



Cambridgeshire Police & Crime Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date:	29th January 2015	
Time:	10:00 hours	
Location:	OPCC Office at Cambourne	
Members:	Brian Ashton	Deputy Police and Crime Commissioner
	Niki Howard	Director of Finance & Resources
	Robert Vickers	Interim CFO for OPCC
	Simon Parr	Chief Constable
In Attendance:	Nancy Leversha	Strategic Accountant

1. Welcome and Apologies

The DPCC welcomed everybody to the meeting.

Apologies were received from Dorothy Gregson, Chief Executive.

2. Actions arising from minutes of meeting 18th December 2014

There were no actions arising. The Group agreed the minutes and the DPCC signed them as approved.

3. Constabulary Revenue Budget Monitoring – Month 8

NH informed the group some revisions had occurred with officers pay with regard to retirees and new recruits reconciliation. Staff pay had been adjusted by £110k following the pay resolution which means a 2.2% increase from March 2015 but no 1% increase from September 2014.

Learning & Development shows an in-year saving, as does Fuel.

Mutual Aid for assisting at the 2014 NATO Summit is outstanding and there is no indication of when this will be paid.

Other Grants & Contributions includes a payment from the Sexual Abuse Referral Centre from 2013/14 for £157k.

Collaboration team has more spend but this is offset by underspend in other Joint Protective Services units.

The group discussed potential future savings from Collaborated Units such as CTC. The group agreed as there had been fluctuations in staffing in the first couple of years that any future projections would be unclear due to the lack of a stable baseline. This is improving and the group awaits a paper from CTC through the relevant Collaboration Boards.

The need for performance data showing outputs from collaborated units will also provide reassurance to the group over value for money.

The group noted the line Doctors – Medicals and Prisoners will not be included from next year as the contract will be run from by the NHS and Police will be top sliced by the Home Office for this.

Other Income forecast is slightly high as Court Awarded Costs have not been as projected. NH will review this as part of budget planning.

The DPCC stated he was delighted to see in-year savings gradually increasing each month, which will give a positive position to start the new year.

(i) The group noted the report.

4. Capital Programme Monitoring Month 8

The Capital Programme is as expected.

NH informed the group a draft paper had been received from ICT regarding a bid for Wide Area Network. SP explained the necessity of this to create an environment for TuServ to work seamlessly across Beds, Cambs and Herts. The draft paper is the Cambs element of this and is approximately £650k upfront costs.

ICT are also drafting a paper setting out all ICT Infrastructure required in Cambridgeshire and for Collaboration.

(i) The group noted the report.

5. Cash Flow Monitoring

NH informed the group that a draft 2015/16 has been prepared and once the budget is finalised this will be completed.

The DPCC asked how much interest and length of times the current investments are.

He was informed £5m up to 6 months at 0.7%; £15m overnight at 0.45%.

The DPCC asked for a separate meeting to

- (i) *The group noted the report.*
- (ii) *The DPCC and RV to meet to discuss future investment opportunities.*

6. OPCC Revenue Budget Monitoring Month 9

RV informed the group the OPCC is currently forecasting underspend due to staffing underspend from vacancies in-year and a higher than anticipated underspend in Legal budget.

- (i) *The group noted the report.*

7. Estates Sub Group Minutes from 17th December 2014

The minutes were noted and agreed.

- (i) *The group noted the minutes.*

8. Treasury Management Mid-Year Review

RV stated this is the Mid-Year review and everything is on track as per budget.

- (i) *The group noted the report.*

9. Programme METIS

The DPCC welcomed the report and stated it was excellent news. SP stated the technology that delivers the electronic Pocket Note Book has given the foundations to do almost any process required whilst officers were out and about. This is the first multimedia pocket notebook for policing in the world.

NH asked if the DPCC would accept the report on a quarterly basis rather than a monthly basis, as the METIS team are part of Collaboration and their reporting processes have changed. SP stated he can brief the DPCC at this meeting with updates. The DPCC agreed that verbal reports in between quarterly full reports would be acceptable.

- (i) *The group noted the report.*
- (ii) *METIS report to be requested quarterly in future from April 2015.*

10. AOB

There was no AOB.

11. Date of next meeting

Wednesday 25th February 2015 at 11.00am, OPCC Cambourne.



Brian Ashton

