



Cambridgeshire
Police & Crime
Commissioner

FINANCE SUB-GROUP

APPROVED MINUTES

Date: 21 October 2014

Time: 12:30 hours

Location: OPCC Office at Cambourne

Members:

Brian Ashton	Deputy Police and Crime Commissioner
Niki Howard	Director of Finance & Resources
Robert Vickers	Interim CFO for OPCC
Dr Dorothy Gregson	Chief Executive

In Attendance:

Nancy Leversha	Strategic Accountant
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1. Welcome and Apologies

The DPCC welcomed everybody to the meeting.

2. Actions arising from minutes of meeting 30th September 2014

No actions were arising and the minutes were approved and signed by the DPCC.

3. Constabulary Revenue Budget Monitoring – Month 5

The group were informed the Change Team Cambridgeshire costs have now been collated and come to £1.1m; £4m in total for the 3 forces. Work is ongoing to fully understand the actual cost to Cambridgeshire. £750,000 of the total spend (£233k Cambs) is funded through the Innovation Fund this year but next year's funding is unclear as yet.

The group discussed the next round of Innovation Fund bid that is due and some possible bids but the criteria needs to be reviewed to ensure compliance. The group was updated on the latest position for the Finance/HR system where the

specification is currently being drawn up prior to going out to market for expressions of interest and a tender process.

The group were content with the projected overall savings of £3.7m which will help balance the budget in future years.

Clarity is required over the CTC projected underspend and whether this is a recurring underspend or why this is projected.

The group discussed a draft paper for Police and Crime Panel showing the workforce. The group agreed how the workforce figures are presented need to show consistency. It was suggested that Territorial Policing (TP) could start to include Operational Hours. The group were informed that numbers across TP could show a reduction across all ranks as they are starting to exclude Contact Management and Custody which will be collaborated.

The group were informed the revenue is where it is expected to be at this stage. Other underspends in Supplies and Services are currently being worked through with Budget Holders and this should be complete by the end of November.

- (i) The group noted and approved the report.*
- (ii) RV to request a paper regarding CTC costs and whether the underspend is recurring.*
- (iii) Workforce figures presented to Police and Crime Panel need to change to show establishment to provide a consistent message. A paper is requested for December BCB showing the workforce figures.*
- (iv) RV to speak to Andy Adams by 24th October over collaboration costs from OPCC.*

4. OPCC Revenue Budget Monitoring – Month 6

The group were informed there was nothing of note to report. Current forecasts anticipate a small underspend. The 15/16 budget will be based on no increase and we are currently working on this.

- (i) The group noted the report.*

5. Capital Programme Monitoring Month 5

The group were informed this is broadly on track. The DPCC asked for a reminder of what the RCCO's had been for.

Athena shows an underspend as 'go live' date is now April 2016.

- (i) The group noted the report.*
- (ii) NH to provide DPCC with RCCO costs.*

6. Treasury Management Review

The DPCC asked what proportion we let out on 6 months basis. NH informed him £5m approximately 25% which is seen as good practice. The DPCC

suggested that it may be appropriate to change the rules and increase the amount we let out long term so we can maximise the income without increasing risk. NH said this would be discussed with advisors – Sector.

- (i) *The group noted the update.*
- (ii) *NH to discuss with advisors increasing long term investments.*

7. Home Office Immigration Enforcement Charges

NH informed the group of the background to this paper. Across the country different rates were being charged back to the Home Office. The paper is a trial to implement a consistent charge across the country. Going forward there are plans to charge hourly rates.

- (i) *The group noted the report and agreed to accept the framework.*
- (ii) *Decision notice required for BCB.*

10. AOB

There was no AOB.

11. Date of next meeting

Tuesday 25th November 2014 at 2.30pm, OPCC Cambourne



Brian Ashton