



Cambridgeshire Police & Crime Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

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| Date: | 25th November 2014 | |
| Time: | 14:30 hours | |
| Location: | OPCC Office at Cambourne | |
| Members: | Brian Ashton | Deputy Police and Crime Commissioner |
| | Niki Howard | Director of Finance & Resources |
| | Robert Vickers | Interim CFO for OPCC |
| | Simon Parr | Chief Constable |
| In Attendance: | Nancy Leversha | Strategic Accountant |

1. Welcome and Apologies

The DPCC welcomed everybody to the meeting. Apologies were received from Dorothy Gregson Chief Executive.

2. Actions arising from minutes of meeting 21st October 2014

Action 3(ii) A paper/presentation from CTC is going to the next Governance Board with suggestions on how the underspend could be utilised with Road Safety Partnerships. SP informed the group that he and the other Chief Constables are reviewing speed enforcement across the 3 counties with the intention of forming a strategic view linked with local authorities and based on casualty reduction. The group were further informed that the charge for police led prosecutions will start to be reviewed nationally in the New Year.

Action 3(iii) A paper regarding workforce figures is due in December.

Action 3(iv) RV informed the group that he had spoken to Andy Adams and 3 days cost of the Head of Policy & Performance will be charged to collaboration from this month to the end of March 2015.

Action 5(ii) included in Capital Monitoring report.

Action 6(ii) Meeting with Brokers in New Year, where NH will discuss long term investments.

The minutes were approved and signed by the DPCC.

3. Constabulary Revenue Budget Monitoring – Month 6

NH informed the group that £1.5m had been moved from revenue to Capital reserve as previously requested by the group. Revenue currently shows underspend of £531k and this is predicted to be more by year end and will be moved as it materialises.

The group were informed that the PCC had signed off the expenditure on fleet and kennels.

The group anticipate that collaboration should start to deliver in year savings during 15/16.

The DPCC commended everybody on the savings achieved to date. NH & SP stated there was a shift in people's thinking and a professional pride in making savings. NH also commented that Trish Harding, Head of Business Support is really good at driving savings through the Investigations and LP budgets.

(i) The group noted and approved the report.

4. OPCC Revenue Budget Monitoring – Month 7

RV informed the group, no change from month 6 and still anticipating a small underspend.

(i) The group noted the report.

5. Capital Programme Monitoring Month 6

Appendix 3 shows the RCCO which the DPCC had requested at the last FSG. The DPCC asked how collaboration assets are accounted for. NH informed him the appendices only show Cambridgeshire's capital programme, however, where a specific asset is identified for collaboration the lead force will pay and charge back to the other forces, which can be capitalised if required.

NH informed the group of the additions to the Capital programme, all of which were within the Chief Constables' delegation.

(i) *The group noted the report.*

6. Capital Programme 2015/16 Draft

NH informed the group this has changed as the kennels have been removed from 15/16 and now coming from this year underspend. Athena is an ongoing commitment. Waiting to hear from the Director of Estates about the Capital required for Estates major repairs. Also there is nothing planned for Finance/HR system yet in this plan. This is still work in progress.

(i) *The group noted the update.*

7. Cash Flow Monitoring

This is a mid-month position for November. SP asked why the July and October figures are so different in comparison to the rest of the year. NH stated July is when the Police Pensions Grant comes in and thinks October is when some long term deposits came back and were reinvested, but would check and inform the group.

(i) *The group noted the report.*

(ii) *NH to check the reasons July and October figures are different.*

8. Estates Sub Group Minutes 23rd September and 21st October

The minutes were agreed.

(i) *The group noted the report.*

9. Programme METIS

SP informed the group nothing unusual that wouldn't be expected when implementing a programme of this scale. tuServ has now gone live for the pocket note book and people love it, other forces are keen to see it working. The next part, the event dashboard is due to be released in January 2015 and this will provide more functionality for staff. The roll out of laptops should be complete by end of January. The Intranet should be up before Christmas, just some final minor changes being delivered. He informed the group that the deliverables within Cambridgeshire that will occur in the next six months are 'game changers'.

Although some expenditure is required on Origin (HR system) the functionality this will deliver will provide more in savings than the cost.

The DPCC asked how the total projected savings may be affected as some of the areas are now being looked at for collaboration. SP stated some have interdependencies but some is still within Cambridgeshire's gift to deliver. Areas such as Criminal Justice also require some National work with the Court service and CPS and SP is working with the Ministry of Justice to resolve infrastructure issues.

Contact Management will see some self-service elements come online in January.

(ii) *The group noted the report.*

10. AOB

NH informed the group that she had received an email from the Home Office regarding Police Pensions accounting changes for next year and these will be built into planning for 15/16 once confirmed in mid-December.

11. Date of next meeting

Thursday 18th December at 3.30pm, OPCC Cambourne.



Brian Ashton