



Cambridgeshire
Police & Crime
Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date: 25th February 2015

Time: 11:00 hours

Location: OPCC Office at Cambourne

Members:

Brian Ashton	Deputy Police and Crime Commissioner
Niki Howard	Director of Finance & Resources
Robert Vickers	Interim CFO for OPCC

In Attendance: Nancy Leversha Strategic Accountant

1. Welcome and Apologies

The DPCC welcomed everybody to the meeting.

Apologies were received from Dorothy Gregson, Chief Executive, Simon Parr Chief Constable and Alec Wood Deputy Chief Constable.

2. Actions arising from minutes of meeting 29th January 2014

Action 5 (ii) for the DPCC and RV to have a meeting regarding investment opportunities to be held once new Director of Finance starts. There were no further actions arising. The Group agreed the minutes and the DPCC signed them as approved.

3. Constabulary Revenue Budget Monitoring – Month 9

The DPCC said the report held no surprises and was conscious of the fact that what has been demonstrated through the last three budgets, is how many staff have changed their behaviour to save costs.

NH informed the group she had had a conversation with the ACC in charge of CTC regarding the forthcoming draft paper. She reported she has been reassured the report contains a strategic plan for reinvestment in CTC linking to overall speed reduction plans.

ERSOU no longer shows a saving and the Chief wants to review local provision of services following resources moving to ERSOU.

NH informed the group that 15/16 will start with an underspend on staff which will assist in-year savings. However, 15/16 will be more difficult and with more reliance on collaboration to achieve savings.

(i) *The group noted the report.*

4. Capital Programme Monitoring Month 9

NH informed the group that Beds and Herts have paid some Capital receipts so a small underspend is anticipated.

Approval was sought for £180k for the Parkside Custody update. The £16k for Programme METIS and the £11k no longer required for upgrade by RCCO were noted.

(i) *The group approved the recommendations and noted the report.*

5. Cash Flow Monitoring

The DPCC requested that the previous year be provided against the current year for comparison. NH reminded the group that the outcome for any Innovation Fund bids for 15/16 are not known yet.

(i) *The group noted the report.*

(ii) *NL to include previous year for comparison purposes in next cash flow report.*

6. OPCC Revenue Budget Monitoring Month 10

RV informed the group the OPCC is currently forecasting underspend of approximately £110k due to staffing underspend from vacancies in-year and a higher than anticipated underspend in Legal budget. RV stated the PCC would like the underspend to be used on Collaboration and Commissioning Project. There will also be an underspend in CSF for ECINS which will need to be carried forward.

(i) *The group noted the report.*

7. 2015/16 Budget and Grants

The paper is due to go to BCB for approval by the PCC. There has been no notification about any future Victim's Grant after 15/16.

(i) *The group noted the report.*

8. Estates Sub Group Minutes from 14th January 2015

The minutes were noted and agreed.

(i) *The group noted the report.*

9. AOB

NH informed the group that she is awaiting a response from Phil Wells as S151 Officer for JPS regarding Dog Kennelling.

RV informed the group that he had received a contract for Microsoft Licences which will cost £2.4m across Beds, Cambs and Herts and will provide savings of £143k per annum over three years.

(i) *The group noted the updates.*

10. Date of next meeting

Thursday 26th March 2015 at 10.00am, OPCC Cambourne.



Brian Ashton

