athena (the new integrated operational policing system) trainer was due to start in September 2015, with over 8,000 police officers, PCSOs, Special Constables and staff trained over the autumn Given the volume of staff being trained, the impact on operational delivery is being managed by the Temporary Deputy Chief Constable, to ensure front line services are maintained.
- 6.7 Two police officers based in Peterborough were both each given a three month suspended sentence, ordered to do community service and pay compensation, for use of excessive force when engaging with a 58-year-old man in Peterborough in August 2014.
- 6.8 The Board discussed the changes the Constabulary have put in place to investigate missing persons, in particular the criteria regarding “absent” category. The Constabulary have removed this definition. This means a proportionate investigation will be carried out for all missing people, rather than some only being recorded, and follows a full review into the use of the ‘absent’ category and the potential to miss risk and vulnerability. The Commissioner commented that he felt this was a step in the right direction.
- 6.9 The Board discussed the first meeting of the Stop and Search Scrutiny Panel. The purpose of the Panel is to scrutinise how and when stop search is implemented across the county and any complaints arising from its use. During the first meeting members were given a greater understanding around stop search legislation, training of officers and practical application.
- 7. Reduce offending an update on the work across BeNCH.**
- 7.1 Cristina Strood presented the report to the Board by giving an overview of the work being undertaken across the ‘BeNCH’ area (Bedfordshire, Northamptonshire, Cambridgeshire and Hertfordshire), the newly formed Community Rehabilitation Company (“the CRC”) and other partners in Cambridgeshire to reduce offending.
- 7.2 Following the successful BeNCH conference on 24 July, key workstreams were taking forward work on Restorative Justice, Through the Gate (including offender health) and Integrated Offender Management. The Steering Group will meet on 24 September and the Board on 10 November.
- 7.3 The Board also noted developments on devolution and blue light collaboration.
- 7.4 The Commissioner commented on the remarkable progress being made and emphasised the importance of new opportunities and close working relationships with partners and reiterated that this is a massive opportunity for Cambridgeshire.

8. Creation of the Casualty Reduction Support Fund

- 8.1 Josie Gowler presented the report the purpose of which was to update the Board on the creation of the Casualty Reduction and Support Fund.
- 8.2 As agreed at the Finance Sub Group in June 2015 the £515k underspend from the collaborated Bedfordshire Police, the Constabulary, and Hertfordshire Constabulary's (BCH) Camera, Tickets and Collisions Unit would be earmarked to fund a range of initiatives to improve driver behaviour, casualty reductions and education initiatives.
- 8.3 The Board agreed to the recommendation and the Commissioner signed the Decision Notice.

9. Yaxley Office Transfer

- 9.1 Colin Luscombe presented the report to the Board, the purpose of which is to approve the transfer of the freehold interest in 1 Queen Street, Yaxley to Cambridgeshire Police Federation for £205,000. The Constabulary stopped using this facility in November 2014 when the team re-located to Hampton Police station.
- 9.2 The Board approved the transfer of the freehold and the Commissioner signed the Decision Notice.

10. Vehicle Workshop

- 10.1 Colin Luscombe presented the report to the Board, the purpose of which was to seek approval to the land purchase and construction of a vehicle workshop at the Lakes Business Park, St Ives. This is to provide a modern central facility for the Constabulary fleet. The land purchase will cost £296,450+vat and construction of a vehicle workshop £1,003,550+vat.
- 10.2 The Commissioner commented that moving from three sites to one would ultimately bring a saving. The Board were informed that £60k had been made available for security.
- 10.3 The Board approved the purchase and construction costs and the Commissioner signed the Decision Notice.

11. Update on Bedfordshire, Cambridgeshire and Hertfordshire scheme of Governance and Financial Regulations

- 11.1 Josie Gowler presented the report the Board, the purpose being to review and approve the updated Common Scheme of Governance and Common Financial Regulations.
- 11.2 The proposed changes have been considered at the BCH Strategic Alliance on 24 June 2015, the Commissioner's and the Chief Constable's Joint Audit Committee on 29 June 2015 and at the BCH Strategic Alliance Organisational Support Governance Board on 30 June 2015. The proposed changes will come into being with immediate effect.

11.3 The Board approve the updates to the Scheme of Governance and the updates to the Financial Regulations

11.4 The Commissioner signed the Decision Notice.

12. Police and Crime Commissioner's Decisions

12.1 Cristina Strood introduced the report, the purpose of which was to inform the Board of the decisions made by the Commissioner since the Board meeting on the 14th July 2015 and the decisions taken since that meeting.

12.2 The Board noted the paper.

13. Finance Sub-Group

13.1 Brian Ashton, Deputy Commissioner presented the minutes of the meetings on 25th June 2015

13.2 The Board were informed of the £4m underspend in 2014/15. This would be used for collaboration initiatives and Capital expenditure would, where possible, be brought forward.

13.3 The minutes were approved by the Board.

14. Force Executive Board

14.1 The Temporary Deputy Chief Constable presented the report to the Board, giving an overview of the meeting held on the 17th June 2015.

14.2 Attention was drawn to the positive action taken to address the reduction in Black Minority Ethnic (BME) make-up of the Constabulary to better reflect the BME population of Cambridgeshire. The Commissioner commented that he was pleased this had been recognised and being addressed

14.3 The minutes were approved by the Board.

15. Performance Working Group.

15.1 The Commissioner presented the minutes to the Board and commented that they were a good reflection of the discussions.

16. AOB

16.1 The Commissioner signed the Decision Notice for the S22A agreement South East and Eastern Region Police Insurance Consortium, agreed at BCB on the 29th April 2015

17. Date of Next Meeting

16.1 The next meeting will be held on 30th September 2015 at 13.00 in the Monkfield Room Cambourne.

A handwritten signature in blue ink, consisting of a large, stylized initial 'G' followed by 'raham Bright'.

Sir Graham Bright

